

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of October 11, 2011**

ITEM # 8

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

Based on the Board Resolution 10/11-7, increase Student Health fee from \$17.00 to \$18.00 per semester, and from \$14.00 to \$15.00 for summer session, effective Spring 2012. This is in accordance with the State Chancellor's office allowing all community colleges to increase their student health fees by \$1.00.

**SPECIFIC BOARD ACTION REQUESTED:**

Consider approval of the Student Health fee, effective Spring 2012, at the Peralta Colleges to be increased from \$17.00 to \$18.00 per semester, and from \$14.00 to \$15.00 for summer session. This is in accordance with the State Chancellor's office allowing all community colleges to increase their student health fees by \$1.00.

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM)*

Based on the Board Resolution 10/11-7, effective Spring 2012, the Student Health fee at the Peralta Colleges will be \$18.00 per semester, and \$15.00 for summer session. This is in accordance with the State Chancellor's office allowing all community colleges to increase their student health fees by \$1.00.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

**BACKGROUND/ANALYSIS:**

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO  X

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (COLLEGE PRESIDENT OR VICE CHANCELLOR)**

DR. JACOB NG, VICE CHANCELLOR OF STUDENT SERVICES

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM?** YES \_\_\_\_\_ NO  X  IF  
"YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: \_\_\_\_\_

*[Signature]*  
[Drew Gephart,  
Executive Assistant to Vice Chancellor of Student Services]

Date: 9/23/11

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: \_\_\_\_\_

*[Signature]*  
[Dr. Jacob Ng,  
Vice Chancellor of Student Services]

Date: 9/23/11

**FINANCE DEPARTMENT REVIEW**

Finance review required

Finance review *not* required

If Finance review is required, determination is:

Approved

Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: \_\_\_\_\_

*Ron Gerhard, electronically by re*  
Ron Gerhard, Chief Financial Officer

Date: \_\_\_\_\_

10/6/11

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required

Legal review *not* required

If Legal review is required, determination is:

Approved

Not Approved

Signature: \_\_\_\_\_

Thuy T. Nguyen, General Counsel

Date: \_\_\_\_\_

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: \_\_\_\_\_

*Wise E. Allen*  
Wise E. Allen, Chancellor

Date: \_\_\_\_\_

10/3/11

**CALIFORNIA COMMUNITY COLLEGES  
SYSTEM OFFICE**

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## Memorandum

**August 20, 2011**

**Fiscal Services Memo 11-06  
Via E-mail Only**

**To:** Superintendents/Presidents  
Chief Business Officers  
Chief Student Services Officers  
Health Services Program Directors  
Financial Aid Officers  
Admissions and Records Officers  
Extended Opportunity Programs and Services Directors

**From:** Frederick E. Harris, Assistant Vice Chancellor  
College Finance and Facilities Planning

**Subject:** Student Health Fee

Education Code Section 76355 provides the governing board of a community college district the option of increasing the student health services fee by the same percentage as the increase in the Implicit Price Deflator for State and Local Government Purchase of Goods and Services. Whenever that calculation produces an increase of one dollar above the existing fee, the fee may be increased by \$1.00.

Based on calculations by the Financial, Economic, and Demographic Unit in the Department of Finance, the Implicit Price Deflator Index has now increased enough since the last fee increase of 2007 to support a one dollar increase in the student health fees. Effective with the Summer Session of 2011, districts may begin charging a maximum fee of \$18.00 per semester, \$15.00 for summer session, \$15.00 for each intersession of at least four weeks, or \$15.00 for each quarter.

For part-time students, the governing board shall decide the amount of the fee, if any, that the student is required to pay. The governing board may decide whether the fee shall be mandatory or optional.

The governing board operating a health services program must have rules that exempt the following students from any health services fee:

- Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization.
- Students who are attending a community college under an approved apprenticeship training program.

All fees collected pursuant to this section shall be deposited in the Student Health Fee Account in the Restricted General Fund of the district. These fees shall be expended only to provide health services as specified in regulations adopted by the Board of Governors. Allowable expenditures include health supervision and services, including direct or indirect medical and hospitalization services, or the operation of a student health center or centers, or both. Allowable expenditures exclude athletic-related salaries, services, insurance, insurance deductibles, or any other expense that is not available to all students. No student shall be denied a service supported by student health fee on account of participation in athletic programs.

