

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 18, 2011

ITEM # 18

ITEM TITLE: Machine Tools for Laney College

SPECIFIC BOARD ACTION REQUESTED: Approval to issue a Purchase Order for Bid No. 10-11/22 Machine Tools for Laney College, to Selway Machine Tool Company, in the amount of \$151,189.48.

ITEM SUMMARY: A formal bid was conducted for the purchase (and install) of 2 CNC Machining Centers, a Servo Rotary Table, and a Complete Tooling package for the Machine Technology Program at Laney College. The new machines will allow Laney College to modernize the Machine Technology Department and build an advanced manufacturing program that meets the needs of local industry. The District received 3 formal bids, and recommends that a Purchase Order is issued to Selway Machine Tool Company, whose bid met the District's standards and was the lowest, responsive and responsible bidder.

BACKGROUND/ANALYSIS:

The District conducted a formal bid for this equipment and publically advertised it in four (4) newspapers of general circulation and ethnic publications reflecting the diversity of the market area. The District directly solicited nine (9) firms for this bid. Bids were due at 2:00 PM on December 3, 2010. A total of three (3) firms submitted bids as follows:

<u>Vendor and Location</u>	<u>Bid Amount</u>
Selway Machine Tool Company, Union City, CA	\$151,189.48
H.S. & H. Incorporated, Santa Clara, CA	\$170,594.30 (Note: Base bid was \$158,061.75 but did not include sales tax. Bidder did not acknowledge the addendum.)
Gosiger West, Fullerton, CA	\$192,209.44 (Note: Bid non-responsive to District's specification. Bidder made 4 exceptions and did not include service contract, installation, and training.)

Selway Machine Tool Company was the only bidder that met the District's specifications and was the lowest, responsive and responsible bidder. The purchase of this equipment will modernize the Laney College Machine Technology Department. The integration of these machines into the existing curriculum will better prepare students on both a technical and productive level for employment. The advanced manufacturing capacity of these machines will allow the department to build deeper relations with local industry and to provide better training for an advanced workforce.

ALTERNATIVES/OPTIONS: None.

EVALUATION AND RECOMMENDED ACTION:

Recommend issuing a Purchase Order to the lowest, responsive, responsible bidder, Selway Machine Tool Company, in the amount of \$151,189.48.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in the Peralta's constituency and authorized under Resolution 05/06-45 Exhibit A- 1 Laney College, Equipment, Technology upgrades, and facility and classroom improvements for the college's programs

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS: NONE

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? VICE CHANCELLOR GERHARD

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ NO X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: [Signature] Date: 4/12/11
RONALD GERHARD, Vice Chancellor for Finance and Administration

DOCUMENT PRESENTED BY:

Prepared by: [Signature] Date: 4/12/11
RONALD GERHARD, Vice Chancellor for Finance and Administration

FINANCE DEPARTMENT REVIEW

____ Finance review required _____ Finance review *not* required

If Finance review is required, determination is: X Approved _____ Not Approved

If not approved, please give reason: _____

Signature: [Signature] Date: 4/12/11
RONALD GERHARD, Vice Chancellor for Finance and Administration

