

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of February 15, 2011**

ITEM # 15

ITEM TITLE: (Please define the subject; e.g., change order – Berkeley City College)

DOL Community Based Job Training Program  
Presenter: Vice Chancellor Deborah Budd

**SPECIFIC BOARD ACTION REQUESTED:**

Consider Approval of MOU funding totaling \$416,565 for the DOL Community Based Job Training Program with Allen Temple

**ITEM SUMMARY: (PLEASE DISCUSS THIS ITEM)**

In order to support the goals and objectives of the Peralta Achievement Collaborative, through the Community-Based Job Training Program, Allen Temple, Men of Valor, and Berkeley Youth Collaborative, will be responsible for the following services:

1. A full-time case manager
2. On-site support services including GED, Computer literacy skills, transportation, legal assistance, housing, substance abuse and mental health services, job placement and retention services for 40-45 clients,
3. Recruit students to enroll at Merritt and College of Alameda.
4. Collaboration with PIC and Merritt College to:
  - a. Being responsible for keeping detailed records of services and participants move through the service delivery process and transmission of those to PIC and Merritt College to maintain complete audit records for compliance with DOL regulations.
  - b. Cooperating with case management, placement, and retention activities as these may have an impact on instruction or other college services to students.
5. To participate in ongoing consortium activities to ensure consistent achievement of grant, training, and placement objectives.

The Private Industry Council will work with each of the community partners to collect and report data on clients/participants including services rendered and employment placement. Additionally, PIC will work closely with Merritt College to prepare statistical data for reports required by the Department of Labor.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

**DOL GRANT FUNDS**

**BACKGROUND/ANALYSIS:**

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO \_\_\_\_\_

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (COLLEGE PRESIDENT OR VICE CHANCELLOR)**

VICE CHANCELLOR DEBORAH BUDD

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES \_\_\_\_\_ NO X \_\_\_\_\_ IF**

**“YES”, PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

Prepared by: Robert A. Adams  
Robert Adams, President of Merritt College

Date: 2/4/2011

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Deborah Budd  
**DEBORAH BUDD, VICE CHANCELLOR OF EDUCATIONAL SERVICES**

Date: 2/4/2011

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: \_\_\_\_\_  
Ron Gerhard, Chief Financial Officer

Date: \_\_\_\_\_

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: \_\_\_\_\_  
Thuy T. Nguyen, General Counsel

Date: \_\_\_\_\_

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda

Not Approved, but Place on

Signature: Wise E. Allen  
Wise E. Allen, Chancellor

Date: 2/7/11