

**Board of Trustees Agenda Report
For the Trustee Meeting Date of December 6, 2011**

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Requesting Approval, Acceptance of Independent Contractor/Consultant Agreement with the Unity Council (TUC) for services that include recruitment, assessment, and case management, documentation for participant outcomes and job placement referrals for the ATLAS program in the amount of \$48,489, from November 16, 2011 through February 14, 2012.

SPECIFIC BOARD ACTION REQUESTED:

Requesting Approval, Acceptance of Independent Contractor/Consultant Agreement with the Unity Council (TUC) for services that include recruitment, assessment, and case management, documentation for participant outcomes and job placement referrals for the ATLAS program in the amount of \$48,489, from November 16, 2011 through February 14, 2012.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM)*

Federally funded grant project designed to train and employ workers in high growth and demand industries that are locally defined in the context of the regional economy. The program consists of training in Warehouse and Forklift Operations, Office Administration for the Logistics Industry.

The Unity Council, a key community-based partner in Oakland, will recruit the limited-English speaking participants for entry-level training for the ATLAS training program and incumbent workers to participate in advancement or additional skills training. TUC will be responsible for assessment of math and English proficiency (6th grade level) of participants to ensure appropriate skill levels of participants referred to the ATLAS program.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

DOL grant, as approved by the Department of Labor Employment and Training Services
Budget: 2-11-255-5105-1-672700-1845-00

BACKGROUND/ANALYSIS:

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

Approval to enter into an Independent Contract Agreement with The Unity Council (TUC) for services that include recruitment, assessment, and case management, documentation for participant outcomes and job placement referrals for the ATLAS program in the not to exceed amount of \$48,489, from November 16, 2011 through February 14, 2012, is recommended.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

DR. JANNETT JACKSON

DOCUMENT PREPARED BY: Dr. Jannett Jackson

Prepared by: _____ Date: _____
Dr. Jannett Jackson, President, COA

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Debbie Budd Date: 11-29-11
Dr. Debbie Budd, VC, Ed Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard by ve Date: 11/30/11
Ron Gerhard, Chief Financial Officer

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 11/30/11
Wise E. Allen, Chancellor