



BOARD OF TRUSTEES  
OF THE  
PERALTA COMMUNITY COLLEGE DISTRICT  
MINUTES  
MAY 10, 2011

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE 7:00 P.M.**

**ROLL CALL Trustees González Yuen Pr Ab Gulassa Pr Ab Handy Pr Ab Hodge Pr Ab Guillén Riley Pr Ab Withrow Pr Ab and Riley Pr Ab , Student Trustees Storm Pr Ab and Brumfield Pr Ab . 7:00 P.M. The Regular Meeting of the Board of Trustees will commence at 5:00 P.M. in the Boardroom, District Administrative Center, 333 East Eighth Street, Oakland, at which time the Board Roll Call will be taken. Immediately following the Board Roll Call at 5:00 P.M., the Board will enter Closed Session. The Regular Meeting in Open Session will convene at 7:00 P.M. The first item of business upon convening in open session after the Pledge of Allegiance will be to report on Closed Session actions, if any, or to announce that Closed Session is in recess. Listed agenda times are estimates.**

**REPORT OF CLOSED SESSION ACTIONS 7:01 P.M.**

At tonight's closed session, the Board voted to: 1. Authorize the General Counsel to file a lawsuit against KYJ Associates. AYES: 6 NOES: 0 ABSTAIN: 0 ABSENT: 1 – Trustee Hodge

**APPROVAL OF THE AGENDA 7:02 P.M. (Please state the agenda item number and identify the issue.)**

For Item #20, the actual revised quote is \$259,157.92.

MOTION: Motion by Trustee Abel Guillén, second by Trustee Bill Withrow to approve as amended.

AYES: Trustee Bill Riley, Trustee Bill Withrow, Trustee Abel Guillén, Trustee Linda Handy, Trustee Cy Gulassa, and Trustee Nicky González Yuen.  
NOES: None  
ABSTAIN: None  
ABSENT: and Trustee Marcie Hodge.

**ASSOCIATED STUDENT GOVERNMENT REPRESENTATIVES REPORT 7:04 P.M.**

**At this time in the meeting, representatives of the associated student governments will be afforded an opportunity to address the Board. (Please provide your name and position, and line-up to speak.)**

Speaker Smith, Laney AS, reported on their successful Cinco de Mayo celebration and the organizers were thanked. "A better Laney" is their Facebook page. Speaker Martinez, COA AS, shared that their Cinco de Mayo celebration was enjoyed and the clubs were thanked for their hard work. Their election results were announced. 20th anniversary cruise party was announced. May 20th Jazz concert is open to the public. May 14th is the apparel arts and design program for all. Speaker Thompson, BCC AS, reported on their recent college events. Newly ratified constitution signing ceremony was announced. May 25th is their graduation ceremony and celebration. Cinco de Mayo celebration was enjoyed, and the DJ clubs play on Tuesdays and Thursdays at noon.

**MINUTES 7:03 P.M.**

Background Material

MOTION: Motion by Trustee Nicky González Yuen, second by Trustee Abel Guillén to approve the minutes.  
Trustee Withrow abstained.

AYES: Trustee Bill Riley, Trustee Bill Withrow, Trustee Abel Guillén, Trustee Linda Handy, Trustee Cy Gulassa, and Trustee Nicky González Yuen.  
NOES: None  
ABSTAIN: None  
ABSENT: and Trustee Marcie Hodge.

1. Consider Minutes of the Board Meeting of April 26, 2011. Copies of the minutes of the Board of Trustees' Meetings are posted on Granicus. Please submit all minute corrections to the Board Clerk. As a matter of policy (Board Policy 1.10), no action shall be taken on any item not identified as an "action item."

COMMUNICATIONS FROM MEMBERS OF THE PUBLIC 7:10 P.M. (Please line-up to speak when your name is called.) This portion of the agenda provides an opportunity for members of the public to address the Board on matters not included on this agenda. A maximum of 15 minutes (3 minutes per individual maximum) will be provided for speakers under this agenda item. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Under the Brown Act, Trustees and District staff are not allowed to discuss and/or take formal action at today's meeting on items brought before them under this item. Trustees and District staff are only allowed to respond briefly. Persons submitting cards to address an item included on the agenda will be called upon at the time the agenda item is considered by the Board, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received by the recording secretary. Written statements can be submitted to the Board Clerk for inclusion in the Board minutes.

