

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of December 7, 2010

ITEM # 43

ITEM TITLE:

Consider Approval of Amendment No. 1 to the Independent Consultant Contract with B-G Consulting Company Agreement for Additional Construction Oversight for Capital Projects

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Amendment No. 1 to the independent consultant contract for B-G Consulting Company for additional construction oversight for capital projects, in the not-to-exceed amount of \$30,000.

ITEM SUMMARY:

B-G Consulting Company has been providing consulting services under an independent contract in the amount of \$77,500 for the current fiscal year. Due to the resignation of the Director of Capital Projects, the Department of General Services has requested that B-G Consulting Company provide additional services as they pertain to the technical aspect of capital project delivery until the vacant Director of Capital Projects position is filled. The time period for the amendment is November 1, 2010 to January 31, 2011.

Following are the additional services included under Amendment No. 1:

- Perform all contractual duties for the hard and soft construction costs for the Measure A projects
- Coordination of individual project budgets estimates
- Monitor and update the Master Schedule for Capital Projects
- Develop calendar of upcoming bids
- Monitor claims and conflicts resolution
- Ensure the proper completion of job closeout documentation
- Maintain proper sensitivity and respect for diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students in relation to the Capital Projects Program
- Assist General Services Department staff to coordinate effective and efficient successful completion of projects
- Attend College and District meetings as required
- Coordination of project planning through DSA

BACKGROUND/ANALYSIS:

The scope of work under the original contract amount included the following, with guidelines set forth by Measure A and in the District-Wide Facilities Master Plan:

- Contract negotiations and implementation
- Legal interface on contract issues
- Budget/Cost and Budget Transfer Process

- Assist with bond expenditures
- Assist with Design/Build projects

Including the services added under Amendment No. 1, in the not-to-exceed amount of \$30,000, the total not-to-exceed contract price will be \$107,500.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for Amendment No. 1 to the independent consultant contract for B-G Consulting Company for additional construction oversight for capital projects, in the not-to-exceed amount of \$30,000.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, District-Wide, support services for the "acquisition, construction, repair, refurbishment, equipping, upgrading, and modernization of classrooms, campuses, buildings, facilities, and grounds throughout the District."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

Yes _____ No X

COMMENTS:

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? Yes ___ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: 11-26-2010
Dr. Sadiq B. Ikharo
Vice Chancellor for General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: 11-26-2010
Dr. Sadiq B. Ikharo
Vice Chancellor for General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard, electronically Date: 12/3/10
For Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen, electronically Date: 12/1/10
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 12/1/10
Wise E. Allen, Chancellor

B-G CONSULTING COMPANY
435 Hillway Drive
Emerald Hills, CA94062
Phone 650-400-2176
E-Mail: b_gconsult@yahoo.com

October 24, 2010

Peralta Community College District
333 East 8th Street
Oakland, Ca 94060

PROPOSAL FOR AMENDMENT TO SERVICES

Project: Peralta Bond Programs
Period: November 1, 2010 to January 31, 2011

This amendment for proposed services by the Dept of General Services is to provide additional work as it pertains to the technical aspect of capital delivery services until the District hires a new Director of Capital Projects. This amended work is in addition to the basic services as previously contracted, which includes contract negotiations and execution, and the Budget/Cost reporting.

The scope new assignments and deliverables shall include, but are not limited to:

- Perform all contractual duties for the hard and soft construction costs for the prescribed projects.
- Coordination of individual project budget estimates.

- Monitor and update Master Schedule.
- Develop calendar of upcoming bids.
- Mitigate claims and conflicts.
- Ensure the proper completion of job closeout documentation.
- Maintain proper sensitivity and respect for diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students in relation to the Capital Projects Program.
- Assist General Service's staff to coordinate effective and efficient successful completion of projects.
- Attend College and District meetings, as required.
- Other work as assigned.

Fees:

Cost of Work:

Charged at the rate of \$155.00/hour. For the purpose of calculation I have include an additional two (2) days per week, or as needed, with an amount not to exceed \$30,000.00

Monthly Billings to be submitted on an hourly basis.

My 40+ years of experience with public entities and in the construction industry affords the options for the General Services team to exchange ideas and find solutions for a large construction bond program issues. Resume attached.

Respectfully submitted,
B-G CONSULTING



Claudette Brero-Gow

Signature

Date: 10-24-10

Dr. Sadiq B. Ikharo
Peralta Community College District

Signature

Date: Nov 2, 2010