

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 18, 2011

ITEM # 28

ITEM TITLE: Consider Approval of Independent Contract for Sarah Dolph to Render Consulting Services to the Alameda County Small Business Development Center.

SPECIFIC BOARD ACTION REQUESTED:

Request approval for an increase not to exceed \$35,000 for the Independent Contractor Sarah Dolph. The currently approved amount is \$25,000. With the increase, the total amount will not exceed \$60,000. This contract is through June 30, 2011, subject to the availability of funding.

ITEM SUMMARY:

Request approval for an increase not to exceed \$35,000 for the Independent Contractor Sarah Dolph. The currently approved amount is \$25,000. With the increase, the total amount will not exceed \$60,000. This contract is through June 30, 2011, subject to the availability of funding.

BACKGROUND/ANALYSIS:

Funding is from a sub-contract between the Northern California SBDC Lead Center ("NorCal") and the Peralta Community College District.

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

Any contract approval is subject to negotiation and execution by the Chancellor. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

This item is funded through the ACSBDC budget. The ACSBDC is currently funded through December 31, 2010 with funding expected to continue at least through calendar year 2011. This exact amount of this increase up to the requested amount of \$35,000 (\$60,000 total) is subject to the continued availability of funding for the ACSBDC. There will be no budgetary impact to Peralta as a result of the requested action.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Jacob Ng, Vice Chancellor, Student Services

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X

_____ IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

DOCUMENT PREPARED BY:

Prepared by: *Fredrick D. Ohlrich*
Fredrick D. Ohlrich, Director

Date: January 12, 2011

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Jacob Ng*
Jacob Ng, Vice Chancellor, Student Services

Date: January 12, 2011

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: *Ron Gerhard, by Roxanne Epstein*
Ronald Gerhard, Finance and Administration

Date: 1/13/11

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____
Thuy T. Nguyen, General Counsel

Date: _____

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but
Place on Agenda

Signature: *Wise Allen*
Wise Allen, Chancellor

Date: 1/12/11