Speaker Watson-Hajeem asked for the District to keep the COA Childcare center open. Speaker Zapata, Laney College baseball coach and P.E. instructor, expressed gratitude to the Board and District taxpayers for the wonderful athletic field. Speaker Taylor, Laney College women's sport's coach also thanked the Board for their support and funding for the track and field team. Speaker Jackson, baseball team player, thanked the Board for supporting the baseball program. The new field helped attract him to attend school and play here. Speaker Maxwell, COA DSPS coordinator, feels that the laid-off sign-language interpreter position is critical to student services. She is a blind and deaf and incredibly skilled instructor, and coordinates the hiring and scheduling of interpreters, so that no outside consultant agencies are needed, saving the District \$540,000. The Colleges were asked to consult with coordinators doing the work when changes are being considered. Trustee Handy asked that this issue be reviewed by the Chancellor. Speaker Ross, Laney College student, addressed the COA childcare center, and asked the Board not to cut the program which benefits the students. He asked for the centers to remain open, especially for single parents.

COA Childcare Petition

IDENTIFICATION OF ITEMS TO BE REMOVED FROM THE CONSENT CALENDAR FOR DEBATE 7:25 P.M. (Please state the agenda item number and identify the issue.)

Item 13.

IDENTIFICATION OF ITEMS TO REMAIN ON THE CONSENT CALENDAR AND PULLED FOR DISCUSSION 7:27 P.M. (Please state the agenda item number and identify the issue.)

None.

**IDENTIFICATION OF ITEMS WITH PUBLIC SPEAKERS 7:29 P.M.**

**PRESENTATIONS 7:30 P.M.**

2. [Board Redistricting Alternative Drafts Presenter: Charles Bradshaw, Martsel-Day \(10 minutes\)](#)

[Background Material](#)

Trustee González Yuen asked if poster-sized maps will be available for viewing at all of the forums, which they will. One proposal is for District 4 to either lose all of Albany or all of Emeryville. Trustee Handy suggested that the Trustees drive their lines, as it's hard to visualize all of the boundaries from a map. Trustee González Yuen asked for a clear description of the suggested street boundaries. A narrative of boundary descriptions will be posted on the redistricting website. Trustee Riley asked for a comparison from 1980 to this proposal, as he feels it's similar.

3. [Sustainable Peralta Earth Day and Culinary Arts Award \(10 minutes\)](#)

Speaker Strong feels that our culinary program is superb, and that we need the community help us to continue to grow.

**BOARD WORKSHOP SESSION/ACTION 7:50 P.M. (This workshop is in lieu of the Board Student Equity Services and Education Committee considering this item, in light of the Governing Board's action on February 1, 2011 to suspend Board committees.)**

4. [Student Equity Services and Education Workshop Presenter: Vice Chancellor Ng \(30 minutes\) The Board will conduct a workshop on student equity services and education issues.](#)

Trustee González Yuen asked if the health services' program is off to a slow start, and asked for the marketing plan to get the word to students about services provided. The program is currently only open two days per week, and sees 16 students per day. 8,000 pages have already been distributed to students, and more outreach will occur. Trustee Guillén shared that there is also effective peer-to-peer outreach occurring, and the participating students were commended. Trustee Handy shared that other services will be provided in other locations, out-sourced through the Asian Health services center. Student Trustee Esteem asked if product testing can be implemented in the summer rather than waiting until the fall, to ensure that the system doesn't crash during peak periods. It was also suggested to have large poster displays, similar to the EasyPass program, and to ask student government to assist with publicity. The Associated Students at Laney College were thanked for providing space for this program. Health services fees will roll-over each year. Trustee González Yuen asked about the proposed debit card and the implementation timeline. The California Dream Act would allow undocumented students to receive Financial Aid, but a debit card may be a challenge for this population. He suggested the formation of an undocumented student population group to assist with establishing this program. The initial pilot for debit cards is projected for the fall. This Board is very supportive of AB 540 students. Speaker Cohen shared that the California student aid commission would be involved with identifier information for qualifying students, and that we take our direction from them. Trustee González Yuen shared that some student may also receive private financial aid. He is interested at a policy level to ensure that these students' needs are being taken into consideration proactively. The Chancellor will take all of that into consideration at the proper time, and assist the commission on implementation, as well. Trustee González Yuen would like a working group to start sooner for input, as well. Trustee Handy asked how long it takes our students for financial aid to be processed. Speaker Cohen shared our timeline process. SafeWeb will integrate some of the current manual processes. Trustee Guillén is impressed as to how our students can manage not to receive Financial Aid prior to school starting, as it can take a few months for this to occur, which he feels is unacceptable. He hopes that our system can quickly get automated, as we cut checks manually, and students must wait in lines to receive their checks. We hope that technology can assist to improve and speed-up this process. He also feels that mental health services shouldn't require a lot of space, and he'd like to see more students utilizing mental health services. Town hall meetings occurred on financial aid and late fees. Students were concerned about the procedure and process for Financial Aid. The debit card can assist students receive a check with student authorization, which can assist to remedy some of the concern issue and allow the payment

