

Peralta Community College District

RESOLUTION 11/12-9

POLICY FOR BOARD OPERATING PROTOCOL

WHEREAS, the Governing Board of The Peralta Colleges recognizes the need for a policy to define Board Operating Protocol with respect to the Board President and Vice President and their respective authority; and

WHEREAS, it is further recognized that a policy is required to address the real and perceived issues surrounding fraternalism and the perception of undue, single Trustee influence within and throughout the Institution; and

WHEREAS, it is further recognized that the Board must address the real and perceived issues surrounding the legally binding authority and responsibility for oversight while allowing the institution to operate, without undue Board influence, on a day-to-day basis in pursuit of mutually agreed to goals and in conformance with established policy; and

NOW THEREFORE, IT IS HEREBY RESOLVED THAT:

SECTION 1. It is to be recognized and understood that the President of the Governing Board will chair the meetings of the full board in strict accordance with the Robert's Rules of Order.

SECTION 2. It is to be further recognized and understood that the Board President has no delegated authority beyond that articulated in this document and the Board Vice President has no delegated authority beyond that of an individual Trustee other than the role to fill in for the President in her/his absence.

SECTION 3. The Board President is the spokesperson for the Board only for positions that have been formally approved by the Board. The Board President cannot take positions on behalf of the Board for the issues that have not been formally approved. Where positions have not been taken by the Board, the President must state that "I cannot speak on behalf of the Board but only as one of seven Trustees".

SECTION 4. Any Trustee can call for an item to be on the agenda and the Board President cannot remove or modify the requested agenda without a vote of the full Board.

SECTION 5. The Board President does not have the authority to make and implement any decisions without a vote of the full Board, including but not limited to the scheduling or cancellation of meetings, the approval of financial expenditures for travel, conferences, etc.

SECTION 6. The Board President does not have the unilateral authority to cut off debate or commentary by other Trustees without a vote of the Board.

SECTION 7. The Board President must call for a procedural vote of the Board preliminary to modifications to the basic, established guidelines, such as the limitation of speakers to less than the three minutes that are normally allowed.

SECTION 8. In order to address the issues of fraternalism and the perception of undue, single Trustee influence, dialogue between the individual Trustees and the entire organization, including the Chancellor, is to be limited to the Board Clerk or the Chancellor. All dialogue must be held with the full Board in attendance at a posted meeting in a public setting with the exception of agenda appropriate for closed sessions. The regularly conducted agenda setting meetings between the Board President, Vice President and the Chancellor will no longer be held. The Chancellor will be called upon to develop an agenda and have it forwarded to the entire Board, by the Board Clerk, for approval.

SECTION 9. All inquires by individual Trustees must be forwarded to the Board Clerk or the Chancellor who will research the issues and then provide an e-mail to all of the Board members, delineating the questions, by whom and responses.

SECTION 10. Effective immediately, *all* Board standing Committees are hereby cancelled and their charters terminated. The work that has here-to-for been performed by the Board committees will be conducted by mandatory Board workshops that will be held up to twice monthly on the Thursdays following each of the monthly Board meetings. At the discretion of the Board President a lead Trustee could be designated to develop an agenda for specific areas such as Policy, Audit and Finance, Facilities, Student Services, etc. to be forwarded to the full Board for approval and who could lead discussion on the applicable topics. It is anticipated that the workshops will be scheduled from 5 PM to 9 PM. A charter for the workshops will be developed by collapsing the charters from the former Board standing committees into a single document.

Wise Allen, Interim Chancellor
Secretary of The Governing Board
THE PERALTA COLLEGES