If you have any questions about the fee increase, please contact Michael Yarber at 916.327.6818 or [myarber@cccco.edu](mailto:myarber@cccco.edu).

**Governing Board of the Peralta Community College District  
Board Resolution 10/11-7  
Assessing Student Health Supervision and Services Fee ("Student Health Fee")**

**Whereas**, to further the equality of the educational opportunity and success for all Peralta students, the student health services program will facilitate the physical, emotional and social well-being of students so as to contribute to student retention and academic success;

**Whereas**, the Peralta Community College District commissioned a needs assessment survey to assess the need for expanded campus-based health services. The survey, which was conducted in the spring of 2009, polled enrolled students asking them about where and how they currently get health care, how likely they would be to use expanded Peralta health care, and how much extra they would be willing to pay each semester to use campus-based health services. There was overwhelming support from survey participants for a student health program;

**Whereas**, the Board student services committee and the college nurses have collaborated to develop a health services program to benefit Peralta students;

**Whereas**, the Peralta Community College District and Alameda Health Care Services Agency have collaborated on the design and development of comprehensive health programming for Peralta students. Included was an analysis of revenue and reimbursement streams, capital needs, epidemiological and demographic data, review of best practices, and the regulatory requirements of any fee driven effort to expand services;

**Whereas**, the Associated Students of a Merritt College, Laney College, and College of Alameda passed a referendum in support of expanded and improved student health services. A Memorandum of Understanding (MOU) between Peralta Community College District and Alameda Health Care Services Agency (HCSA), regarding the development of health services at one or more of the Peralta campuses, was signed by the Board of Trustees. A Request for Interest was released to county indigent care facilities and one letter of response was received proposing collaboration between Asian Health Services, LifeLong Medical Care and La Clinica de la Raza. The letter of interest was approved by the Board Student Services committee.

**Whereas**, the State Legislature authorizes a community college governing board to require community college students to pay a fee for health supervision and services, including direct or indirect medical and hospitalization services, with the operation of the student health center or center's, or both in accordance with California Education Code Section 76355 and California Code of Regulations Sections 54700 et al;

**Whereas**, the student health services will include medical, dental, mental health, and health education, and that the burden of supporting a student health program is shared by all students through a general fee, the programs and services for which the funds are expended are sufficiently broad to meet health care needs of the general student body.

**Whereas**, the health services program is designed to contribute to the educational success of students, including student attendance, student retention, and student discipline;

**Whereas**, the student health fees will meet the health care needs of the general student body, and not just meet the health care needs of a select few to the exclusion of the general student body. Nothing shall prevent an exclusive service to a select group of students or service to the college faculty or staff; however, these services must be supported from sources other than the student health fee;

**Whereas**, \$2,000,000 from measure A has been set aside for renovation of a facility to house the health clinic, HCSA agrees to provide \$35,000 of support a year for two years for the RFI contingent upon a dollar for dollar match from Peralta, HCSA agrees to award a SingleStop USA award to the winning bidder of the RFI. SingleStop awards represent an annual commitment of \$250,000;

**Therefore, be it resolved** that The Peralta Community College District Board of Trustees hereby assesses each student seventeen dollars (\$17) for each semester and fourteen dollars (\$14) for each summer session or intercession of at least four weeks, effective 2010 fall semester. For every year afterwards, Board shall assess an increase by one dollar (\$1) whenever the Implicit Price Deflator for State and Local Government Purchase of Goods and Services calculation produces an increase of one dollar above existing fee.

**Be it resolved that** the Board hereby also assesses ten dollars (\$10) for part-time students (that is, students enrolled less than nine units per semester, summer session, or intercession). For every year afterwards, Board shall assess an increase by one dollar (\$1) whenever the Implicit Price Deflator for State and Local Government Purchase of Goods and Services calculation produces an increase of one dollar above existing fee.

**Be it resolved that** this student health fee shall be mandatory for full-time and part-time students, including students taking only online classes, low-income students, and students who may choose not to use the health services.

**Be it resolved that** the following students are exempt from this student health fee: (1) Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization; (2) students who are attending a community college under an approved apprenticeship training program; and (3) non-credit students. The Board directs the Chancellor to establish procedures,

including a student waiver form, to allow for these students to be exempted and to ensure reasonably that exempted students are aware of such exemption.

***Be it resolved that*** the Chancellor deposit all student health fees collected in a special restricted fund of the Peralta Community College District as designated by the California Community Colleges Budget and Accounting Manual, and the recording of income and expenditures shall be in accordance with the uniform system of accounting as prescribed by the California Community Colleges "Budget and Accounting Manual."

