

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 18, 2011

ITEM # 24

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Consider Approval of Independent Contractor Agreement Extension for Matthew Trocker to Render Project Management Consulting Services for Clean Energy Educational Programs at Laney College
Presenter: Debbie Budd, Vice Chancellor of Educational Services

SPECIFIC BOARD ACTION REQUESTED:

Consider approval of an independent contractor agreement extension for Matthew Trocker in the amount of \$35,000 for performing program support services for Laney College's green jobs education and training programs. The prior contract amount was \$24,960. Increasing the contract amount by \$35,000 brings the total contract amount for the fiscal year to \$ 59,960. The scope of work for Matthew Trocker provides program support services for the implementation of Laney's green jobs grants. Matthew Trocker will perform the following program support services: customized recruitment of students; coordinate ongoing strategic relationships with community agencies, and industry partners; conduct customized student recruitment that involves meeting with partner organizations in the Bay Area; provide customized student application support, interviewing and selection; provide customized staff support for instructors; develop and co-conduct customized learning enrichment activities; provide customized case management for student conduct and performance.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM)*

Matthew Trocker will provide customized support services for the green jobs education and training programs at Laney College. Services include program support services, strategic planning, learning enrichment activity development, data collection and storage, and provide customized case management services for students.

BACKGROUND/ANALYSIS:

The scope and budget for Matthew Trocker were developed and identified as part of Peralta's East Bay Green Jobs Corps & DOL BayCEC grants.

ALTERNATIVES/OPTIONS: NONE

EVALUATION AND RECOMMENDED ACTION: APPROVAL

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

ARRA FUNDING FROM CALIFORNIA EMPLOYMENT DEVELOPMENT DEPARTMENT AND CALIFORNIA ENERGY COMMISSION; DEPARTMENT OF LABOR BAYCEC – CATEGORICAL FUNDS – NO FISCAL IMPACT

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____

NO XX

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

DR. DEBBIE BUDD, VICE CHANCELLOR, PERALTA CCD

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ NO X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by:

Elnora Webb
Elnora Webb, President, Laney College

For ETW

Date:

12-17-10

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by:

Debbie Budd
Debbie Budd Vice Chancellor,
Peralta CCD

Date:

1-5-11

FINANCE DEPARTMENT REVIEW

Finance review required
 Finance review
not required

Finance review

If Finance review is required, determination is:

Approved

Not Approved

If not approved, please give reason: _____

Signature:

Ron Gerhard, by Roxanne Epstein
Vice Chancellor for Finance and Administration

Date:

1/13/11

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required

Legal review not required

If Legal review is required, determination is:

Approved

Not Approved

Signature:

Thuy T. Nguyen, General Counsel

Date:

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda
Agenda

Not Approved, but Place on

Signature:

Wise E. Allen
Dr Wise Allen, Acting Chancellor

Date:

1/12/11