

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of December 7 , 2010**

ITEM # 18

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

This contract is to comply with audit recommendations that contracts and MOUs be developed for all grant subcontractors. Request Authorization to enter into an MOU agreement with AmeriPride to provide coveralls and shop towels for the Green Diesel Program under the ATLAS initiative (SFP09-10).

**SPECIFIC BOARD ACTION REQUESTED:**

College of Alameda requests approval for AmeriPride as a sub-contractor with the ATLAS initiative. Contract period is from February 1, 2010 – June 30, 2011 and not to exceed \$2,500.

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM)*

In order to support the goals and objectives of the ATLAS Initiative, as described in the application to EDD, AmeriPride agrees to:

- (1) Provide services for clean cotton coveralls for two employees per week per person (2 employees)
- (2) Provide clean shop towels (150- 200) that includes towel maintenance and weekly service delivery.

Charges are approximately \$50 weekly.

**BACKGROUND/ANALYSIS:**

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO  X

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

JANNETT JACKSON, PRES., COA

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM?** YES \_\_\_\_\_ NO  X

         IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

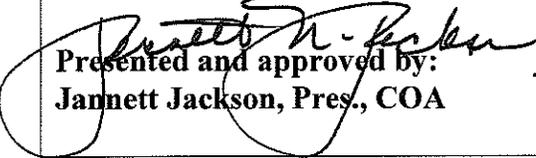
**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Lorraine Giordano  
LORRAINE GIORDANO

Date: 11.29.10

**DOCUMENT PRESENTED AND APPROVED BY:**

  
Presented and approved by:  
Jannett Jackson, Pres., COA

Date: 11/29/10

*Deborah Budd, approved electronically*

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:     Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Ron Gerhard, electronically      Date: 12/3/10  
Finance and Administration Approval

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:     Approved       Not Approved

Signature: \_\_\_\_\_      Date: \_\_\_\_\_  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but  
Place on Agenda

Signature: Wise E. Allen      Date: 12/1/10  
Wise Allen, Chancellor



# Rental Service Agreement

LP1000 rev 03/2007

Account # \_\_\_\_\_  
 Route # 27  
 Serv. Day 4 Seq# \_\_\_\_\_

Customer Name <b>COLLEGE OF ALAMEDA - ATLAS DIVISION 1</b>	Phone <b>(510) 599-4732</b>	Fax _____
Delivery Address <b>555 ATLANTIC AVE</b>	City <b>ALAMEDA</b>	State <b>CA</b>
Billing Address <b>555 ATLANTIC AVE</b>	City <b>ALAMEDA</b>	State <b>CA</b>
	Zip <b>94501</b>	Zip <b>94501</b>

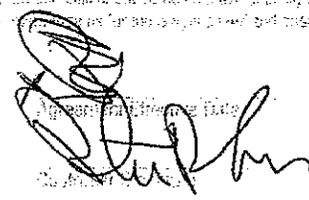
Estimated Revenue Per Week <b>\$50.00</b>	SIC CODE	PMT CODE	TERMS REVIEWED	MO.	DAY	YEAR	ROUTE	DAY	SALES REP#	DEL FREQ.
BRANCH <b>P19</b>	ACCOUNT NO.		<b>PAR</b>							

Garment Description	# of Emp.	Qty	Unit Rate	Image Care	Repl Rate	Product Description	Inventory	Unit Rate	Mnt. Use %	Serv. Freq.	Inv. Maint.	Image Care	Serv. Type	Repl Rate
<b>COTTON COVERALL</b>	<b>2</b>	<b>7</b>	<b>1.00</b>		<b>3000</b>	<b>SHOP TOWELS</b>	<b>150</b>	<b>.055</b>			<b>14%</b>			<b>.40</b>

Initial Install Charges \$ N/A Initial Install Company Emblems \$ N/A Initial Install Prep Charge \$ N/A Service Charge 16.00  
 Various thereafter \$ 1.50 Company Emblems thereafter \$ 3.00 Prep/ thereafter \$ 1.50 Accr Weekly Min \$ 50.00

This Rental Service Agreement between you, the Customer (hereinafter referred to as "Customer") and AmeriPride for the provision of express fabric rental services during the term of this agreement, shall be subject to the following understandings:

- AmeriPride Service Provider.** We promise to provide the highest standard of quality and service during the term of our Agreement with you. Our Customer Representatives will attend and assist you to meet your service needs. It is the customer's responsibility to provide the equipment with appropriate maintenance records via certified letter to the Service Manager stating the precise nature of the problem. AmeriPride will not be responsible for repairs or replacements without proper maintenance records. After the equipment is returned to your Service Point, you will have 30 days to file a complaint and, if necessary, make the necessary repairs to the garment. If you have paid for all services rendered, including any late and damaged charges, and just the charges, you will not be responsible for any further charges.
- Equipment Care.** The customer is responsible for the proper care and use of the equipment. The customer shall be responsible for the proper care and use of the equipment. The customer shall be responsible for the proper care and use of the equipment.
- Equipment Damage.** If you can be determined to be responsible for the loss or damage to the equipment, you shall be responsible for the replacement of the equipment. The customer shall be responsible for the proper care and use of the equipment.
- Warranty.** We make no warranties about the products that are being provided for your use. We specifically disclaim all warranties including those of merchantability and fitness for a specific use.
- Miscellaneous.** The customer shall be responsible for the proper care and use of the equipment. The customer shall be responsible for the proper care and use of the equipment.

 3/26/10

AmeriPride Rental Service Agreement - Terms & Conditions

Hi Charlene,

Many apologies, I forgot to mention that we require customer signature on the bottom in addition, please initial terms reviewed box on top portion.

Thank you,

Eric

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**From:** Viner, Eric  
**Sent:** Friday, March 26, 2010 2:04 PM  
**To:** Charlene Maney  
**Cc:** 'Kevin CT. Wong'; Scott Albright  
**Subject:** COA - Atlas Division 1 rental agreement

Hi Charlene,

Attached is the rental agreement I have been discussing with Kevin. Please print and sign at customer signature and scan and email back to me. Pricing is as listed below:

**Weekly invoice charges**

Coveralls for two employees - \$6.00 (Inventory of 7 each, which facilitates 3 coveralls weekly per person)

150 shop towels - \$8.03

14% towel maintenance - \$8.40 (This is standard per all existing COA accounts)

Weekly service charge - \$16.00

Delivery minimum of \$50.00

Invoice will be \$50 weekly. At this rate I would suggest increasing your towel inventory to 200 as the price will remain at \$50 regardless if the inventory is 150 or 200.

Please contact me if you have any questions.

Regards,

Eric Viner  
AmeriPride Uniform Services  
Service Manager  
510-887-1229