

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 28, 2011**

ITEM # 34

ITEM TITLE: Consider Approval of Designating Academic Manager Positions

SPECIFIC BOARD ACTION REQUESTED: Designation of Educational administrators.

ITEM SUMMARY: Pursuant to Education Code Section 87002(B), "Educational Administrator" means an administrator who is employed in an academic position designated by the governing board of the District as having direct responsibility for supervising the operation of or formulating policy regarding the instructional or student services program of the college or district.

Academic positions that are grant-funded have been identified and are so noted in accordance with Education Code Section 87454 regarding a faculty member who has acquired tenure when assigned to an educational administrative position. Additionally, an educational administrator who is initially employed in a non-categorically-funded administrative position, and thereafter have met all of the conditions as set forth under Education Code 87458 (subsection a-e) to become a first-year probationary faculty member, and that administrator is later assigned to a categorically funded administrative position, the employee shall retain his or her right to become a first-year probationary faculty member pursuant to the Education Code.

It is recommended that the Board approve the designation of the following academic manager positions:

Chief Administrative Officer, Technology & Information Systems
Dean of Academic Pathways and Student Success, (grant funded)
Dean of Enrollment Services, (grant funded)
Dean of Special Programs and Grants, (grant funded)
Dean of Workforce Development and Applied Sciences, (grant funded)
Dean of Disabled Student Programs & Services (DSPS) and Trio Student Success, (grant funded)

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT): The source of funding for the above positions are from both general and categorical (grant) funds.

BACKGROUND/ANALYSIS: Educational administrators include, but are not limited to, chancellors, presidents, and other supervisory or management employees designated by the governing board as educational administrators. The District has new designations of academic or educational administrators to add to its list, whereby District administration requests authorization to add as "Academic Managers" as set forth above.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Trudy Largent, Vice Chancellor for Human Resources & Employee Relations

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: _____ Date: _____
Trudy Largent, Vice Chancellor Human Resources & Employee Relations

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: _____ Date: _____
TRUDY LARGENT, VICE CHANCELLOR HUMAN RESOURCES & EMPLOYEE RELATIONS

FINANCE DEPARTMENT REVIEW

_____ Finance review required X Finance review *not* required

If Finance review is required, determination is: _____ Approved _____ Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
Ron Gerhard, Chief Financial Officer

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

_____ Legal review required X Legal review *not* required

If Legal review is required, determination is: _____ Approved _____ Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

_____ Approved, and Place on Agenda _____ Not Approved, but Place on Agenda

Signature: _____ Date: _____
Wise E. Allen, Chancellor