of previous fees. Students were concerned about being dropped from classes. Student equity data was requested. Dr. Ng was thanked for conducting the successful student town hall meetings.

[Student Services Presentation](#)

**ACTION ITEMS 8:20 P.M. INFORMATIONAL ITEMS AND WRITTEN REPORTS**

**CHANCELLOR**

5. [Chancellor's Report Presenter: Chancellor Allen Vice Chancellors' Reports State Budget Update Presenter: Vice Chancellor Gerhard Enrollment Update Presenter: Vice Chancellor Budd EasyPass, Financial Aid, Student Health Fee, and Health Services Initiative Update Presenter: Vice Chancellor Ng General Services' Update Presenter: Vice Chancellor Ikharo College Reports](#)

[Measure A Project Contract Change Orders](#)

Contract change orders were reviewed by Dr. Ikharo. Trustee González Yuen thanked staff for the clear report. He feels that we're doing better in these areas, and that change orders are for expansion of scope of work and unforeseen items.

[Financial Aid update](#)

**Merritt College Presenter: President Adams**

[Merritt College President Report](#)

**Laney College Presenter: President Webb**

**College of Alameda Presenter: President Jackson**

**Berkeley City College Presenter: President Inclan**

[BCC President Report](#)

**[COMMENTS FROM THE BOARD OF TRUSTEES](#)**

Trustee Guillén congratulated the newly elected student leaders and congratulated them for participating in the democratic process. He announced a May 19th fundraiser for the PACLA Latino students. Student Trustee Brumfield introduced Rich Copenhagen who will take office as an incoming Student Trustee in June, and he thanked Dr. Ng and staff who counted all of the election ballots. Trustee Withrow asked about the SLO schedule. The Chancellor will bring an update to the Board in June, and we are on target with this. Vice Chancellor Gerhard commented on the external audit. An updated corrective active matrix will be provided at the next Board meeting, and will be taken to the Board quarterly. There are some challenges listed, but nothing for which we haven't found solutions, and we're on target for correcting matrix actions. We have not made any significant changes in our contract education program, but are following Article 8 in the PFT contract. There is a negotiable pay schedule that was not successfully negotiated, so the existing contract is in place. This can be up to or exceeding 30% in other institutions. We probably bring in 5% of our budget, as we don't do a heavy volume in contract education, although it would be great to proceed in this direction. A consultant had been used in the past, who suggested a differential pay scale and fee-based programs to generate the profit. The Chancellor shared that we have institutionalized our strategic plan goals, as they are rolled into our shared governance process and programs reviews. Some goals have improved, such as with persistence, and the improvements are incremental. The Board could be briefed in this, as well, in June. Trustee González Yuen shared that the U.S. Senate appointed Ed Chan to the Federal Bench, an Asian-Pacific Islander. Trustee Riley thanked those who participated in the Foundation golf tournament, and announced May 5, 2012 as the next date. Trustee Gulassa congratulated Rich Copenhagen upon his election. Trustee Guillén was elected "Official of the Year", and was congratulated by the Board. The Chancellor's Trophy award winners were

congratulated and announced. The recent CCLC conference was uplifting for the Trustees and leaders who attended.

