

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of February 15, 2011

ITEM # 23

ITEM TITLE:

Consider Approval to Enter into a Lease with Continental Can Building LLC for Interim Storage Needs for Merritt College and Laney College

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to enter into an eighteen-month lease with Continental Can Building LLC for storage space, at a total not-to-exceed cost of \$54,000.

ITEM SUMMARY:

Approval is requested to enter into an eighteen-month lease with Continental Can Building LLC for storage space, at a total not-to-exceed cost of \$54,000. The building is located at 5601 San Leandro Street in Oakland and will accommodate the storage needs for Merritt College Library (books and furniture) and the Laney College Administrative Tower (equipment and furniture) during the modernization of these facilities.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Laney College, "Administration – Tower building repairs, upgrades, and renovations," and Merritt College, "Additional space for the college Learning Center," "HVAC in Library," "Repair and refurbish Library bathrooms," "Language listening lab in Library," "Group Study rooms in Library," "Program/Event space in Library," "Remodel ancillary staff rooms in Library," and "Equipment, technology upgrades, and facility and classroom improvements for the college's following programs: Science, Child Development, Communications, English as a Second Language at the Fruitvale Education Center, Art, Ceramics, Landscape Horticulture/Design, **Learning Center**, Liberal Arts, Music, Physical Education/Athletics, and Radiologic Science."

BACKGROUND/ANALYSIS:

General construction work on the Merritt College Library and the Laney College Tower require storage space for books and other usable furniture, fixtures and equipment during modernization. Temporary accommodations in A129 were made for the Merritt Library staff and services. The remaining contents of the Library must be moved and stored during the modernization. Staff and services currently in the Laney Administrative Tower will relocate to the Cougar Village portables. All remaining building contents such as furniture, fixtures and equipment must be stored during the Tower modernization. This leased storage space will accommodate storage needs for these two projects. It should be noted that only reusable furniture, equipment and books will be stored. Unusable furniture will be surplus in accordance with the Ed Code and sold or donated to non-profit organizations.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended to enter into an eighteen-month lease with Continental Can Building LLC for storage space, at a total not-to-exceed cost of \$54,000.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

All Board approved contracts are subject to final negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:
Prepared by: Sadiq B. Ikharmo Date: 2-4-2011
Dr. Sadiq B. Ikharmo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:
Sadiq B. Ikharmo Date: 2-4-2011
Dr. Sadiq B. Ikharmo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW
 Finance review required Finance review *not* required
If Finance review is required, determination is: Approved Not Approved
If not approved, please give reason: _____
Signature: _____ Date: _____
Ronald Gerhard, Chief Financial Officer

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):
 Legal review required Legal review *not* required
If Legal review is required, determination is: Approved Not Approved
Signature: Thuy T. Nguyen, by re electronically Date: 2/8/11
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL
 Approved, and Place on Agenda Not Approved, but Place on Agenda
Signature: Wise E. Allen Date: 2/7/11
Wise E. Allen, Chancellor