

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of December 7 , 2010**

ITEM # 14

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

This MOU is to comply with audit recommendations that contracts and MOUs be developed for all grant subcontractors. Request Authorization to enter into an MOU agreement with Richmond Works to provide data entry services for program reporting for the ATLAS Program and for recruitment, enrollment, case management and job placement services for the ATLAS Warehouse Operations and forklift certification Program.

**SPECIFIC BOARD ACTION REQUESTED:**

College of Alameda requests approval for Richmond Works to act as a sub-contractor with the ATLAS initiative. Contract period is from October 1, 2009 – December 31, 2011 and not to exceed \$40,000.

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM)*

ATLAS Initiative, as described in the application to EDD, Richmond Works agrees to:

- (1) Provide data entry services for program and participant reporting to EDD and will coordinate data collection and reporting with The Workforce Collaborative (a PCCD sub-grantee) for the ATLAS Programs. These reports will be submitted to EDD on a monthly basis.
- (2) Provide services to Contra Costa Community College for recruitment, enrollment, case management and job placement services for the ATLAS programs.

**BACKGROUND/ANALYSIS:**

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No   X  

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

JANNETT JACKSON, PRES., COA

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JANNETT JACKSON, PRESIDENT, COLLEGE OF ALAMEDA

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES \_\_\_\_\_ NO X  
\_\_\_\_\_ IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Lorraine Giordano, Director, ATLAS

Date: 11/29/2010

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Jannett Jackson  
JANNETT JACKSON, PRESIDENT, COLLEGE OF ALAMEDA

Date: 11/29/10

Deborah Budd approved electronically

FINANCE DEPARTMENT REVIEW

\_\_\_\_\_ Finance review required \_\_\_\_\_ Finance review *not* required

If Finance review is required, determination is: X Approved \_\_\_\_\_ Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Ron Gerhard, electronically  
Finance and Administration Approval

Date: 12/3/10

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

\_\_\_\_\_ Legal review required X Legal review *not* required

If Legal review is required, determination is: \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved

Signature: \_\_\_\_\_  
Thuy T. Nguyen, General Counsel

Date: \_\_\_\_\_

**CHANCELLOR'S OFFICE APPROVAL**

\_\_\_\_ Approved, and Place on Agenda  
Place on Agenda

\_\_\_\_ Not Approved, but

Signature: Wise E. Allen  
Wise Allen, Chancellor

Date: 12/1/10