

**PERALTA COMMUNITY COLLEGE DISTRICT  
Board of Trustees Agenda Report  
For the Trustee Meeting Date of June 26, 2012**

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

Approval of Contract: Alameda Family Services at COA

**SPECIFIC BOARD ACTION REQUESTED:**

Approval of Contract between PCCD and Alameda Family Services for (not to exceed) \$50,000 for one year.

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

THIS IS A CONTRACT BETWEEN PCCD AND ALAMEDA FAMILY SERVICES (AFS). AFS WILL BE PROVIDING A MENTAL HEALTH COUNSELOR TWO DAYS A WEEK OF AT THE COA CAMPUS. PCCD IS REIMBURSING THEM AT A RATE OF (NOT TO EXCEED) \$50,000 PER YEAR FOR STAFF AND EXPENSES. THE MANAGER AT AFC IN CHARGE OF THIS SERVICE IS IRENE KUDARAUSKAS (510-629-6301).

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

SOURCE: STUDENT HEALTH FEE MONIES. CONTRACT IS FOR A ONE YEAR PERIOD. FUNDING IS CLEARLY AVAILABLE FOR THAT PERIOD. CONTRACT MAY BE CANCELLED AT THE END OF THAT PERIOD IF RESOURCES ARE A PROBLEM.

**BACKGROUND/ANALYSIS:**

IN THE ORIGINAL STUDENT HEALTH FEE/HEALTH SERVICES CONTRACT WITH ASIAN HEALTH SERVICES, AHS WAS RESPONSIBLE FOR SUB-CONTRACTING WITH COMMUNITY AGENCIES TO MEET ALL SERVICE NEEDS. THAT ORIGINAL CONTRACT WILL BE CHANGED AS OF 7/1/12. PCCD WILL NOW CONTRACT WITH CERTAIN HEALTH SERVICES PROVIDERS FOR MENTAL HEALTH SERVICES AT SPECIFIC CAMPUSES. THIS CONTRACT IS FOR MENTAL HEALTH SERVICES AT COA PROVIDED BY A CITY OF ALAMEDA AGENCY, ALAMEDA FAMILY SERVICES.

**DELIVERABLES AND SCOPE OF WORK:**

**EXHIBIT A: SCOPE OF SERVICES**

THE MENTAL HEALTH CLINICIAN SHALL PERFORM THE SERVICES DESCRIBED BELOW INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING:

- I. STUDENT SERVICES
  - A. CRISIS INTERVENTION, INCLUDING AN ON-CAMPUS CRISIS TEAM MEETING
  - B. OUTREACH TO PROMOTE SERVICES OFFERED
  - C. BRIEF THERAPY AND INDIVIDUAL COUNSELING
  - D. GROUP THERAPY (E.G. STRESS MANAGEMENT), E.G. INCLUDING BUT NOT LIMITED TO VETERANS' SUPPORT

- E. MENTAL HEALTH EDUCATION
  - F. SUBSTANCE ABUSE COUNSELING AND REFERRALS
  - G. RELATIONSHIP/FAMILY COUNSELING
  - H. DEPRESSION COUNSELING
  - I. REFERRALS TO COMMUNITY RESOURCES AND OTHER HEALTH CARE SERVICES
  - J. GRIEF COUNSELING
- II. STAFF/FACULTY SERVICES
- A. IN-SERVICES RE: RECOGNIZING AND UNDERSTANDING MENTAL HEALTH CONDITIONS/TREATMENT
  - B. CONSULTATIONS AS NEEDED RE: INDIVIDUAL STUDENTS
  - C. PRESENTATIONS AT STAFF MEETINGS AND IN CLASSROOMS ON ISSUES RELATED TO MENTAL HEALTH
- III. HEALTH RECORDS AND REPORTING
- A. CLINICAL RECORDS WILL BE MAINTAINED FOR ALL INDIVIDUALS RECEIVING ONE-ON-ONE SERVICES WITH THE MENTAL HEALTH PROFESSIONAL.
  - B. ALL RECORDS AND COMMUNICATIONS WILL BE HANDLED IN A CONFIDENTIAL AND ETHICAL MANNER AND IN ACCORDANCE WITH HIPAA REGULATIONS.

**ANTICIPATED COMPLETION DATE:**

SERVICES WILL BE ON-GOING.

**ALTERNATIVES/OPTIONS:**

Use of a different agency.

**EVALUATION AND RECOMMENDED ACTION:**

CONTRACT APPROVAL.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES   x   No                     

**COMMENTS:** COA MUST PROVIDE OFFICE SPACE, PHONE LINES AND IT CONNECTIVITY.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR):** DR. JACOB NG

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Patricia Dudley

DR. PATRICIA DUDLEY, HEALTH SERVICES DIRECTOR (INTERIM)

Date: 6-4-12

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Jacob Ng

DR. JACOB NG, VICE CHANCELLOR OF STUDENT SERVICES

Date: 6-4-12

**FINANCE DEPARTMENT REVIEW**

Finance review required                       Finance review *not* required

If Finance review is required, determination is:     Approved     Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Ron Gerhard  
Ron Gerhard, Chief Financial Officer

Date: 6-7-12

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required                       Legal review *not* required

If Legal review is required, determination is:     Approved     Not Approved

Signature: \_\_\_\_\_  
General Counsel

Date: \_\_\_\_\_

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda                       Not Approved, but Place on Agenda

Signature: Wise E. Allen  
Wise E. Allen, Chancellor

Date: 6-5-12