

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 28, 2011

ITEM # 14

ITEM TITLE:

Oakland Private Industry Council MOU

SPECIFIC BOARD ACTION REQUESTED:

Consider Approval to increase the amount for Oakland PIC by \$6,000.00 from \$35,000 to \$42,000.

Funding Source: DOL Grant Funds

ITEM SUMMARY:

In order to support the goals and objectives of the Peralta Achievement Collaborative, through the Community-Based Job Training Program, Oakland PIC will be responsible for the following services:

1. A full-time case manager
2. On-site support services including GED, Computer literacy skills, transportation, legal assistance, housing, *substance abuse and mental health services, job placement and retention services for 40-45 clients,*
3. Recruit students to enroll at Merritt and College of Alameda.
4. Collaboration with PIC and Merritt College to:
 - a. Being responsible for keeping detailed records of services and participants move through the service delivery process and transmission of those to PIC and Merritt College to maintain complete audit records for compliance with DOL regulations.
 - b. Cooperating with case management, placement, and retention activities as these may have an impact on instruction or other college services to students.
5. To participate in ongoing consortium activities to ensure consistent achievement of grant, training, and placement objectives.

The Private Industry Council will work with each of the community partners to collect and report data on clients/participants including services rendered and employment placement. Additionally, PIC will work closely with Merritt College to prepare statistical data for reports required by the Department of Labor.

BACKGROUND/ANALYSIS:

Originally Board Approved on December 15, 2009

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

DOL Grant Funds

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No _____

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Deborah Budd

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X

_____ IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Carmen N. Fairley Date: 6/21/11
Carmen N. Fairley, Staff Services Specialist

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: [Signature] Date: 6/22/11
Deborah Budd, Vice Chancellor for Educational Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review not required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard electronically by ve Date: 6/27/11
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review not required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 6/23/11
Wise E. Allen, Chancellor

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EXHIBIT A

Scope of Work



**PERALTA COMMUNITY COLLEGE DISTRICT
East Bay Green Corridor:
East Bay Green Job Corps Initiative (EBGJC)**

**Scope of Work: Oakland Private Industry Council (Oakland PIC)
Budget: \$35,000**

In order to support the goals and objectives of the THE EAST BAY GREEN JOB CORPS, a Federal Reinvestment Act and Governors WIA 15% funded grant initiative administered through the California Employment Development Department, **Oakland PIC** will provide the following services:

1. JTA enrollment and entry of participant outcomes into the EDD JTA tracking system,
2. Training of EBGJC direct service partners on WIA eligibility, documentation and outcome monitoring,
3. Monitoring and quality control of EBGJC partners enrollment processes including eligibility determination, documentation, and outcome monitoring.
4. Support for co-enrollment of EBGJC participants who are residents of Oakland into WIA services provided by the Oakland PIC,
5. Comply with all activity requirements and mandates of the State of California Employment Development Department, including reporting of participant activities, outcomes, and compliance with state requirements for use of California Green Job Corps branding.

Total Amount Not to Exceed \$35,000

Gay Plair Cobb, Executive Director
Oakland Private Industry Council

Date