

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of July 19, 2011

ITEM # 32

ITEM TITLE:

Consider Approval of Amendment No. 1 to the Agreement with Valley Relocation and Storage and Approval of Amendment No. 1 to the Agreement with Crown Worldwide Moving and Storage for Office and Industrial Moving Services

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Amendment No. 1 to the agreement with Valley Relocation and Storage and Amendment No. 1 to the agreement with Crown Worldwide Moving and Storage for Office and Industrial Moving Services, in the amount of \$100,000 each (\$200,000 total).

ITEM SUMMARY:

The Board approved the original agreements with Valley Relocation and Storage and Crown Worldwide Moving and Storage in the not-to-exceed total of \$250,000 at the meeting of December 7, 2010. The companies were selected through a formal Request for Proposals process. Agreements were negotiated with Valley Relocation and Storage as the primary mover, in the amount of \$150,000; and Crown Worldwide Moving and Storage as the secondary mover, in the amount of \$100,000. These proposed amendments will extend the contract terms for both movers through June 30, 2012, in the amount of \$100,000 for each mover (\$200,000 total). The prices for moving services will remain the same as the originally quoted prices in the existing contracts. In the original RFP, the District indicated that it would issue a contract for moving services to the highest ranking vendor and a second contract to the next highest ranking vendor. This allowed the District to have another company available for last minute moves, in case the primary vendor was not available. Both companies have performed satisfactorily, and it is recommended that their services be extended.

The anticipated moves for the upcoming fiscal year are as follows:

| College | Move | Time Schedule |
|--------------------|---|----------------------|
| Laney College | Complete Tower Relocations (out and in) | 2011/2012 |
| | Laney Athletic Field | 2011 |
| Merritt College | Building L Relocation | 2012 |
| | Relocate Genomics | 2011 |
| | Move Out Storage Containers | 2011 |
| College of Alameda | Move to 860 Atlantic Avenue | 2011 |
| | Cougar Village Move | 2012 |

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

The funding will depend on the services provided, either from General Funds or Measure A funds under the appropriate justification for the specific Measure A project.

BACKGROUND/ANALYSIS:

Under the existing contracts, the following moves were completed:

Laney Campus

1. Relocation of EOPS supervisor from Student Center to new office in Building A
2. Relocation of IT from the Tower to the Theater Building
3. Relocation of Forum 160 (vacate for ADA compliance)
4. Relocation of Theater Building for ADA compliance project
5. Relocation of IT Department from Tower to Building A
6. Relocation of 2nd floor of the Tower to upper A Building (Financial Aid)
7. Relocation of Counseling (3rd floor Tower) to Counseling Portables
8. Relocation of Tower floors 4 through 8 to the Eagle Village portables
9. Removal and replacement of Nurse's Station in the Student Center for construction
10. Relocation of Laney Nurse's station from Tower to Student Center

Merritt College:

1. Relocation of Business Manager's Office to portables
2. Relocation of IT Department to Building A
3. Relocation of electron microscope from the Department of Energy to Merritt
4. Relocation of Merritt Library from L Building to Building A and to storage
5. Removal of lower L Building to Storage for L Building renovation
6. Relocation of Horticulture to portables at Merritt
7. Relocation of Horticulture back to their original building

College of Alameda:

1. Relocation of Library antiquated furniture for arrival of new replacement furniture
2. Removal of CDC surplus furniture
3. Removal of Alameda surplus furniture for use in Laney Student Center Clinic
4. Move of C and D Chemistry and Biology Labs (pending)

Berkeley City College:

1. Removal of BCC antiquated 3rd Floor furniture for arrival of new furniture
2. Removal of furniture for floor replacement in Chemistry/Biology labs (3 phases)
3. Relocation of Business Office from 4th floor to 1st floor
4. Surplus furniture removal in 18 rooms at BCC and at the 2070 Allston Way Annex to accommodate arrival of new furniture
5. Removal of furniture from Shattuck address to vacate leased facility

Including Amendment No. 1 to the contract with Valley Relocation and Storage, the total will be \$250,000; and including Amendment No. 1 to the contract with Crown Worldwide Moving and Storage, the total will be \$200,000.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for Amendment No. 1 to the agreement with Valley Relocation and Storage and Amendment No. 1 to the agreement with Crown Worldwide Moving and Storage for Office and Industrial Moving Services, in the amount of \$100,000 each (\$200,000 total).

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

All Board approved contracts are subject to final negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikhara

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharmo Date: 7-11-2011
Dr. Sadiq B. Ikharmo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharmo Date: 7-11-2011
Dr. Sadiq B. Ikharmo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard, electronically by re Date: 7/18/11
Ronald Gerhard, Chief Financial Officer

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen, electronically by re Date: 7/15/11
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 7/13/11
Wise E. Allen, Chancellor