

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of March 13, 2012

ITEM #19

ITEM TITLE:

Consider Approval of Amendment No. 1 to Independent Contract with Catalyst Consulting Group for Services Related to Design of the Access Control and Alarm Monitoring System (ACAMS)

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Amendment No. 1, in the amount of \$17,360, to Independent Contract #05717 with Catalyst Consulting Group (Catalyst) for the preparation of bid documents to convert the current Access Control and Alarm Monitoring System (ACAMS) to the Lenel system at Laney College.

ITEM SUMMARY:

On December 21, 2011, Catalyst was awarded a contract (ICC #05717 in the amount of \$16,140) to provide bid documents to convert existing Johnson Controls, Inc. (JCI) access control and alarm monitoring devices at Berkeley City College (BCC) and the District Administrative Center (DAC) to the Lenel system. Amendment No. 1 will include Laney College with the BCC/DAC effort. Catalyst's proposal is for \$17,360 and, when incorporated into the initial \$16,140 amount for the BCC and DAC bid documents, exceeds the \$25,000 threshold for non-Measure A projects, requiring Board approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

District Maintenance General Funds.

BACKGROUND/ANALYSIS:

On April 30, 2010 the District entered into an independent contract (ICC #17929 in the amount of \$25,000) with Catalyst to assist the District in choosing an Access Control and Alarm Monitoring System (ACAMS) to replace the problematic Johnson Controls, Inc. (JCI) system with a non-proprietary, improved system which utilizes the District's picture ID cards. Catalyst was selected through an informal Request for Proposals process whereby District staff solicited quotes from three qualified firms. Upon evaluation of the quotes, it was determined that Catalyst was the most qualified firm with confirmed references for similar work from other local community colleges. Under Phase 1A of this ICC, Catalyst developed a system comparison matrix of the various non-proprietary systems. Upon review of this matrix, the District selected the open-access Lenel system. Phase 1B of this ICC resulted in initial design development survey work identifying existing JCI hardware which might be reused.

On July 29, 2010, the District entered into a contract (ICC #13184 in the amount of \$75,750) with Catalyst to integrate the results of the earlier design development survey into generic construction documents to develop the existing, but nonfunctioning, JCI hardware into a fully-functioning ACAMS utilizing the Lenel system. The resulting documents covered District-wide architecture including configuration of the master server but did not provide specific construction details for each campus.

At the October 12, 2010 Board meeting, the Board authorized Catalyst to develop the District ACAMS standard (at a fee of \$8,350). This fee has produced the new standard which will be utilized on the Merritt College Science and Allied Health Building and all future new and renovated buildings. Not only will security be enhanced, but the open-access Lenel system will save the District significant lifetime funds over the previous proprietary system.

At the December 7, 2010 Board meeting, the Board approved a contract in the amount of \$31,500 for Catalyst to develop the ACAMS design and bid documents for the smart classrooms. This system has now been implemented in the smart classrooms District-wide.

Earlier this fiscal year on December 21, 2011, Catalyst was awarded a contract (ICC #05717 in the amount of \$16,140) to provide bid documents based on their earlier survey to convert existing JCI devices at Berkeley City College and the District Administrative Center (DAC) to the Lenel system. It was planned to make a phased conversion to the Lenel system, beginning with BCC and the DAC. Recent security breaches at Laney necessitate that the conversion schedule of Laney's system to Lenel be expedited. Such a proposal was requested from Catalyst alone, due to their familiarity with the project based on their previous work. Including Amendment No. 1, the amount of ICC #05717 will be \$33,500.

DELIVERABLES/SCOPE OF WORK:

The scope of work for BCC, the DAC and Laney includes:

Phase I: Bid Services

- Field survey
- Develop and submit 100% design drawings and specifications
- Assist the District in issuing 100% design drawings and specifications for bid
- Facilitate a contractor's pre-bid conference to review the project requirements in detail with prospective bidders
- Provide timely responses to any bid requests for information (RFIs) receiving during the bid period
- Provide bid review and contractor selection recommendations to the District

Phase 2: Construction Administration

- Facilitate a construction kick-off meeting with the contractor and the appropriate District representatives
- Review contractor issued product and drawing submittals to ensure conformance with the design documents and project requirements
- Participate in regular construction meetings during the installation phase
- Provide timely responses to RFIs issued during construction
- Provide final acceptance testing in coordination with the contractor and the District

ANTICIPATED COMPLETION DATE:

The contract ending date is June 30, 2012.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for Amendment No. 1, in the amount of \$17,360, to Independent Contract #05717 with Catalyst Consulting Group (Catalyst) for the preparation of bid documents to convert the current Access Control and Alarm Monitoring System (ACAMS) to the Lenel system at Laney College.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

Catalyst was evaluated by the Vice Chancellor of General Services on their performance under this contract. Their performance has been was satisfactory, and recommendation of this amendment is recommended. A copy of the Professional Services Performance Evaluation Form is attached.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

Vice Chancellor Ikharo

(****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Dr. Sadiq B. Ikharo* Date: 3-2-12
Vice Chancellor for General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Dr. Sadiq B. Ikharo* Date: 3-2-12
Vice Chancellor for General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: *Ronald Gerhard* Date: 3-6-12
Ronald Gerhard, Vice Chancellor of Finance

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: *Thuy Thi Nguyen* Date: 3-8-12
General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: *Wise E. Allen* Date: 3-6-12
Wise E. Allen, Chancellor