

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of April 12, 2011**

ITEM # 15

**ITEM TITLE:**

DOL Community Based Job Training Program with Allen Temple

**SPECIFIC BOARD ACTION REQUESTED:**

Consider Approval of MOU for DOL Community Based Job Training Program with Allen Temple

**ITEM SUMMARY:**

In order to support the goals and objectives of the Peralta Achievement Collaborative, through the Community-Based Job Training Program and Allen Temple will be responsible for the following services:

1. A full-time case manager
2. On-site support services including GED, Computer literacy skills, transportation, legal assistance, housing, substance abuse and mental health services, job placement and retention services for 40-45 clients,
3. Recruit students to enroll at Merritt and College of Alameda.
4. Collaboration with PIC and Merritt College to:
  - a. Being responsible for keeping detailed records of services and participants move through the service delivery process and transmission of those to PIC and Merritt College to maintain complete audit records for compliance with DOL regulations.
  - b. Cooperating with case management, placement, and retention activities as these may have an impact on instruction or other college services to students.
5. To participate in ongoing consortium activities to ensure consistent achievement of grant, training, and placement objectives.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

DOL GRANT FUNDS

\$138,855 for the first year, totaling \$416,565 for three years

**BACKGROUND/ANALYSIS:**

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO \_\_\_\_\_

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (COLLEGE PRESIDENT OR VICE CHANCELLOR)**

Deborah Budd, Vice Chancellor / Robert Adams, President Merritt College

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM?** YES \_\_\_\_\_ NO X \_\_\_\_\_ IF  
"YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

Prepared by: Carmen N. Fairley Date: 4/3/2011  
Carmen Fairley, Grants Specialist  
Prepared by: \_\_\_\_\_  
President of Merritt College

**DOCUMENT PRESENTED AND APPROVED BY:**  
Presented and approved by: [Signature] Date: 4/3/2011  
**DEBORAH BUDD, VICE CHANCELLOR OF EDUCATIONAL SERVICES**

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:       Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Ron Gerhard electronically by re Date: 4/7/11  
Ron Gerhard, Chief Financial Officer

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 4/7/11  
Wise E. Allen, Chancellor