

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of February 28, 2012**

**ITEM # 15**

**ITEM TITLE:**

The Educational Services at Merritt College for Parolees Agreement between Merritt College and the Superior Court of California, County of Alameda.

**SPECIFIC BOARD ACTION REQUESTED:**

Consider approval of an agreement between Peralta Community College District, Merritt College, and the Superior Court of California, County of Alameda for the “The Educational Services at Merritt College for Parolees”.

**ITEM SUMMARY:**

- Create communication protocols between the Superior Court and Peralta District
- Presentation to the Peralta Board of Trustees
- Identify and select staff
- Develop criteria for participation and case management protocols
- Develop program brochure
- Staff Training
- Admissions and financial aid application workshops
- Conduct two orientation sessions for prospective students
- Administer academic assessment
- Counseling session – develop educational plan
- Conduct a bridge/transition program for selected students to prepare them for a successful matriculation (time management, campus tour, mentor assignments, course selection and registration, meet with career pathway team, introduction to support services).

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

State of California, not to exceed \$97,520.00

**BACKGROUND/ANALYSIS:**

The Parolee Reentry Court Program (PRCP) is a collaborative effort between the Superior Court of California, County of Alameda, the Alameda County District Attorney and Public Defender, CDCR Division of Adult Parole Operations, and local community based organizations. The PRCP provides intensive case management combined with community based treatment services for parolees reentering the community from incarceration or for parolees at risk of having their parole revoked. The resulting goals of the PRCP are to reduce recidivism, assist the parolees to become independent and responsible members of the community, and protect the safe, health and property of the surrounding community. After one year of operations, it has been shown that individuals recently paroled are in need of educational opportunities, both career and vocational. Without access to these opportunities, a disproportionate number of parolees face a bleak future and are at risk to repeat offenses that may result in their return to prison.

**DELIVERABLES AND SCOPE OF WORK:**

The contractor will operate under supervision of Dr. Eric Gravenberg, Vice President of Student Services. Contractor will assign Mr. Horace Graham, who will serve as the Project Manager, who will have responsibility for: activities including establishing standardized intake and data collection and management tools; liaison with the Superior Court to furnish quarterly reports; and overall oversight of program implementation, including working with partners to review the achievement of benchmarks, milestones and outcomes. Contractor will assign a well-qualified case manager who will monitor the parolees during the school year, assisting them with any difficulties they might have in their educational program. The case manager will participate in assessments of each parolee and will monitor their progress throughout the term of the contract. The case manager will help with exploring careers and educational programs offered by Merritt College, which will assist with setting goals and identifying resources. The case manager will monitor, evaluate and adjust activities in response to a parolee's progress and their needs. A student mentor will be hired to provide the parolees with guidance, motivation, emotional support and role modeling.

**ANTICIPATED COMPLETION DATE:**

12/31/2012

**ALTERNATIVES/OPTIONS:**

None

**EVALUATION AND RECOMMENDED ACTION:**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO \_\_\_\_\_

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Debbie Budd, Vice Chancellor of Educational Services

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: George Herring  
George Herring, President Merritt College

Date: 2-22-12

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Debbie Budd  
Debbie Budd, Vice Chancellor Educational Services

Date: 2-27-12

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:       Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: Ron Gerhard  
Ron Gerhard, Vice Chancellor of Finance

Date: 2-22-12

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

\_\_\_\_\_  
General Counsel

Date: \_\_\_\_\_

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: Wise E. Allen  
Wise E. Allen, Chancellor

Date: 2-21-12