

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of 12 June 2012

ITEM # 24

ITEM TITLE:

Independent Contractor Agreement Extension---Laney College, for Maeve K. Bergman, LL.M., M.B.A.

SPECIFIC BOARD ACTION REQUESTED:

Consider Approval of Independent Contractor Agreement Extension for Maeve K. Bergman, LL.M., and M.B.A. to Render Services for Laney College's Green Jobs Training Program.

ITEM SUMMARY:

Requesting Board action on independent contractor agreement extension for Maeve K. Bergman, LL.M., and M.B.A. in the amount of \$10,000 for Laney College's Green Jobs Training Program

SOURCE OF FUNDS:

Federal grant funds from the Department of Labor and the Career Advancement Academy with no fiscal impact on Peralta. . The original contract amount was \$20,790 with a Board-approved increases totaling \$57,600. Increasing the contract amount by \$10,000 brings the total contract amount for the fiscal year to \$88,390.

BACKGROUND/ANALYSIS:

The proposed contract extension will allow the Laney Green Jobs Training Program a successful completion of deliverables for the second project year. Timely completion of all existing state and federal grant deliverables and reporting is critical. Maeve K. Bergman, LL.M.'s scope of work addresses the objectives of the Green Jobs Training Programs grant objectives, including Reporting, Outreach and Recruitment, Assessment and Enrollment, Training and Education, Work Activities, as well as Job Placement, Retention and Tracking.

DELIVERABLES AND SCOPE OF WORK:

Maeve K. Bergman, LL.M., M.B.A. provides management consulting services for the implementation of Laney's Green Jobs Education programs. Maeve K. Bergman, LL.M., M.B.A. performs services for Laney's Green Jobs Program, including:

- Development of systems for efficient and effective work by the Green Jobs Training Team
- Advising on the use of fiscal resources to maximize positive impact on student learning and workforce development
- Development of the prerequisite data and materials required to produce grant reports, including those for the Employment Development Department, the California Energy Commission, as well as necessary sub-grants, extensions, and addendums
- Tracking of curriculum development and pending state certificate approval processes
- Designing of methods for strengthening partnerships and managing public representation of the Green Jobs Program
- Facilitation of strategic planning with the Green Jobs Program Team, Dean of Academic and Student Affairs, and Laney Administration
- Development of research projects and institutional data to inform grant proposal ideas

ANTICIPATED COMPLETION DATE:

30 June 2012

ALTERNATIVES/OPTIONS:

None

EVALUATION AND RECOMMENDED ACTION: Approval

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No XX

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor of Ed Services, Dr. D. Budd

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Elnora Webb* Date: June 5, 2012
Dr. Elnora Webb, President, Laney College

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Debbie Budd* Date: June 1, 2012
Dr. Debbie Budd, Vice-Chancellor of Educational Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: *Ron Gerhard* Date: 6-7-12
Ron Gerhard, Chief Financial Officer

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: *Wise E. Allen* Date: 6-5-12
Wise E. Allen, Chancellor