

**Board of Trustees Agenda Report
For the Trustee Meeting Date of September 13, 2011**

ITEM TITLE:

Consider Ratification of Change Order No. 1, PCCD Smart Classroom Systems, Merritt College, One Workplace L. Ferrari LLC

SPECIFIC BOARD ACTION REQUESTED:

Ratification is requested for Change Order No. 1 to the contract with One Workplace L. Ferrari LLC for the PCCD Smart Classroom Systems at Merritt College, in the amount of \$34,399.00.

ITEM SUMMARY:

On September 28, 2010, this Board ratified a contract award to One Workplace L. Ferrari LLC for the PCCD Smart Classroom Systems at Merritt College. Ratification is now requested for Change Order No. 1 to the contract, in the amount of \$34,399.00, which is 1.7% of the original contract amount (\$1,977,110.54). There is a contingency in the project available to pay for this change order.

This change order includes:

- Costs to provide equipment that allows for closed captioning to all Merritt smart classrooms
- A change from the Bretford to Winsted desks, as requested by the College to enhance security of the new equipment
- A change in the equipment installation in P307, as requested by the College, due to existing field conditions that could not accommodate the specified equipment

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Merritt College, "Technology upgrades."

BACKGROUND/ANALYSIS:

The changes have been reviewed and approved by the project engineer, the project manager, and the General Services Department. It was necessary for the contractor to perform this work so that the project schedule would not be delayed and the sequencing of the work would not be adversely affected. In accordance with Board Policy 6.83, approval was requested from the Chancellor for the change order work, and Change Order No. 1 is now brought before the Board for ratification. It is in the best interests of the District and financially prudent to authorize this change order.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Ratification is recommended for Change Order No. 1 to the contract with One Workplace L. Ferrari LLC for the PCCD Smart Classroom Systems at Merritt College, in the amount of \$34,399.00.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

All Board approved contracts are subject to final negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: 9-3-11
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: 9-3-11
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard electronically by vr Date: 9/8/11
Ronald Gerhard, Chief Financial Officer

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen, electronically by vr Date: 9/7/11
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 9/8/11
Wise E. Allen, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

CHANGE ORDER NO. 01

PROJECT: PCCD SMART CLASSROOM SYSTEMS

DATE: AUGUST 25, 2011

OWNER: Peralta Community College District
 CONTRACTOR: ONE WORKPLACE L. FERRARI LLC

DSA FILE NO.: na
 DSA APP NO.: na
 PCCD PROJECT #: 2368
 PROJECT MANAGER: Olive CM Inc.

The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved. Through acceptance of this change order, this Contractor acknowledges that it has reviewed the progress of the work related to this project and the potential impact of the added work on the progress of the project in the future. As a result, this change order includes compensation to the Contractor for any and all effects, delays, inefficiencies or similar demands associated with this project and the Contractor recognizes that there is no basis for any such claim in the future. Please note that all other terms and conditions of the contract remain unchanged and that all costs to maintain our original contract schedule with the inclusion of the adjusted scope of work as set forth by this change order are included within the lump sum change order amount stated herein.

Original Contract Sum.....	\$ 1,977,110.54
Net Change by previously authorized Change Orders.....	\$ 0.00
The Contract sum prior to this Change Order was.....	\$ 1,977,110.54
The Contract sum will be increased/decreased by this Change Order.....	\$ 34,999
The New Contract Sum including this Change Order will be.....	\$ 2,011,509.54
Cumulative Change Order(s) as a percentage of contract including this Change Order	1.7%
The Contract is changed by (22) Days	
Contract completion date as of this Change Order therefore is: August 31, 2011	

Summary reference attached items P.C.O. 4B, 7B, 9B

Approved: Architect of Record Date:	Approved: General Contractor <i>8/10</i> Date: 8/29/2011	Approved: Peralta Community College District <i>[Signature]</i> Date: 8/16/11 Director of Capital Projects Date: <i>9-2-2011</i> Vice Chancellor of General Services Approved: Div. of the State Architect Engineer <i>[Signature]</i> Date: 8/29/2011
Approved: Electrical or Structural Engineer Date:	Approved: Mechanical Engineer Date:	Approved: Div. of the State Architect Engineer <i>[Signature]</i> Date: 8/29/2011

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SUMMARY OF CHANGE ORDER No. Attachment

PROJECT: PCCD SMART CLASSROOM SYSTEMS DATE: AUGUST 25, 2011
OWNER: Peralta Community College District DSA FILE NO.: na
CONTRACTOR: ONE WORKPLACE L. FERRARI LLC DSA APP NO.: na
PCCD FILE NO.: 2368

1	PCO 4B	ADD \$	8,470.00
		ADD/DEDUCT	12 Days

Description: 4-F Cost to provide close captioning capabilities to the Smart Classrooms

Requested by: Owner

Reason: Due to the numerous changes requested through the project, a specified switch already purchased and installed was found to lack the ability for close captioning. This cost will provide the needed pathway for close captioning in all classrooms.

DSA prelim.
approval date: na

1	PCO 7B	ADD \$	9,881.00
		ADD/DEDUCT	0 Days

Description: 2-F Provide a Winsted desk instead of the specified Bretford desk to enhance security of the equipment.

Requested by: Owner

Reason: During the course of the work several options to enhance security and ease of use was discussed at each site. At Merritt the Winsted desk was chosen in lieu of the specified Bretford desk for enhanced security and ease of use.

DSA prelim.
approval date: na

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1	PCO 9B	ADD \$	16,048.00
		ADD/DEDUCT	10 Days

Description: 2-A Provide six (6) flat panels into P307 - a Level 3 room.

Requested by: Owner

Reason: During construction, P307 had such a low ceiling the specified long range projector and screen were not able to be mounted to accommodate the specified and designed heights. Therefore six flat panels were installed to provide for the required viewing levels.

DSA prelim.
approval date: na

End of Items