

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of April 12, 2011**

ITEM # 24

**ITEM TITLE:**

Consider Approval of Amendment No. 2 to the Independent Consultant Contract with B-G Consulting Company for Additional Construction Oversight for Capital Projects

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested for Amendment No. 2 to the independent consultant contract for B-G Consulting Company for additional construction oversight for capital projects, in the not-to-exceed amount of \$40,000.

**ITEM SUMMARY:**

Under this Amendment No. 2, the following services beyond the original scope of consulting work will be provided for the period from April 1, 2011 to June 30, 2011:

- Extended services for negotiating and writing of contracts
- Assistance to Finance Department related to bond issues, such as:
  - Resolving overhead items
  - Consolidation of project numbers
  - Reconciliation of project balances
- Continued assistance with some of the duties of the Director of Capital Projects position until this position is filled. Consultant will be paid out of the salary and benefit savings due to the vacancy in this position.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

District General Funds (for Director of Capital Project assistance) and Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, District-Wide, support services for the "acquisition, construction, repair, refurbishment, equipping, upgrading, and modernization of classrooms, campuses, buildings, facilities, and grounds throughout the District."

**BACKGROUND/ANALYSIS:**

B-G Consulting Company has been providing consulting services under an independent contract in the amount of \$77,500 for the current fiscal year. Amendment No. 1, in the amount of \$30,000, was approved by the Board at the meeting of December 7, 2010. Including this Amendment No. 1, the total not-to-exceed contract amount will be \$147,500.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Approval is recommended for Amendment No. 2 to the independent consultant contract for B-G Consulting Company for additional construction oversight for capital projects, in the not-to-exceed amount of \$40,000.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO X

**COMMENTS:**

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikharo

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES \_\_\_\_\_ NO X**

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Sadiq B. Ikharo Date: 4-1-2011  
Dr. Sadiq B. Ikharo  
Vice Chancellor for General Services

**DOCUMENT PRESENTED BY:**

Sadiq B. Ikharo Date: 4-1-2011  
Dr. Sadiq B. Ikharo  
Vice Chancellor for General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Ron Gerhard electronically by re Date: 4/7/11  
Ron Gerhard, Chief Financial Officer

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy T. Nguyen electronically by re Date: 4/6/11  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 4/4/11  
Wise E. Allen, Chancellor



**B-G CONSULTING COMPANY**  
**435 Hillway Drive**  
**Emerald Hills, CA94062**  
**Phone 650-400-2176**  
**E-Mail: b\_gconsult@yahoo.com**

March 11, 2010

Peralta Community College District  
333 East 8<sup>th</sup> Street  
Oakland, Ca 94060

***PROPOSAL FOR AMENDMENT TO SERVICES # 2***

**Project: Peralta Bond Programs**  
**Period: April 1, 2011 to June 30, 2011**

**This amendment for proposed services by the Dept of General Services is to provide extended services for negotiations and writing of contracts. This proposal also includes assistance with the Finance Depart in regards to bond issues such as, resolving overhead items; consolidation of project numbers; and reconciliation of project balances. This amended work is in addition to the basic services as previously contracted, which includes contract negotiations and execution, and the Budget/Cost reporting. This will also include the assistance in the Director of Capital Projects position until that position is filled**



**Fees:**

**Cost of Work:**

Charged at the rate of \$155.00/hour. For the purpose of calculation I have included two to three days per week, or as needed, with an amount not to exceed \$40,000.00.

Monthly Billings to be submitted on an hourly basis.

My 40+ years of experience with public entities and in the construction industry affords the options for the General Services team to exchange ideas and find solutions for a large construction bond program issues.

There have been a number of new and improved processes put into place during this contract period including:

- Improved communication and feed-back with the Project Managers, and associates.
- Modification of filing and archiving systems
- Communication with Finance on outstanding Measure A project reconciliation.
- Review and improvements to "front-end" documents for public bidding.
- Modified existing RFQ (Request for Qualification) for the two large new bond projects. Ie: Merritt Allied Science, and College of Alameda Building C & D.
- Contract negotiation with consultants, with a view to saving Measure A funding for the District.



Respectfully submitted,  
**B-G CONSULTING**

**Claudette Brero-Gow**

**Approved by:**

\_\_\_\_\_  
**Dr. Sadiq Ikharo, Vice-Chancellor**

\_\_\_\_\_  
**Date**