

THE PERALTA COLLEGES GOVERNING BOARD

**ANNUAL SELF-EVALUATION
2010**

Instructions: Please complete the following evaluating instrument about the functioning of the Board as a whole by marking the appropriate response and returning the completed form to Board President Abel Guillén trusteeaguillen@gmail.com and cc Roxanne Epstein repstein@peralta.edu no later than Tuesday, December 1st. (You can e-mail your completed document.) Responses will be summarized verbatim and a copy of the summary will be provided as a part of the Trustee Packet for preparation for further discussion at the December 7, 2010 Board Meeting.

A. Board Organization/Leadership – A strong, effective Board helps create a strong, effective institution by focusing on its own unique responsibilities.

| | Strongly Agree | Agree | Neither Agree nor Disagree | Disagree | Strongly Disagree |
|---|-----------------------|-----------------------|----------------------------|-----------------------|-----------------------|
| 1. In general, Board meetings are conducted in an orderly, efficient manner that allows for sufficient but focused discussion. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 2. The Board operates as a unit. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3. Board members uphold the final majority decision of the Board. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4. Meeting agenda items contain sufficient background information and recommendations for the Board. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 5. The Board understands its roles and responsibilities. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 6. The Board adheres to its roles and responsibilities. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 7. The Board maintains confidentiality of privileged information. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 8. The Board operates ethically, without conflict of interest. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 9. Board meetings allow appropriate input from staff, students, and community. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 10. The Board works to achieve the District’s goals and objectives. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 11. Board meetings comply with State laws. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 12. Trustees arrive at Board meetings fully conversant with all aspects of the Board Agenda and prepared to debate the issues and not look to be educated during the course of the meeting. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 13. Board meetings are conducted in accordance with Robert’s Rules of Order, as modified by Board Policy. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 14. Trustees accord each other a degree of professional respect throughout Board Meetings. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

B. Policy – The most important Board responsibility is to make good policy that provides guidance for District staff.

| | | | | |
|----------------|-------|----------------------------|----------|-------------------|
| Strongly Agree | Agree | Neither Agree nor Disagree | Disagree | Strongly Disagree |
|----------------|-------|----------------------------|----------|-------------------|

- | | | | | | |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 15. The Board assures a systematic, comprehensive review of Board policies and the procedures that implement them. | <input type="radio"/> |
| 16. The Board focuses on policy in Board discussions. | <input type="radio"/> |
| 17. The Board recognizes the difference between its policy role and the roles of the Chancellor and staff. | <input type="radio"/> |
| 18. The Board, through the Chancellor, receives advice and recommendations from faculty, staff, and students in developing educational policy. | <input type="radio"/> |
| 19. The Board is appropriately involved in defining the vision, mission, and goals. | <input type="radio"/> |
| 20. The Board makes its decisions based on what is best for students and the community. | <input type="radio"/> |
| 21. The Board recognizes and values staff and student diversity in policies and decisions. | <input type="radio"/> |
| 22. The Board sets priorities in conjunction with the Chancellor. | <input type="radio"/> |
| 23. The Board is fully conversant with, and formally approves of all aspects of, the Strategic Plans of The Peralta Colleges. | <input type="radio"/> |

C. Community Relations/Advocating– The Board governs on behalf of the public and advocates on behalf of The Peralta Colleges.

| | | | | |
|----------------|-------|----------------------------|----------|-------------------|
| Strongly Agree | Agree | Neither Agree nor Disagree | Disagree | Strongly Disagree |
|----------------|-------|----------------------------|----------|-------------------|

- | | | | | | |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 24. Board members act on behalf of the community. | <input type="radio"/> |
| 25. The Board actively seeks to understand community and regional needs and expectations and responds to them. | <input type="radio"/> |
| 26. Board members maintain effective relationships with community leaders. | <input type="radio"/> |
| 27. The Board supports the development of educational partnerships with community agencies, businesses, and local government, where appropriate. | <input type="radio"/> |

- | | | | | | |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 28. The Board recognizes and celebrates positive accomplishments of the Peralta Colleges. | <input type="radio"/> |
| 29. The Board actively supports the mission and values of The Peralta Colleges. | <input type="radio"/> |
| 30. Board members support the Peralta Colleges by attending various events. | <input type="radio"/> |
| 31. The Board helps educate the local community about community college needs and causes. | <input type="radio"/> |
| 32. Board members actively seek to understand state and national educational policy issues. | <input type="radio"/> |
| 33. The Board advocates The Peralta Colleges' interests to regional, state, and national agencies and legislators. | <input type="radio"/> |
| 34. The Board actively seeks political and civic support for the Peralta Colleges. | <input type="radio"/> |
| 35. The Board works to build a positive image of The Peralta Colleges within the community. | <input type="radio"/> |
| 36. Board members adhere to protocols for dealing with college and community citizens, and the media. | <input type="radio"/> |

D. Board/Chancellor Relations – The Chancellor is the primary agent of the Board, carries out Board policies, and provides educational leadership.

