

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of January 24, 2012**

**ITEM # 32**

**ITEM TITLE:**

Fiscal Year 2012-13 Budget Development Calendar

**SPECIFIC BOARD ACTION REQUESTED:**

To approve the 2012-13 Budget Development Calendar

**ITEM SUMMARY:**

The proposed budget development calendar has been created in accordance with Board Policy/Administrative Regulation 6.02 and is now being presented to the Board of Trustees for review and approval.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

NOT APPLICABLE.

**BACKGROUND/ANALYSIS:**

THE PURPOSE OF THE BUDGET DEVELOPMENT CALENDAR IS TO PROVIDE TIMELINES NECESSARY FOR DISCUSSION AND ADOPTION OF THE DISTRICT BUDGET. THIS PROPOSED CALENDAR PROVIDES ADEQUATE TIME TO DEVELOP THE BUDGET, REVIEW THE BUDGET WITH APPROPRIATE ADMINISTRATIVE AND SHARED GOVERNANCE GROUPS, AND TO RECEIVE INPUT AND FEEDBACK ACCORDINGLY. THIS CALENDAR IS A GUIDELINE AND WILL REMAIN FLEXIBLE TO ACCOMMODATE ANY NECESSARY CHANGES THAT MAY OCCUR DURING THE PROCESS. ANY CHANGES WILL BE BROUGHT BACK TO THE BOARD FOR DISCUSSION AND REVIEW.

**DELIVERABLES AND SCOPE OF WORK:**

**ANTICIPATED COMPLETION DATE:**

Not Applicable

**ALTERNATIVES/OPTIONS:**

Not Applicable

**EVALUATION AND RECOMMENDED ACTION:**

Approval of 2012-13 Budget Development Calendar.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No \_\_\_\_\_

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

**VICE CHANCELLOR GERHARD**

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Ron Gerhard  
Ron Gerhard, Chief Financial Officer

Date: 1/11/2012

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Ron Gerhard  
Ronald Gerhard, Chief Financial Officer

Date: 1/11/2012

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:       Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: Ron Gerhard  
Ronald Gerhard, Chief Financial Officer

Date: 1/11/2012

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: Wise E. Allen  
Wise E. Allen, Chancellor

Date: 1-17-12