**DAS PRESIDENT REPORT Presenter: DAS President van Putten**

DAS President Report

- 13. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register Presenter: Vice Chancellor Gerhard Consider ratification of the AP, Travel, and Consulting Contract Warrant Register. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

Background Material

Trustee Handy shared concern for some of the travel requests before the Board. The Board is asked that approval authority be moved to the Chancellor for this one meeting, and that the matter return to the next scheduled Board meeting to report back to the Board. She is concerned where multiple faculty are traveling to the same meetings, where rooms aren't shared, and that the correct individual positions are attending the correct conferences. They asked that the colleges work to be more efficient with their travel budget before it comes before the Trustees. She asked for a justification for the travel and how it will impact the campus. Trustee Gulassa asked that there be a district-wide concept of our travel budget, and to announce each college's share of that. He asked for a clear statement of what's been gained at each conference.

MOTION: Motion by Trustee Linda Handy, second by Trustee Abel Guillén to approve Agenda Item 13, but to leave the travel ratification at the Chancellor's discretion for this one meeting.

- AYES: Trustee Bill Riley, Trustee Bill Withrow, Trustee Abel Guillén, Trustee Linda Handy, Trustee Cy Gulassa, and Trustee Nicky González Yuen.
- NOES: None
- ABSTAIN: None
- ABSENT: and Trustee Marcie Hodge.

**EDUCATIONAL SERVICES**

- 14. Consider Approval of an Independent Contract between the College of Alameda, ATLAS Program and The Academy of Truck Driving Vice Chancellor Budd Consider approval of an independent contract between the College of Alameda, ATLAS Program, and The Academy of Truck Driving. Funding Source: Employment Development Department Grant. The Academy of Truck Driving will provide Commercial Driver's License (CDL) Class A training via the Employment Development Department (EDD) ISN Grant to support the preventative maintenance and inspection instruction for students. 28 students will be provided training at a grant-covered cost of \$2,000/student, not to exceed \$56,000. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

Background Material

- 15. Consider Approval of MOUs with College of Alameda, ATLAS Program, and RichmondWORKS Presenter: Vice Chancellor Budd Contract approval of two MOUs with the College of Alameda, ATLAS Program and RichmondWORKS not to exceed \$160,000. Funding Source: Employment Development Department (EDD) Grant. RichmondWORKS is being contracted to provide MIS set up, tracking, implementation and reporting of 175 students for the Employment Development Department ISN grant. RichmondWORKS will also recruit, train, provide case management, and job placement for 20 students in Warehousing and Logistics. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

Background Material

## PERSONNEL

16. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Classified Short-Term Employees on an Emergency Basis Presenter: Vice Chancellor Largent Pursuant to AB500, attached is a report that contains the name, classification, and date of hire, assignment end date, hourly rate, classification, position title, location, background and experience department, and fund source of candidates recommended for short-term assignments in non-academic classified positions. Below are the names, and classifications of these candidates. Each candidate's assignment will not exceed the category in which hired. The Chancellor recommends approval. Last Name First Name Date of Hire End Date Position Title Site Hall Philip 5/11/11 6/30/11 Instructional Asst/Multimedia B Vilchis-Lent Leticia 5/11/11 6/30/11 Account Clerk II L
17. Consider Approval to Increase Independent Contractor's Agreement for Professional Services for Paschal & Associates Presenter: Vice Chancellor Largent District administration requests Board authorization to increase an existing independent contractor's agreement by an additional \$25,000 for professional services performed by Mark Paschal of Paschal & Associates. Funding Source: General Funds. The District is required by state and federal law to conduct fair and impartial investigations into complaints of alleged discrimination and sexual harassment filed by employees and students. Mr. Paschal is a neutral, independent investigator who provides fact-finding and written investigative reports for discrimination, including sexual harassment complaints, as well as reports for other matters requiring investigation by the Office of Human Resources and Employee Relations. His current contract that was Board authorized November 9, 2010 approaches its limit of \$50,000, therefore, the District requests an increase by an additional \$25,000 for a contract not to exceed \$75,000 ending June 30, 2011. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. FACILITIES