***Be it resolved that*** the student health supervision and services fees shall be expended only to cover the direct and indirect costs necessary to provide any, all of, or a portion of the student health programs and services, include the following:

(a) Clinical Care Services

- (1) assessment, intervention, and referral for health services
- (2) first aid and basic emergency care
- (3) health appraisal
- (4) communicable disease control

(b) Mental Health Services

- (1) crisis management
- (2) short-term psychological counseling
- (3) alcohol/drug counseling
- (4) eating disorders counseling
- (5) stress management
- (6) suicide prevention
- (7) sexual harassment/assault recovery counseling program
- (8) mental health assessment

(c) Support Services: A variety of services supporting the clinical and mental health efforts including, but not limited to: maintenance of health records in a confidential and ethical manner, laboratory, radiology, and/or pharmacy services.

(d) Special Services

- (1) health education and promotion
- (2) teaching and research
- (3) student insurance programs
- (4) environmental health and safety, including illness and injury prevention programs.

***Be it resolved that*** the student health fees may be expended for the following costs related to the provision of health services:

- (a) Costs incurred in the planning, supervision, and evaluation of student health programs and services;
- (b) Administrative salaries (below the level of Dean or its equivalent);

- (c) Cost of instructional materials for health education;
- (d) Consultants directly involved in student health service programs;
- (e) Rental and lease of space for the conduct of student health programs and services;
- (f) Cost of equipment and medical supplies;
- (g) Salaries of student health personnel directly involved in the delivery of student health services (including fringe benefits);
- (h) Student health and/or hospitalization insurance; and
- (i) Travel with student health services funds is limited to student health personnel and only for student health related activities.

And that these identifiable expenses incurred which directly benefit the student health service program are allowable charges to the student health fund for the health services authorized by the Board. Where the expense is not exclusively for the student health program, only the prorated portion applicable to the student health service program may be charged against this fund.

***Be it resolved that*** that no student shall be denied a service supported by student health fees on account of participation in athletic programs.

***Be it resolved that*** the student health fees shall not be expended for the following expenses:

- (a) Salaries of personnel not directly involved in the delivery of student health services;
- (b) Administrative salaries (assistant dean level or its equivalent and above);
- (c) Athletic trainers' salaries;
- (d) Athletic insurance for the intercollegiate athletic team;
- (e) Medical supplies for athletics;
- (f) Physical examinations for intercollegiate athletics;
- (g) Ambulance services and salaries of health professionals for athletic events;
- (h) Any deductible expenses for accident claims filed for athletic team members;
- (i) Sabbatical expenses for health service personnel; or
- (j) Any other expense that is not available to all students.

***Be it resolved that*** for the protection of a student's health and welfare, the parent or legal guardian of a minor must keep current at the minor's college(s) of attendance, emergency information including the home address and telephone number, business address, and telephone number of the parents or guardian, and the name, address, and telephone number of a relative or friend who is authorized to care for the student in any emergency situation if the parent or legal guardian cannot be reached.

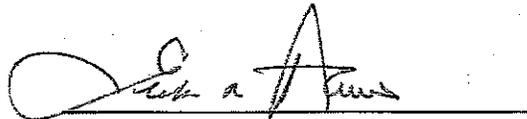
***Be it resolved that*** the District may use funds from other District funds as startup costs, and may recover all or part of those funds from health fees collected within the first five years following the commencement of charging the fee, 2010 fall semester.

***Be it resolved that*** the District's Measure A facility bond funds, currently allocated at \$2 million, shall be expended to construct, renovate, and refurbish a clinical site for the health program at Laney College.

***Be it resolved that*** the Chancellor is directed to establish procedures for the efficient and effective collection of said fees and that a draft plan for said procedures be presented to the Board of Trustees no later than the first Board meeting in June 2010.

***Be it further resolved that*** this resolution shall be codified as board policy, and Chancellor is directed to establish procedures. Such Board Policy and Administrative Procedures on student health supervision and services fee will be available to all students for review.

APPROVED by unanimous vote at the regularly scheduled meeting of the Governing Board on January 26, 2010, unless the Board minutes reflect otherwise.

A handwritten signature in black ink, appearing to read "Elihu Harris", written over a horizontal line.

Elihu Harris  
Chancellor and Secretary of the Board