

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of February 28, 2012

ITEM #34

ITEM TITLE:

Consider Approval of Amendment No. 1 to the Independent Consultant Contract with B-G Consulting Company for Additional Construction Oversight for Capital Project

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Amendment No. 1 to the independent consultant contract for B-G Consulting Company for additional construction oversight for capital projects, in the not-to-exceed amount of \$45,000.

ITEM SUMMARY:

Under this amendment, the following services will be provided for the period from January 24, 2012 to June 30, 2012:

- Contract negotiations and execution
- Budget cost/budget transfer process
- Assistance with the College of Alameda C & D Building design-build project including:
 - Preparation of Request for Qualifications (RFQ)
 - Pre-qualification process
 - Interviews and selection
- Legal interface on contract issues
- Budget transfers between projects
- Modifications required to consolidate the PeopleSoft budgets with those approved by the Board of Trustees
- Bi-monthly budget/cost reports
- Team member on reconciliation of the Merritt Science and Allied Health design-build contractor to the District budgets
- Assistance with the semi-annual presentation on bond activities
- Other assignments as required by the District

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, District-Wide, support services for the "acquisition, construction, repair, refurbishment, equipping, upgrading, and modernization of classrooms, campuses, buildings, facilities, and grounds throughout the District."

BACKGROUND/ANALYSIS:

B-G Consulting Company has been providing consulting services under an independent contract in the amount of \$78,500 for the current fiscal year. The original estimate for the year of \$78,500 will be exceeded due to additional consultant hours required in working with the District Finance staff to reconcile project budgets and to prepare reports for the Measure A Bond Oversight Committee. This consultant also provided interim

services after the former Director of Capital Projects resigned. The time period until the new director was hired was longer than originally estimated, thus incurring additional hours. Including this Amendment No. 1, the total not-to-exceed contract amount will be \$123,500.

DELIVERABLES/SCOPE OF WORK:

During the period from 7/1/11 to 1/10/12 this consultant (Claudette Breo-Gow) accomplished the following:

- Saved the District estimated contract costs of over \$1,000,000 through negotiations on contracts. Negotiated and produced contracts with Kitchell, CEM, VBN Architecture, Salas O'Brien, WLC Architecture, TCG Services, Noll & Tam Architects, Alicia Jensen, and others
- Assisted with change order and legal negotiations with Gilbane Construction, IMR Construction, Alten Construction, and others
- Produced multiple Budget Transfers
- Worked with Jim Grivich and Ron Gerhard on reconciliation of Measure A budget, costs and project numbers
- Assisted with the duties of the Director of Capital Projects while the position was vacant
- Produced budget/cost reports on bond programs
- Assisted with the orientation of the new Capital Projects Director when the position was filled
- Assisted with the new DCA (Design/Construction) format
- Assisted with the implementation of a new process for review of change orders
- Assisted with changes in the bond program as it applies to new finance/administration rules

ANTICIPATED COMPLETION DATE:

The current contract period ends on June 30, 2012.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for Amendment No. 1 to the independent consultant contract for B-G Consulting Company for additional construction oversight for capital projects, in the not-to-exceed amount of \$45,000.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

B-G Consulting Company was evaluated by the Vice Chancellor of General Services during the first seven months of the contracting period. The vendor performed exceptionally well, and recommendation of this amendment is requested.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

Vice Chancellor Ikharo

(****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: 2-16-12
Vice Chancellor for General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: 2-16-12
Vice Chancellor for General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard Date: 2-22-12
Ronald Gerhard, Vice Chancellor of Finance

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen Date: 2-23-12
General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 2-21-12
Wise E. Allen, Chancellor