

**Board of Trustees Agenda Report
For the Trustee Meeting Date of December 6, 2011**

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Consider Approval of Granicus Contract Extension

SPECIFIC BOARD ACTION REQUESTED:

Consider approval of Granicus contract extension for Media Manager Media Vault and Minutes Maker monthly managed services from November 2011 through October 2016 at a fee not to exceed \$13,338/year, totaling \$66,690. . This is a five percent discount for a multi-year contract. The Board has used these services to record and store their Board meeting live video feeds, agendas, minutes, and meeting materials. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM)*

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General Funds

BACKGROUND/ANALYSIS:

DELIVERABLES/SCOPE OF WORK:

ANTICIPATED COMPLETION DATE:

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No _____

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Roxanne Epstein

Date: 11-29-11

[Roxanne Epstein, Assistant to the Chancellor/Board Clerk]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: _____

Date: _____

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard by re
Ron Gerhard, Chief Financial Officer

Date: 11/30/11

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____
Thuy T. Nguyen, General Counsel

Date: _____

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Wise E. Allen
Wise E. Allen, Chancellor

Date: 11/30/11