

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of May 24, 2011

ITEM# 10

ITEM TITLE: DNA Shearing and Tissue Homogenization Machines for Merritt College

SPECIFIC BOARD ACTION REQUESTED: Approval to issue a Purchase Order for Bid No. 10-11/28 DNA Shearing and Tissue Homogenization Machines for Merritt College, to Covaris Inc., in the amount of \$188,100.00.

ITEM SUMMARY: A formal bid was conducted for the purchase, install, and to provide basic training on two instruments used for the processing of (1) DNA shearing and (2) tissue homogenization. This equipment will be purchased with 100% Federal Grant funds provided by the Department of Health and Human Services (HHS), division Health Resources and Services Administration (HRSA). (GRANT NO.: C76HF15676; AWARD NO.: 1 C76HF15676-01-00). These new machines will allow Merritt College to provide training in Medical Genomics. These machines are for DNA extraction from tissue and cutting DNA (DNA Shearing) for input into multiple modern DNA sequencing. The District conducted a formal bid and received one bid for this highly specialized equipment. The District recommends that a Purchase Order is issued to Covaris Inc, whose bid met the District's standards and was the only responsive and responsible bidder.

BACKGROUND/ANALYSIS:

Prior to conducting a form bid for this equipment, the District secured a grant from HRSA for this very specific equipment. The District received a grant in the amount of \$188,100.00. The District conducted a formal bid for this equipment and publically advertised the bid a newspaper of general circulation to see if any other company could provide this equipment. This equipment is highly specialized and must meet industry standard for Next-Generation DNA sequencing. The District allowed bidders to provide bids that may be considered substitutions or of "or equal" quality to this highly specialized equipment, in an attempt to see if there were any other bidders that can provide this equipment. Bids were due at 2:00 PM on April 15, 2011. Covaris Inc., was the only bidder that was able to provide a bid for this equipment. There total bid for the DNA Shearing Machine and Tissue Homogenization Machine was \$188,100.00, which includes tax, delivery and shipping charges, installation, and training. No other bidders were able to provide an "or equal" quality equipment.

ALTERNATIVES/OPTIONS: None.

EVALUATION AND RECOMMENDED ACTION:

Recommend issuing a Purchase Order to Covaris Inc., in the amount of \$188,100.00.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

HRSA Grant NO.: C76HF15676; AWARD NO.: 1 C76HF15676-01-00

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

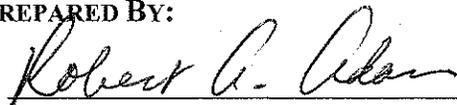
YES _____ No X

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? VICE CHANCELLOR GERHARD

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by:



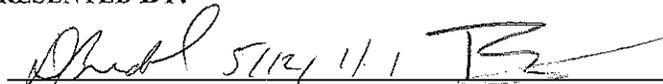
ROBERT ADAMS, PRESIDENT, MERRITT COLLEGE

Date:

5/12/11

DOCUMENT PRESENTED BY:

Prepared by:



DEBBIE BUDD, Vice Chancellor for Ed. Services and

RONALD GERHARD, Vice Chancellor for Finance and Administration

Date:

5/12/11

FINANCE DEPARTMENT REVIEW

Finance review required

Finance review not required

If Finance review is required, determination is:

Approved

Not Approved

If not approved, please give reason:

Signature:



RONALD GERHARD, Vice Chancellor for Finance and Administration

Date:

5/12/11

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required

Legal review not required

If Legal review is required, determination is:

Approved

Not Approved

Signature:

Thuy T. Nguyen, General Counsel

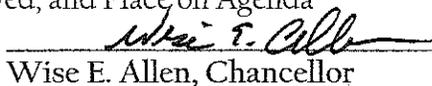
Date:

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature:


Wise E. Allen, Chancellor

Date:

5/17/11