

# Professional Services

## PROFESSIONAL SERVICES PERFORMANCE EVALUATION FORM

To be completed by College President and Business Manager for consideration of contract renewal.

Location  District  BCC  COA  Laney  Merritt

Vendor B-G Consult

ICC # 14225 Exp 6/30/12

Vendor Number 725808

Date: \_\_\_\_\_

### CONTRACT INFORMATION

Contract Title	Capital Projects Bond Program Consultant
Funding	Measure A
Term of Performance	July 1, 2011 thru June 30, 2012
Vendor's key personnel	

Original contract amount	78,500
Amendments	----
Change Orders and Percentages (%)	----
Final contract amount	78,500

**SCHEDULE & BUDGET – Did vendor meet realistic schedules and was deliverables within budget?**  Yes  No (Explain)

### PERFORMANCE RATING SCORE

Provide a score for each criteria with 5 being the highest and 1 the lowest.

1 = Outstanding 2 = Great 3 = Good 4 = Improvement Needed 5 = Unacceptable

Work performed in compliance with contract terms, scope of work and Peralta's expectations	3
Deliverables provided, as required	2
Staff availability and accessibility	2
Staff professionalism	2
Customer service	3
Verbal Communication – understood directions and instructions clearly	3
Prompt and effective correction of situations and conditions	3
Documentation records, receipts, invoices and computer generated reports received in a timely manner and in compliance with contract specifications	2
<b>TOTAL SCORE:</b>	<b>20</b>

**OVERALL PERFORMANCE:**  Outstanding  Great  Good  Improvement Needed  Unacceptable

# Professional Services



Peralta Community College District, Department of General Services

(510) 466-7346 • [sikharo@peralta.edu](mailto:sikharo@peralta.edu)

Would you recommend this Vendor again?  Yes  No (Explain)

Deliverables –Contract deliverables were met?  Yes  No (Explain)

## COMMENTS

Please provide on a summary or any unusual circumstances affecting this consultant's performance. (Include extra sheets if, necessary.)

Consult has contributed to working with finance in balancing the capital projects construction bugets.

Please provide on overall performance summary. (Include extra sheets if, necessary.)

Consultant assisted with Measure A budget resolution between Finance and the Department of General Services. Overall performance is great.

**SIGNATURE**

*Sadiq B. Ikharo*

Signature

Dr. Sadiq B. Ikharo

Print Name

January 31, 2012

Date

510-466-7336

Phone

Vice Chancellor

Title