

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 14, 2011

ITEM # 30

ITEM TITLE:

Consider Ratification of Change Order No. 1, Supply and Install Window Coverings Campus-Wide at Laney College, Peninsulators, Inc.

SPECIFIC BOARD ACTION REQUESTED:

Ratification is requested for Change Order No. 1 to the contract with Peninsulators, Inc. for the Supply and Install Window Coverings Campus-Wide project at Laney College, in the amount of \$9,179.

ITEM SUMMARY:

On December 11, 2007, this Board ratified the contract award to Peninsulators, Inc. for the Supply and Install Window Coverings Campus-Wide project. Ratification is now requested for Change Order No. 1 to the contract, in the amount of \$9,179, which is 6.2% of the original contract amount (\$148,569).

This change order provides for installation of mecho-shades in Rooms A105 and A106, and opaque cloth replacement shades in Room G101. The changes were requested by the college because computers are used extensively in these rooms, and the rooms needed to be darker. The preliminary change order for this work was approved by the Department of General Services on April 8, 2008, and the work was performed by the contractor. The change order was not previously taken to the Board for ratification due to the nature of this transaction, which is procurement of goods and services, not construction. Board ratification is requested at this time so that the contractor can be paid in full.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Laney College, "Classroom and facilities repairs and grounds improvements."

BACKGROUND/ANALYSIS:

The changes have been reviewed and approved by the project manager and the General Services Department. In accordance with Board Policy 6.83, approval was requested from the Chancellor for the change order work, and Change Order No. 1 is now brought before the Board for ratification. It is in the best interests of the District and financially prudent to authorize this change order.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Ratification is recommended for Change Order No. 1 to the contract with Peninsulators, Inc. for the Supply and Install Window Coverings Campus-Wide project at Laney College, in the amount of \$9,179.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

Yes _____ No X

COMMENTS:

All Board approved contracts are subject to final negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? Yes _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikhano Date: 6-3-11
Dr. Sadiq B. Ikhano
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikhano Date: 6-3-11
Dr. Sadiq B. Ikhano
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard, electronically by re Date: 6/9/11
Ron Gerhard, Chief Financial Officer

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen, electronically by re Date: 6/9/11
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 6/6/11
Wise E. Allen, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

CHANGE ORDER NO. 01

PROJECT: 07-08/20 Building A Refurbishment

DATE: 04/15/2011

OWNER: Peralta Community College District
CONTRACTOR: PENINSULATORS

DSA FILE NO.: NA
DSA APP NO.: NA
PCCD PROJECT #:
PROJECT MANAGER:

The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved.

Original Contract Sum.....\$ 148,569
 Net Change by previously authorized Change Orders.....\$ 0
 The Contract sum prior to this Change Order was.....\$ 148,569
 The Contract sum will be increased/decreased by this Change Order.....\$ 9,179
 The New Contract Sum including this Change Order will be.....\$ 157,748
 Cumulative Change Order(s) as a percentage of contract including this Change Order 6.1 %
 The Contract is changed by (91) Days.
 Contract completion date as of this Change Order therefore is: June 30, 2008

Summary reference attached items P.C.O. 001

<p>Approved: Architect of Record</p> <p>Date:</p>	<p>Approved: General Contractor PENINSULATORS, INC.</p> <p><i>[Signature]</i> Ross Haisley, President Date: 5/12/11</p>	<p>Approved: Peralta Community College District</p> <p><i>[Signature]</i> Director of Capital Projects Date: 5/24/11</p> <p><i>[Signature]</i> Sadia B. Thomas Vice Chancellor of General Services Date: 6-3-2011</p>
<p>Approved: Electrical or Structural Engineer</p> <p>Date:</p>	<p>Approved: Mechanical Engineer</p> <p>Date:</p>	<p>Approved: Div. of the State Architect</p> <p>Date:</p>

PERALTA COMMUNITY COLLEGE DISTRICT

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SUMMARY OF CHANGE ORDER No. 01 Attachment

PROJECT: 07-08/20 Building A Refurbishment

DATE: 04/15/2011

DSA FILE NO.: NA

OWNER: Peralta Community College District

DSA APP NO.: NA

CONTRACTOR: PENINSULATORS

PCCD PROJECT NO.:

1	Executed PCO #001	ADD/DEDUCT \$ 9,179
		ADD/DEDUCT 91

Description: Supply and install mecho-shades in rooms A105 and A106; cloth replacement in room G101

Requested by: Laney College

Reason: At college's request shades were added because of extensive computer usage in these rooms.

DSA prelim. approval date: NA

End of Items

APR 14 2008 4:52PM 1701 ASSOCIATES, INC.

510-238-9589

P.2

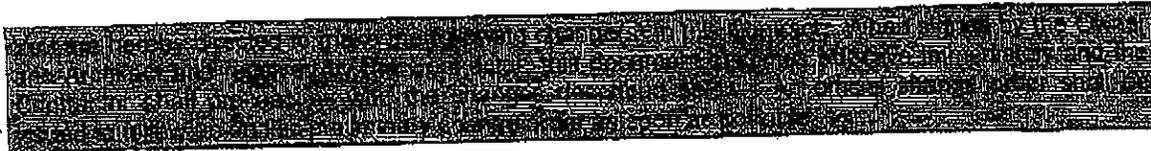
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#9454
File copy

PRELIMINARY CHANGE ORDER NO. 001

PROJECT:	07-08/20 Building A Refurbishment	DATE:	04/03/08
OWNER:	Peralta Community College District	DSA FILE NO.:	None
TO:	PCCD 333 East Eighth Street Oakland, CA 94806	DSA APP. NO.:	None
		ARCHITECT FILE NO.:	None



DESCRIPTION: Supply and install Mecco Shades in Rooms A105 and A106 (Pattern 1000, Color 1002; 3%) and Room G101 opaque cloth replacement only (pattern 0700, Color 0708 Oyster)

REASON INITIATED: The original Contract design documents did not include shades on the north facing windows of Rooms A105 and A106 due to lack of direct sunlight and minimal need. However due to extensive computer usage, Owner requested shades be installed. In Room G101, it was requested that blackout shades be installed due to computer usage. 2-A, Owner Initiated.

ATTACHMENTS: Contractor Proposals dated March 19, 2008 and relevant correspondence.



Amount of Change: Add Deduct \$ 9,179.00

Lump Sum T & M Not to Exceed Force Amount

Time Extension: See Attached

ISSUED BY:

None

Architect of Record

Date

REVIEWED BY:

[Signature] 04/03/08
Date

Project Manager

APPROVED BY:

[Signature] 4/03/08
Date

Contractor

Signature by the Contractor indicates the Contractor's agreement with the above adjustments in Contract Sum and Contract Time.

[Signature] 4 April 2008
Date
Director of Capital Projects

Preliminary Change Order

[Signature] Sadiq B. Pharo
Date 4/08/08
Vice Chancellor of General Services