

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of June 8, 2011**

**ITEM # 13**

**ITEM TITLE**

**REQUEST TO APPROVE AN EXTENSION OF THE CONTRACT FOR PINETREE RIDGE.**

**Presenter: Dr. Debbie Budd, Vice Chancellor, Educational Services**

**SCOPE OF WORK:**

Pinetree Ridge is providing a consultation team to implement the Student Academic Advisement module in PeopleSoft 8.9 for the Peralta Colleges. There is a project manager, one functional resource and one technical resource. The contract with Pinetree Ridge in the sum of \$285,600 was initially approved by the Board at the January 18, 2011 Board Meeting. The project timeline has been extended; thus this request is solely for an extension of the duration of the contract through June 30, 2012. No new funds are being requested; funds have already been budgeted and set aside from Measure A.

**ITEM SUMMARY:**

- Implement a degree audit solution that is integrated with our Student Administrative system to streamline the academic counseling process and improve service to our students
- Peralta owns the software to implement this application
- Course catalog, student academic records and program requirements are all in one system, easing analysis
- Improves recruitment and retention of students
- Provides rapid access to student history including all college transcripts
- Provides visibility of degree requirements across all campuses

**BACKGROUND/ANALYSIS:**

- Student academic records are not synced with program requirements

**ALTERNATIVES/OPTIONS: None**

**EVALUATION AND RECOMMENDED ACTION: APPROVAL**

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):** No new funds are being requested; \$285,600 of Measure A funds have already been budgeted and set aside.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No XX

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Dr. Debbie Budd, VC, Ed Services**

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES \_\_\_\_\_ No X**

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Pat Jameson  
Pat Jameson, Executive Assistant

Date: 5/31/11

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Debbie Budd  
Dr. Debbie Budd, VC-Ed Services

Date: 5/31/11

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:  Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Bon Gerhard, electronically by ve  
Vice Chancellor for Finance and Administration

Date: 6/9/11

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:  Approved       Not Approved

Signature: \_\_\_\_\_  
Thuy T. Nguyen, General Counsel

Date: \_\_\_\_\_

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: Wise E. Allen  
Wise E. Allen, Chancellor

Date: 6/7/11