

**PERALTA COMMUNITY COLLEGE DISTRICT  
Board of Trustees Agenda Report  
For the Trustee Meeting Date of February 1, 2011**

**ITEM # 9**

**ITEM TITLE:**

Independent Contractor Agreement Amendment for EB5C, LLC.

**SPECIFIC BOARD ACTION REQUESTED:**

Consider Approval of Independent Contractor Agreement Amendment for EB5C, LLC.

**ITEM SUMMARY:**

At its November 9, 2010 meeting, the Board approved a contract with EB5C, LLC to assist in the development of business processes related to the processing and posting of part-time faculty and staff payrolls. At the end of that project the District was provided a written document outlining the existing processes used and that also identified various improvements both within PeopleSoft system and within the business process itself that must be improved to address many of the operational issues that currently exist as well as to automate and fully utilize the capabilities of the PeopleSoft system. Specifically, three projects have been identified that will customize PeopleSoft and improve upon current business practices for greater efficiencies. These projects are: Combination Code Master Table, Prorata rewrite, and Automated Adjunct Step Increases. The not to exceed amount for all three projects is \$425,000. This is an augmentation of \$325,000 as the initial contract with EB5C was for a not to exceed \$100,000. Funding Source is from Measure A: 1-63-141-5105-1-710000-2357-00.

**BACKGROUND/ANALYSIS:**

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO \_\_\_\_\_

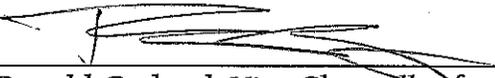
**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (COLLEGE PRESIDENT OR VICE CHANCELLOR)**

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM?** YES \_\_\_\_\_ NO X

\_\_\_\_\_ IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

**DOCUMENT PREPARED BY:**

Prepared by:  Date: 1/25/11  
Ronald Gerhard, Vice Chancellor for Finance and Administration

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: \_\_\_\_\_ Date: 1/25/11  
Ronald Gerhard, Vice Chancellor for Finance and Administration

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:  Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature:  Date: 1/25/11  
Ronald Gerhard, Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:  Approved       Not Approved

Signature: Thuy T. Nguyen, by re electronically Date: 1/26/11  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature:  Date: 1/26/11  
Wise E. Allen, Chancellor