

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of December 6, 2011**

ITEM # 43

**ITEM TITLE:**

Consider Approval of Amendment No. 2 to Agreement with Securitas Security Services USA, Inc. for Security Services (Graveyard Shift) at Laney College, Merritt College and College of Alameda

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested for Amendment No. 2 to the agreement for security services with Securitas Security Services USA, Inc. Amendment No. 2 will add the services of five (5) additional security officers during the graveyard shifts (11:00 p.m. – 7:00 a.m.), seven days a week, for a five-month period at Laney College, Merritt College and College of Alameda, at a cost not to exceed \$113,000.

**ITEM SUMMARY:**

Securitas will provide additional coverage (five officers) during the graveyard shift (11:00 p.m. to 7:00 a.m.), seven days a week, to include the following services:

- On-site security services at Laney College (two officers)
- On-site security services at Merritt College (two officers)
- On-site security services at College of Alameda (one officer)
- Post and rove each campus observing for any crime damages or theft, focusing on smart classrooms
- Weekend and holiday security services at Laney College, Merritt College and College of Alameda (graveyard shifts only)

Securitas was originally selected through a formal Request for Proposals process (RFP 06-07/61). Securitas received the highest ranking from the six firms that responded to the RFP. The original contract for security services at Berkeley City College was for a three-year period from August 1, 2007 to July 31, 2010. Under Education Code Section 17596, a district may continue contracts for services for a maximum of five years, under the same pricing. The current Board approved contract added services District-wide at the same hourly rates as provided in the Berkeley City College contract. The current contract was a not-to-exceed amount of \$415,920.00 for a one-year term from July 1, 2010 through June 30, 2011, to provide District-wide security services. Amendment No. 1 extended the same services for one additional year, from July 1, 2011 through June 30, 2012, at a reduced not-to-exceed amount of \$409,681.20.

Amendment No. 2 will provide temporary graveyard coverage for the graveyard shifts at Laney College, Merritt College, and College of Alameda. Officers are to post and rove each campus observing for any crime damages or theft, focusing primarily on smart classrooms. The five (5) additional security officers will help augment the ongoing Security Surveillance Project. Amendment No. 2 contract amount is a not-to-exceed \$113,000 for a 5-month term from December 1, 2011 through April 30, 2012. If the additional security services are no longer required, they may be terminated any time during the five months upon a 30-day notice.

271,200  
fn

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

District General Funds

**BACKGROUND/ANALYSIS:**

All of the terms and conditions of the original Board approved contract will remain in force, except for a slight reduction in the hourly rates (The security officer hourly rate will be reduced from \$20.00 to \$19.70, and the holiday/overtime hourly rate will be reduced from \$30.00 to \$29.55).

**DELIVERABLES/SCOPE OF WORK:**

- On-site security services at Laney College (two security guards)
- On-site security services at Merritt College (two security guards)
- On-site security services at College of Alameda (one security guard)
- Post and rove each campus observing for any crime damages or theft, focusing on smart classrooms
- Weekend and holiday security services at Laney College, Merritt College and College of Alameda (graveyard shifts only)

**ANTICIPATED COMPLETION DATE:**

April 30, 2012

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Approval is recommended for Amendment No. 2 to the agreement for security services with Securitas Security Services USA, Inc. Amendment No. 2 will add an additional five (5) security guards to maintain security services for five months during the graveyard shifts (11:00 p.m. – 7:00 a.m.), seven days a week, at Laney College, Merritt College and College of Alameda., at a cost not to exceed \$113,000.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No   X  

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)**

Vice Chancellor Ikharo

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Sadiq B. Ikharo Date: 11/29/11  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**DOCUMENT PRESENTED BY:**

Sadiq B. Ikharo Date: 11/29/11  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Ron Gerhard by ve Date: 11/30/11  
Ron Gerhard, Chief Financial Officer

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 11/30/11  
Wise E. Allen, Chancellor

**Five (5) Additional Security Guards (2-Laney, 2-Merritt, 1-COA)**

**SECURITAS SECURITY SERVICES (Additional Services)**

**Start Date:** December 1, 2011  
**End Date:** April 30, 2011  
**Extra Services:** Coverage is temporary and scheduled to extend to approximately April 30, 2012  
**No. of Officers:** 5 additional officers  
**Days per week:** 7 days/week (Monday-Sunday)  
**Time of Coverage:** (11 pm to 7 am) - Graveyard Shift  
**Locations:** 2 at Laney, 2 at Merritt, 1 at COA  
**Scope:** Security Guards are to post and rove each campus observing for any crime, damage or theft on Campus