- | | | | | | |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 37. The Board and the Chancellor have a positive, cooperative relationship. | <input type="radio"/> |
| 38. The Board provides a high level of support to the Chancellor. | <input type="radio"/> |
| 39. The Board maintains open communication with the Chancellor. | <input type="radio"/> |
| 40. The Board annually develops goals and objectives that are used in the evaluation of the Chancellor. | <input type="radio"/> |
| 41. The Board understands the role of the Chancellor as the link between the Board and staff. | <input type="radio"/> |
| 42. The Board formally evaluates the Chancellor. | <input type="radio"/> |

**E. Standards for Operations and Performance of The Peralta Colleges-
The Board holds the Institution accountable and establishes a
climate in which learning is valued.**

| | | | | |
|-------------------|-------|-------------------------------|----------|----------------------|
| Strongly Agree | Agree | Neither Agree nor Disagree | Disagree | Strongly Disagree |
|-------------------|-------|-------------------------------|----------|----------------------|

- | | | | | | |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 43. The Board is knowledgeable about the educational programs and services of The Peralta Colleges. | <input type="radio"/> |
| 44. The Board understands the fiscal condition. | <input type="radio"/> |
| 45. The Board understands the budget document. | <input type="radio"/> |
| 46. The Board assures that the budget is driven by Strategic Planning. | <input type="radio"/> |
| 47. The Board establishes clear parameters for Collective Bargaining, and the Meet and Confer process, with employee groups. | <input type="radio"/> |
| 48. The Board demonstrates a concern for the success of all students. | <input type="radio"/> |
| 49. The Board is directly involved in the accreditation process. | <input type="radio"/> |

| | | | | |
|-------------------|-------|-------------------------------|----------|----------------------|
| Strongly Agree | Agree | Neither Agree nor Disagree | Disagree | Strongly Disagree |
|-------------------|-------|-------------------------------|----------|----------------------|

- | | | | | | |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 50. The Board monitors performance related to its policies for facilities development, maintenance, and appearance. | <input type="radio"/> |
| 51. The Board calls for and approves a Facilities Master Plan that is driven by the Master Education Plan. | <input type="radio"/> |
| 52. The Board monitors performance related to its policies on fiscal management. | <input type="radio"/> |
| 53. The Board understands the Financial Audit process and accepts responsibility for implementation of all recommendations. | <input type="radio"/> |
| 54. The Board ensures that a collegial governance structure is used to provide access to and input from all constituencies so that decisions may be made in a timely manner. | <input type="radio"/> |

F. Board Education

- | | | | | | |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 55. All candidates for the Board are provided the opportunity to be educated about Board responsibilities and The Peralta Colleges. | <input type="radio"/> |
| 56. New members receive a timely and individualized orientation to the Board and the institution. | <input type="radio"/> |
| 57. Board members are engaged in a continuous process of learning and development. | <input type="radio"/> |

- | | | | | | |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 58. The Board has an ongoing periodic Board development and subsequent study sessions. | <input type="radio"/> |
| 59. The information requested by and provided to Board members does not put an unjustified burden on faculty and staff. | <input type="radio"/> |
| 60. Sufficient resources are allocated for Board members to attend conferences and other relevant educational opportunities. | <input type="radio"/> |

Open Ended Questions

1. What are the Board's greatest strengths?
2. What are the major accomplishments of the Board in the past year?
3. What are areas in which the Board could improve?
4. As a trustee, I am most pleased about:
5. As a trustee, I have concerns about:
6. As a trustee, I would like to see the following changes in how the Board operates:
7. I recommend that the Board has the following goals for the coming year:

OVERALL COMMENTS:

Please provide any narrative feedback you would like included as part of this self-assessment.

December 1, 2010

Board Member Name