

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 18, 2011

ITEM # 35

ITEM TITLE:

Consider Approval of Amendment No. 2 to Agreement with The Consulting Group (TCG) for District-Wide Security Project

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Amendment No. 2 to the agreement for professional services with The Consulting Group (TCG) for the District-Wide Security/Surveillance Cameras Implementation Project, in the amount of \$35,750.

ITEM SUMMARY:

Under this amendment, the scope of services provided by TGC will be expanded to include security cameras for the Smart Classrooms. The cameras will be light sensitive to pick up night images during non-class hours. The cameras have 360-degree views, so that only one camera will be needed to cover the entire room and activity, which will be viewed in the PCCD Police Control Center. This professional services amendment is necessary due to the inclusion of the smart classroom security project in TCG's agreement.

Services provided by TCG, totaling \$35,750, will include the following phases:

- Research and due diligence to produce the RFP, bid specifications, technical specifications and subsequent documentation - \$12,000
- Implement/author above named documents, conduct all pre- and post-bid activities - \$8,750
- Construction project management - \$15,000

BACKGROUND/ANALYSIS:

The original agreement with TCG, in the amount of \$280,000, was approved at the Board meeting of May 20, 2008. Amendment No. 1, in the amount of \$309,046 was approved at the Board meeting of January 26, 2010. Including this amendment, the total agreement will be \$624,796. The District-Wide Security Project has been discussed at several meetings of the Board Facilities and Land Use Planning Committee, including the meeting of January 21, 2010.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for Amendment No. 2 to the agreement for professional services with The Consulting Group (TCG) for the District-Wide Security/Surveillance Cameras Implementation Project, in the amount of \$35,750.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, District-Wide Projects, "District-wide safety systems including disaster preparedness, campus security and hazardous and toxic waste handling," and "Security systems, fencing, site improvements."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

Yes _____ No X

COMMENTS:

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? Yes X No _____

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikhano Date: 1-10-2011
Dr. Sadiq B. Ikhano
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikhano Date: 1-10-2011
Dr. Sadiq B. Ikhano
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard, by Roxanne Epstein Date: 1/13/11
For Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen, by Roxanne Epstein Date: 1/13/11
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 1/12/11
Wise E. Allen, Chancellor



THE CONSULTING GROUP
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TELE: 415.381.2560 / FAX: 415.381.1741
EMAIL: tcg@tcg-international.com

22 December 2010

Dr. Sadiq Bello Ikharo
Vice Chancellor of General Services
Peralta Community College District
333 E. 8th Street
Oakland, CA 94864

Ms. Claudette Brero- Gau
Peralta Community College District
333 E. 8th Street
Oakland, CA 94864

Re: Extended Districtwide Video Surveillance Project – Smart Media Classrooms

Dear Dr. Ikharo and Ms. Brero-Gau:

It was a pleasure speaking with and seeing you on Tuesday. Per your request please find a Scope of Work, and preliminary budget pricing for the additional cameras to the Smart Media Classrooms.

Our goal is to provide classroom-viewing security during designated hours, not during class for the Smart Media Classrooms. Given this scope of the project, although we find cameras in the exterior areas of some of the classrooms, we strongly recommend placing (1) camera in each of the classrooms. These cameras would be light sensitive to pick-up night images during non-class hours. The cameras are 360 degree views so that only (1) camera is needed to cover the entire room and activity. This camera will be incorporated in the current PCCD District wide Security Surveillance project and will be viewed in the PCCD Police Control Center.

Scope of Work:

The Consulting Group will provide technical guidance, bid specification; project and construction management services will include the following:

Phase I

- Information Gathering and A and E
- Produce Technical Specification and necessary drawings.
- Participate in the Bidding process of this job.



Phase II

- Work with PCCD Capital Projects, and Purchasing submit, advertise, conduct pre-bid conference, pre bid walk through, pre-qualifications, selection process and reference checks
- Assist with the selection of given contractor
- Construction Project management
- Conduct project overview and management of chosen contractor.
- Ensure that the project is completed on a timely basis with baselines and project schedules

Phase III

- Conduct weekly project meetings (construction) and weekly updates to PCCD
- Report any problems and act a main interface to PCCD and for the contractors.
- Submit prevailing wage summaries as needed.

Costs

Costs will be broken into project phases. Each phase will have a specific dollar amount. A basic hourly rate sheet is attached.

<i>Project Phase</i>	<i>Description of Project</i>	<i>Hours</i>	<i>Rate</i>	<i>Other information</i>
One	Research and Due diligence to produce RFP, Bid Spec, Tech Spec and subsequent documents	96	\$125	See descriptions for full detail Total: \$12,000
Two	Implement author above named documents, conduct all pre and post bid activities, including assistance of choosing contractors	70	\$125	See descriptions for full detail Total: \$ 8,750
Three	Construction Project Management	30 days	\$500.00	Total: \$15,000
Grand Total	All Three Phases			\$35,750.00

Our numbers are not-to-exceed numbers for the first 2 phases. Hours will be logged and reported to PCCD Capital Projects.

We look forward to working with you to protect and secure your Smart Media Class rooms.

Should you have questions, please don't hesitate to contact me. My cell phone is (650) 714.4100.



Best regards,
THE CONSULTING GROUP

Jeanine C. Lovejoy

Jeanine C. Lovejoy
Owner

Principal-in-Charge of Information Technology and Security Services