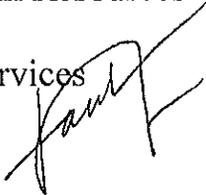


Office of Student Services
Peralta Community College District

MEMORANDUM

TO: Wise E. Allen, Chancellor

CC: Trudy Largent, Vice Chancellor of Human Resources

FROM: Jacob Ng, Vice Chancellor of Student Services 

DATE: February 6, 2012

RE: Recommendation for Reinstatement of Erica Harrell

I am writing to recommend that we **reinstate Erica Harrell as the Coordinator of the Child Development Center at Laney College, effective March 1, 2012.** Ms. Harrell voluntarily resigned from her position as Coordinator effective **November 5, 2011** and may be reinstated by the Board of Trustees to her previous position within 39 months according to California Education Code, Section 88128. (See below)

Section 88128: Any permanent classified employee of a community college district, who voluntarily resigns from his or her permanent classified position, may be reinstated or reemployed by the governing board of the district, within 39 months after the employee's last day of paid service and without further competitive examination, to a position in his or her former classification as a permanent or limited-term employee, or as a permanent or limited-term employee in a related lower class or a lower class in which the employee formerly had permanent status.

If the governing board elects to reinstate or reemploy a person as a permanent employee under this section, it shall disregard the break in service of the employee and classify him or her as, and restore to the employee all of the rights, benefits and burdens of, a permanent employee in the class to which he or she is reinstated or reemployed.

Thank you for your kind attention.

RECEIVED

FEB 7 2012

EMPLOYEE RELATIONS

February 7, 2012

To: Peralta Community College District Board of Director

David Betts, SPHR -Director of Human Resources

Dr. Jacob Ng-Vice Chancellor of Student Services

I am requesting to be reinstated into the position of Coordinator/Children's Center under section 88128 of the California Education Code.

My experience at Peralta Community College District has allowed me to be a part of a community they truly values education from early childhood to adulthood. I am dedicated to working with young children, families, and supporting the Peralta Community College District mission in serving the community.

If I am reinstated I would like to return to the Coordinator/Children's Center position on Monday March 5, 2012. Please except my request for reinstatement.

Sincerely,



Erica Harrell

RECEIVED

FEB 7 2012

EMPLOYEE RELATIONS