BOARD POLICY 2345 PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board shall provide opportunities for members of the general public to participate in the business of the Board. Any person who wishes to participate shall submit a written request in accordance with Administrative Procedure 2345 prior to the meeting commencing that summarizes the item for discussion, provides his or her name and organizational affiliation, if any.

Members of the public may bring matters directly related to the business of the District to the attention of the Board in one of the following ways:

- Members of the public may request to address the Board on items on the board meeting agenda to be heard before a vote is called on the item except as public participation is restricted under the Brown Act.
- There will be time at each regularly scheduled board meeting for the general public to discuss items not on the agenda. No action may be taken by the Board on such items.
- Members of the public may place items on the prepared agenda in accordance with BP 2340 titled Agendas. The written summary of the item must be signed by the initiator, contain his/her residence or business address, and organizational affiliation, if any..
- Members of the public may also submit written communications to the Board.

If requested, writings that are public records shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Claims for damages are not considered communications to the Board under this policy, but shall be submitted to the District.

Reference:
Government Code Sections 54954.3 and 54957.5
Education Code Section 72121.5
Administrative Procedure 2345 Public Participation at Board Meetings

Replaces:
Board Policy 1.11 Standing Rules for Public Hearings adopted May 10, 1994 and last revised July 12 2005.
A portion of Board Policy 1.10 Meetings of the Board of Trustees adopted March 4, 1965 and last revised November 18, 2008