ESTIMATED COSTS					
Five (5) Security Guards	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12
For Laney, COA & Merritt	\$ 25,000.00	\$ 25,000.00	\$ 23,000.00	\$ 24,000.00	\$ 16,000.00
<b>TOTALS:</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ 23,000.00</b>	<b>\$ 24,000.00</b>	<b>\$ 16,000.00</b>

**Total Estimated Costs:** **\$ 113,000.00**



**SECURITY SERVICES  
AGREEMENT**

**Local Company Office Information**

Street: 7677 Oakport Street, Suite 200  
City, State, Zip: Oakland, CA 94621  
Phone: 510-568-6818 Fax: 510-568-0289  
RC# or Corp. Loc. #: 60012

**Contract #:** \_\_\_\_\_

SECURITY SERVICES AGREEMENT ("Agreement") between  
PCCD (TEMP EXTRA COVERAGE) ("Client")  
and Securitas Security Services USA, Inc. ("Company") is dated as of  
July 22, 2010, and the parties agree as follows:

**CLIENT SERVICE ADDRESS**

Name Peralta Colleges - Alameda, Laney Merritt  
Street 333 East 8th Str  
City, State, Zip Oakland CA 94606  
Contact Name/Title Dr. Sadiq Bello Ikharo  
Phone: 510-466-7336 Fax: 510-466-7284

**CLIENT BILLING AND NOTIFICATION ADDRESS**

Name PCCD Accounts Payable  
Street 333 East 8th Street  
City, State, Zip Oakland CA 94606  
Contact Name/Title Dr. Sadiq Bello Ikharo  
Phone: 510-466-7336 Fax: 510-466-7284

**SERVICE RATES AND HOURS**

**Weekly Service Hours:** 280

Client will pay Company the following hourly rates, plus all applicable sales, use and/or similar taxes and any interest and/or penalties. These rates do not apply to coverage of labor disputes, civil disorder, national disaster, or other similar emergency situations, which coverage Company will endeavor to provide at mutually agreed upon rates.

Classification	\$01				
<b>Straight Time</b>	\$ 19.70	\$	\$	\$	\$
<b>Overtime</b>	\$ 29.55	\$	\$	\$	\$
<b>Additional Charges:</b>	\$	\$	\$	\$	\$
	<b>Equipment Rental</b>		<b>Radio Rental</b>		<b>Automobile</b>

Overtime rates will apply to the following: work in excess of 8 hours per day or 40 hours per week; any extended shifts and hours that are performed at the request of Client; additional personnel or hours requested by the Client with less than 24 hours notice, but only for the first 48 hours; additional personnel or hours requested by Client for special occasions of temporary or short duration; work on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, and the following additional holidays: Christmas, New Years, President's Day and Martin Luther King, Jr.

Company may adjust rates on 30 days prior written notice to (i) comply with any change in any law, regulation, ruling or collective bargaining agreement causing a change in work hours, wage rates, working conditions or other costs to Company, or (ii) account for added costs resulting from increases in Company's insurance premiums. In addition, Company will have the right to increase any of the amounts set forth above upon written notice to the Client, at any time or times after the expiration of one (1) year from the date service is first rendered.

Security services will commence on 12-1-11 and will continue until terminated upon 30 days prior written notice by either party or as otherwise permitted under this Agreement.

If Client pays Company by credit card, Client agrees that: (i) Client will reimburse Company up to two and a half percent (2.5%) for all associated credit card fees and charges; (ii) all billing disputes will be resolved between the parties and not with Client's issuing card organization or other entity; (iii) any unresolved disputes will be noted as a disputed item on the receivable account; and (iv) failure to comply with the terms of this paragraph will be grounds for immediate termination of this Agreement.

Additional information: Coverage is temporary scheduled to extend to approximately April 2012. Extra Coverage will cover 5 additional Guards from 2300 to 0700. 7 days a week, 2 Guards Laney, 2 Guards at Merritt, and 1 officer at Alameda. Guards are to post and patrol campus report any crime, damage or theft found. Guards are to observe and report suspicious activity. ESTIMATED COST ARE AS FOLLOWS DEC2011 \$25,000. JAN2012 \$25,000. FEB2012 \$23,000. MAR2012 \$24,000. APR 2012 \$16,000.

**BY SIGNING BELOW, CLIENT ACCEPTS THIS AGREEMENT SUBJECT TO THE TERMS AND CONDITIONS ON THE FRONT AND REVERSE SIDE.**

Peralta Community College District  
Client

**Securitas Security Services USA, Inc.**

By: \_\_\_\_\_  
Authorized Representative

By: \_\_\_\_\_  
Authorized Representative

Printed Name/Title: Dr. Wise E Allen

Printed Name/Title: Peter Eviins