

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 27, 2011

ITEM # 37

ITEM TITLE:

Consider Ratification of Change Order No. 2, PCCD Smart Classroom Systems, Merritt College, One Workplace L. Ferrari LLC

SPECIFIC BOARD ACTION REQUESTED:

Ratification is requested for Change Order No. 2 to the contract with One Workplace L. Ferrari LLC for the PCCD Smart Classroom Systems at Merritt College, in the amount of \$14,358.

ITEM SUMMARY:

On September 28, 2010, this Board ratified a contract award to One Workplace L. Ferrari LLC for the PCCD Smart Classroom Systems at Merritt College. Ratification is now requested for Change Order No. 2 to the contract, in the amount of \$14,358. Including the previously Board ratified Change Order No. 1, the cumulative change order total to date is \$48,757, which is 2.4% of the original contract amount (\$1,997,110.54).

This change order includes computer shelving and associated cabling necessary to install the resident computers. The shelving was originally ordered through Computerland of Silicon Valley, Inc. and has not been received due to backordering issues, with no expected time of arrival (ETA).

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Merritt College, "Technology upgrades."

BACKGROUND/ANALYSIS:

The changes have been reviewed and approved by the project engineer, the project manager, and the General Services Department. It was necessary for the contractor to perform this work so that the project schedule would not be delayed and the sequencing of the work would not be adversely affected. In accordance with Board Policy 6.83, approval was requested from the Chancellor for the change order work, and Change Order No. 2 is now brought before the Board for ratification. It is in the best interests of the District and financially prudent to authorize this change order.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Ratification is recommended for Change Order No. 2 to the contract with One Workplace L. Ferrari LLC for the PCCD Smart Classroom Systems at Merritt College, in the amount of \$14,358.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

All Board approved contracts are subject to final negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:
Prepared by: Sadiq B. Ikharo Date: 9-16-11
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:
Sadiq B. Ikharo Date: 9-16-11
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW
 Finance review required Finance review *not* required
If Finance review is required, determination is: Approved Not Approved
If not approved, please give reason: _____
Signature: Ron Gerhard, electronically by ve Date: 9/19/11
Ronald Gerhard, Chief Financial Officer

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):
 Legal review required Legal review *not* required
If Legal review is required, determination is: Approved Not Approved
Signature: Thuy T. Nguyen, electronically by ve Date: 9/20/11
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL
 Approved, and Place on Agenda Not Approved, but Place on Agenda
Signature: Wise E. Allen Date: 9/19/11
Wise E. Allen, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

CHANGE ORDER NO. 02

PROJECT: PCCD SMART CLASSROOM SYSTEMS

DATE: SEPTEMBER 8, 2011

OWNER: Peralta Community College District
CONTRACTOR: ONE WORKPLACE L. FERRARI LLC

DSA FILE NO.: na
DSA APP NO.: na
PCCD PROJECT #: 2368
PROJECT MANAGER: Olive CM Inc.

The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved. Through acceptance of this change order, this Contractor acknowledges that it has reviewed the progress of the work related to this project and the potential impact of the added work on the progress of the project in the future. As a result, this change order includes compensation to the Contractor for any and all effects, delays, inefficiencies or similar demands associated with this project and the Contractor recognizes that there is no basis for any such claim in the future. Please note that all other terms and conditions of the contract remain unchanged and that all costs to maintain our original contract schedule with the inclusion of the adjusted scope of work as set forth by this change order are included within the lump sum change order amount stated herein.

Original Contract Sum.....\$ 1,977,110.54
 Net Change by previously authorized Change Orders.....\$ 34,399.00
 The Contract sum prior to this Change Order was.....\$ 2,011,509.54
 The Contract sum will be increased/decreased by this Change Order.....\$ 14,358.00
 The New Contract Sum including this Change Order will be.....\$ 2,025,867.54
 Cumulative Change Order(s) as a percentage of contract including this Change Order 2.4%
 The Contract is changed by (11) Days
 Contract completion date as of this Change Order therefore is: September 11, 2011

Summary reference attached items P.C.O. 10.1B, 10.2B

<p>Approved: Architect of Record</p> <p><i>[Signature]</i> _____ Date: <u>9-9-2011</u></p>	<p>Approved: General Contractor</p> <p><i>[Signature]</i> _____ Date: <u>9/8/2011</u></p>	<p>Approved: Peralta Community College District</p> <p><i>[Signature]</i> _____ Director of Capital Projects Date: <u>09/14/11</u></p>
<p>Approved: Electrical or Structural Engineer</p> <p>_____ Date:</p>	<p>Approved: Mechanical Engineer</p> <p>_____ Date:</p>	<p>Approved: Div. of the State Architect</p> <p>_____ Date:</p>

PERALTA COMMUNITY COLLEGE DISTRICT

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SUMMARY OF CHANGE ORDER No. 2 Attachment

PROJECT: PCCD SMART CLASSROOM SYSTEMS DATE: AUGUST 25, 2011
OWNER: Peralta Community College District DSA FILE NO.: na
CONTRACTOR: ONE WORKPLACE L. FERRARI LLC DSA APP NO.: na
PCCD FILE NO.: 2368

1	PCO 10.1B	ADD \$	4,776.00
		ADD/DEDUCT	4 Days

Description: 2-F Cost to provide shelving to accommodate the resident CPU in the new AV rack

Requested by: Owner

Reason: Twenty-three racks were ordered through Computerland, however due to back ordering these racks were never delivered. The shelves are needed in order to install the resident computers.

DSA prelim.
approval date: na

1	PCO 10.2B	ADD \$	9,582.00
		ADD/DEDUCT	7 Days

Description: 2-F Furnish and install cabling to all resident computers.

Requested by: Owner

Reason: This cost is to supply all the required cabling and installation, including programming for all Smart Classrooms at Merritt College.

DSA prelim.
approval date: na

End of Items