### [Background Material](#)

18. Consider Approval of a Formal Short List of Real Estate Brokers to Provide Real Estate Services to the District on an As-Needed Basis Presenter: Vice Chancellor Ikharo Approval is requested of a formal short list of local real estate brokers to provide real estate services to the District on an as-needed basis. Funding Source: No fiscal impact at this time. A formal Request for Proposals was issued on January 31, 2011. On February 16, 2011, the Purchasing Department received five proposals from firms with experience working within the District's service area that includes Alameda, Berkeley, Albany, Oakland and Emeryville. The scope of work in the proposal requested a variety of services, including site identification, research and analysis, strategy development and negotiations. A screening committee was formed comprised of representatives from the District Office staff. Evaluation scores were submitted and are listed below for the five firms. Forst and Associates; Tri Commercial; PHA; Colliers; Aegis Forst Tri Com PHA Colliers Aegis Evaluator 1 62 84 69 73 80 Evaluator 2 47 71 57 64 73 Evaluator 3 62 84 69 73 80 Total Score 171 239 195 210 233 Approval is requested of a formal short list that will include all five firms. When real estate services are required, proposals will be requested from firms on the short list, so that competitive fee proposals will be obtained. These firms bring unique skills that may be appropriate for one transaction, but not another. Therefore, when need arises, firms with desired skills will be invited to submit price quotes for such services. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

### [Background Material](#)

19. Consider Approval to Negotiate an Agreement with VBN Architects to Provide Facilities Master Plan Services to Laney College Presenter: Vice Chancellor Ikharo Approval is requested for the Chancellor to negotiate an agreement with VBN Architects to provide Facilities Master Plan Services to Laney College. Funding Source: Bond Measure A. It should be recalled that Laney College undertook a revised Educational Master Plan, which triggered the necessity for a revised Facility Master Plan. A formal Request for Qualifications was advertised on May 28, 2010. On July 9, 2010, the Purchasing Department received fourteen proposals from firms to provide Facilities Master Planning Services at

Laney College. Firms were asked to provide an overview describing the general approach, scope of services, and methodology of the firm's ability to fulfill the general functions as required in the RFQ. A screening committee was formed comprised of representatives from DGS (Department of General Services) staff, the Laney College Administration and stakeholders to review and evaluate the fourteen proposals. The five firms given the highest scores by the screening committee were shortlisted for further evaluation and invited for interviews with an Executive Committee comprising the Vice Chancellor for General Services, the President of Laney College, and their designated senior staff members. The five selected firms are as follows: HMC Architects; WLC Architects; VBN Architects; Steinberg Architects; Flad Architects HMC WLC VBN Steinberg Flad Evaluator 1 84 89 95 82 ----- Evaluator 2 75 72 92 82 ----- Evaluator 3 75 79 94 79 ----- Evaluator 4 80 69 80 69 ----- Evaluator 5 68 81 77 86 ----- Total Score 382 390 438 398 ----- Although five firms were selected, Flad Architects, the fifth firm, withdrew their proposal. Based on the subsequent interviews and scores of the remaining four firms, the Executive Committee recommended VBN Architects. Approval is requested for the Chancellor to negotiate an agreement (which will involve the cost) with VBN Architects to provide Facilities Master Plan Services to Laney College. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

#### Background Material

20. Consider Approval to Purchase Furniture for Merritt College Building Q through Piggyback Contracts with Commercial Services Group/Sam Clar Presenter: Vice Chancellor Ikharo Approval is requested to purchase furniture for Merritt College Building Q from Commercial Services Group/Sam Clar through piggyback-able contracts, in the estimated amount of \$261,145.06. Funding Source: Bond Measure A. This furniture purchase will complement the major remodel of the Administration Building Q at Merritt College, one of the previously Board approved Merritt College Modernization and Short-Term Projects, funded by Measure A. Furniture will be purchased for the offices of the college president, vice presidents, business manager, cashier and IT staff, as well as conference rooms and associated offices and rooms. The college has relocated its president and his administrative staff, the vice presidents, business manager and IT staff from Building Q to other locations to accommodate the construction project, which is scheduled for completion by May 31, 2011. The furniture is necessary to provide a habitable working space for the college staff. In order to minimize the disruption to the college's administrative functions, students and staff, and to adhere to the project schedule, the furniture purchase must be approved at this Board meeting. Under Public Contract Code Section 20652, the governing board of any community college district without advertising for bids, and when that board has determined it to be in the best interests of the District, may authorize purchase of materials and equipment utilizing piggyback-able contracts. Two furniture vendors who have competitively bid piggyback-able contracts were requested to provide quotes for the required furniture for Merritt Building Q. Both vendors met with the users and the College Furniture Selection Committee to determine which furniture best met the college's needs. Following are the resulting quotes: 

VENDOR	LOCATION	TOTAL BID
Commercial Services Group/Sam Clar	San Francisco	\$ 251,101.02
One Work Place	Milpitas	\$ 285,057.44

