

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of February 28, 2012**

**ITEM # 25**

**ITEM TITLE:**

Consider approval of contract with Oracle for PeopleSoft Upgrade.

**SPECIFIC BOARD ACTION REQUESTED:**

Approve contract with Oracle for upgrade services related to the District's Human Capital Management (HCM) and Campus Solutions (SA) modules.

**ITEM SUMMARY: (PLEASE DISCUSS THIS ITEM)**

Consider approval of contract with Oracle Consulting. Under the scope of this contract, Oracle will assist the District with implementing an upgrade to the PeopleSoft ERP system. The current versions of the District's SA and HCM modules within PeopleSoft is outdated and will no longer be supported by Oracle as of 12/31/2012. Additionally, through the use of the District's Information Technology Strategy Plan, additional functionality has been identified that is only available in the more up-to-date versions of these modules. The not to exceed cost of this contract is approximately \$375,000. The Chancellor recommends approval.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure E.

**BACKGROUND/ANALYSIS:**

The District is currently operating versions 8.9 of PeopleSoft Enterprises SA and HCM modules. Key services outlined in Oracle's proposal include:

- **Scope Management:** Identification of the scope of the work to be performed by the Application Solution Center, any changes to the agreed scope is then addressed via amendments. During the technical upgrade, the Application Solution Center will provide the customer with weekly status reports detailing progress made in the lab.
- **Infrastructure:** Preparation of infrastructure and environment to support the installation of the new PeopleSoft Enterprise release. Once the infrastructure conforms to the requirements of the new PeopleSoft Enterprise application release, an Oracle Installer will arrive onsite to perform the installation of the new release.
- **Training:** Another task which our customers have scheduled while the database is being upgraded in the Application Solution Center is training for their project team. It is extremely important for your upgrade project team to attend the necessary training. This training is not only crucial in supporting the upgraded database when it comes back onsite but it is the basis on understanding the level of effort for preparing and conducting end-user training.
- **Upgrade Evaluation:** Oracle will perform a comparison between your Copy of Production database and a DEMO database at the same release. This is known as a "vanilla" comparison. Oracle will also perform an analysis and comparison of your SQRs and Queries and provide deliverables indicating the field and record structure changes that you will need to make to those objects due to changes in the new PeopleSoft Enterprise release.
- **Technical Upgrade:** Oracle will perform and execute the technical tasks outlined in the project scope.

- **Customizations:** Oracle will reapply existing customizations to fields, record definitions and record-fields.
- **First Test Move to Production:** Oracle will travel to your facilities to assist with completing the first Test Move to Production process. During this time Oracle will be working side by side with one of your project team resources providing guidance and hands-on experience during the Test Move to Production process.
- **Support Strategy:** Oracle's Application Solution Center will follow up with 30 days of upgrade phone support once the first Test Move to Production has been completed.
- **Test and Final Moves to Production:** Oracle will work directly with your technical team during the first Test Move to Production, providing guidance and support to your team during this technical conversion event.

**DELIVERABLES/SCOPE OF WORK:**

Based upon Board approval, work will commence to complete the upgrade within 6 months.

**ANTICIPATED COMPLETION DATE:**

FALL 2012

**ALTERNATIVES/OPTIONS:**

Not applicable

**EVALUATION AND RECOMMENDED ACTION:**

Approve contract with Oracle for upgrade services related to the District's Human Capital Management (HCM) and Campus Solutions (SA) modules.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO   X  

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)**

Vice Chancellor Gerhard

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: *Ronald Gerhard*  
Ron Gerhard, Chief Financial Officer

Date: 2-21-12

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: *Ronald Gerhard*  
Ron Gerhard, Chief Financial Officer

Date: 2-21-12

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:     Approved     Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: *Ronald Gerhard*  
Ron Gerhard, Chief Financial Officer

Date: 2-21-12

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:     Approved     Not Approved

Signature: *Thuy Thi Nguyen*  
Thuy T. Nguyen, General Counsel

Date: 2-23-12

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: *Wise E. Allen*  
Wise E. Allen, Chancellor

Date: 2-21-12