 \*Quote with estimated 4% increase effective May 8, 2011 (see below). The lowest quote was submitted by Commercial Services Group/Sam Clar, in the amount of \$251,101.02. Administrative staff was informed that Commercial Services Group/Sam Clar has an annual price increase scheduled for May 8, 2011 of approximately 4%. The actual price will be provided at the Board meeting on May 10, 2011. Even with an increase of 4%, the quote is lower than the other quote received from One Work Place, and acceptance of the quote from Commercial Services Group/Sam Clar, estimated at \$261,145.06, is recommended. The prices were quoted under three piggyback-able contracts: TCPN/Allsteel Contract #R4971, CMAS/WorkRite Contract #4-05-71-0041A and CMAS/WorkRite Contract #4-08-01-0067B. All Board approved contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval.

#### Background Material

21. Consider Approval for Division of the State Architect (DSA) Certified Inspection Services on Capital Construction Projects Presenter: Vice Chancellor Ikharo Under provisions of the California Code of Regulations (Title 24) and the Education Code, the State of California Division of the State Architect

(DSA) reviews plans and oversees construction projects for community college districts to ensure that plans, specifications and construction comply with the State building codes. For each project subject to DSA review, a qualified and certified inspector must be hired by the District and approved by DSA. Funding Source: Bond Measures E and A. Approval is requested to contract with DSA certified inspectors as needed for construction projects, for a period from May 1, 2011 through June 30, 2012, at a total amount not to exceed \$786,000. The inspectors will be selected from the approved list provided by DSA. Recommendations from the Oakland DSA field inspector, availability of inspectors, and the skill level required will be considerations as part of the Request for Qualifications in the contracting of an inspector for each project or projects. Based on the projects scheduled to begin in 2011 that require DSA certified inspectors, it is estimated that \$786,000 will be required during the period. Following are upcoming projects and estimated inspector fees: District Wide Security Project \$100,000 District Wide Signage Phase 2 Project \$ 40,000 Berkeley Photovoltaic Modernization Project \$ 20,000 Laney Photovoltaic Modernization Project \$ 50,000 Laney Tower Modernization Project \$101,000 Laney Student Center \$195,000 District Wide Health Center at Laney College \$ 60,000 Merritt Chiller/Central Plant and Electrical Project \$100,000 Merritt Miscellaneous Short Term Projects \$ 60,000 College of Alameda Miscellaneous Projects \$ 60,000 TOTAL: \$786,000 The amount requested is only an estimate based on current and historical cost analysis, and actual cost will vary. The last authorization by the Board of Trustees to hire DSA inspectors was received at the meeting of April 27, 2010, at a not-to-exceed amount of \$995,000, for a one-year term through April 2011. This amount has been used up. All Board approved contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval.

#### [Background Material](#)

22. Consider Approval of the Voluntary Early Retirement/Resignation Incentive Program as Proposed at the March 29, 2011 Presenter Vice Chancellor Largent Consider approval of the Voluntary Early Retirement/Resignation Incentive Program, as proposed on March 29, 2011, not to exceed \$257,100. Funding Source: General Funds. At its regular meeting of March 29, 2011, the Board of Trustees approved the District's offering of a District administered Voluntary Early Retirement/Resignation Incentive Program for the 2010-2011 fiscal year. The goal of the Program is to accomplish projected salary savings. IUOE Local 39, Peralta Federation of Teachers, Confidential employees and Administrators of the Peralta Community College District elected to participate in the Program. The window period for participation in the Program opened on Monday, April 4, 2011 and closed on Friday, April 29, 2011. The District's target goal was for participation was 20 faculty and 10 Classified and Administrative employees for a projected salary savings of \$2 million. The District achieved its goal in that 22 faculty and 6 Classified and Administrative employees elected to participate in the program at an anticipated salary savings of \$2,512,252 for the District. The anticipated salary savings does not include the administrative cost to the District in the amount of \$257,100 to offer the Early Retirement Incentive. An additional cost will include payment to employees for eligible leave balances such as vacation and compensatory leave balances. All Board approved contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval.

#### [Background Material](#)

### **BOARD RESOLUTION**

6. [Consider Approval of Resolution 10/11-80 on Tax Extensions and AB 1130 Presenter: Trustee Riley Consider approval of Resolution 10/11-80 on tax extensions and AB 1130. The Chancellor recommends approval.](#)

#### [Background Material](#)

Speaker Weintraub, PFT President, thanked the Board for approving this resolution.

Trustee Guillén thanked Speaker Weintraub for her comments. We need a strong, proactive stance for the success of all of our citizens. Trustee González Yuen echoed the comments. This is the second time this

Board has supported a tax increase on the wealthy, and a vote for tax extensions. He asked our Chancellor to work with our Sacramento lobbyist to make this a priority to ensure that this measure gets on the State ballot.

7. Consider Approval of Resolution 10/11-78, Excusing Trustee Absence Presenter: Trustee Riley It is recommended that Trustees approve Resolution 10/11-78, excusing Trustee Hodge from the April 26, 2011 Board meeting due to illness. The Chancellor recommends approval.

[Background Material](#)

8. Consider Approval of Resolution 10/11-79, Excusing Trustee Absence Presenter: Trustee Riley It is recommended that Trustees approve Resolution 10/11-79, excusing Trustee Withrow from the April 26, 2011 Board meeting due to illness. The Chancellor recommends approval.

[Background Material](#)

**FINANCIAL SERVICES**

9. Consider Approval of Budget Transfer Report Presenter: Vice Chancellor Gerhard Consider approval of budget transfer report. Budget transfers shall be made in accordance with California Code of Regulations Section 58307. The Chancellor recommends approval.

[Background Material](#)

10. Item Removed from the Agenda
11. Consider Approval of Vavrinek Trine Day & Co., LLP (VTD) Contract Amendment. Presenter: Vice Chancellor Gerhard Consider approval of Vavrinek Trine Day & Co., LLP (VTD) contract amendment of \$29,500 for additional audit time incurred for Federal program audits. Funding Source: General Funds. The previously approved contract amount was \$140,000. The new contract amount shall not exceed \$169,500. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

[Background Material](#)

12. Consider Ratification of Purchase Order Report Presenter: Vice Chancellor Gerhard Consider ratification of purchase order report. This item is for informational purposes only. This report is being presented for review in accordance with Education Code section 81656 which states, "All transactions entered into by the District shall be reviewed by the Governing Board every 60 days". All purchase orders listed have been issued in accordance with the District's policies and procedures by an authorized officer of the District and have been budgeted. The Chancellor recommends ratification.

[Background Material](#)

**CONSENT CALENDAR (FOR ACTION) 9:00 P.M. All action items are to be considered to be a part of a consent calendar. Trustees are given the opportunity to pull specific items off of the consent calendar for discussion and action. All items that have not been pulled by a Trustee will be considered in a block for comments by the public and action by the Board. All Board approved contracts are subject to final negotiation and execution by the Chancellor. Items pulled for Debate by the Trustees will be addressed later in the meeting, at approximately 9:00 p.m. Meeting times are estimates.**

MOTION: Motion by Trustee Abel Guillén, second by Trustee Nicky González Yuen to approve the consent calendar, including agenda items 6, 7, 8, 9, 11, 12, 14, 15, 16, 17, 18, 19, 20, 21, and 22.

AYES: Trustee Bill Riley, Trustee Bill Withrow, Trustee Abel Guillén, Trustee Linda Handy, Trustee Cy Gulassa, and Trustee Nicky González Yuen.  
NOES: None

ABSTAIN: None  
ABSENT: and Trustee Marcie Hodge.

[Executed resolutions](#)

[Announcements](#)

1. Congratulations to Trustee Guillén for being elected the “Elected Official of the Year” by the East Bay Young Democrats, and wishing him a Happy Birthday before the next meeting. 2. The next Board meeting will be held here on May 24th at 7 p.m., which is the fourth Tuesday night of the month. 3. Board Redistricting Public Meetings are occurring over the next week at the Colleges. 4. The Board Retirement Meeting is May 11th at 4 p.m. in the District Boardroom. 5. May 19th is a District holiday in honor of Malcolm X’s Birthday. 6. The African American Graduation is scheduled for Saturday, May 21st. 7. Good luck to our students with their final exams, and Congratulations to our Graduates.

[ADJOURNMENT OF THE REGULAR BOARD MEETING Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk 466-7203 repstein@peralta.edu](#)

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Wise E. Allen, Chancellor  
Secretary to the Board of Trustees  
PERALTA COMMUNITY COLLEGE DISTRICT