



## PERALTA COMMUNITY COLLEGE DISTRICT

### REGULAR MEETING OF THE BOARD OF TRUSTEES

Tuesday, June 26, 2012

5:00 p.m. Closed Session

7:00 p.m. Public Session

333 East 8<sup>th</sup> Street  
Oakland, CA 94606

**Welcome** to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on Peralta TV – Cable Channel 27 – Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on Granicus:

New link on the Peralta Website: <http://web.peralta.edu/trustees/meetings-votelog/>

**PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!**

### AGENDA

**CALL TO ORDER** (5:00 p.m.)

**CLOSED SESSION** (5:01 p.m.)

Topics to be discussed include:

Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

- Conference with Legal Counsel (54956.9(a)), Johnson v. PCCD, U.S. District Court, Northern District of CA Case No. C08-4152
- Conference with Legal Counsel (54956.9(a)), Payne v. PCCD, United States District Court, Case No. C08-03133.
- Conference with Legal Counsel (54956.9(a)), Abdur-Rasheed v. PCCD, United States District Court, Case No. CV 11-1744.

- Conference with Legal Counsel (54956.9(a)), Vogt v. PCCD, Alameda County Superior Court, Case No. RG11-573757.
- Conference with Legal Counsel (54956.9(a)), Abboud v. PCCD, Alameda County Superior Court, Case No. RG11-572374.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- Conference with Legal Counsel (54956.9(a)), PCCD v. KYJ Associates, Alameda County Superior Court, Case No. RC08376707.
- Conference with Legal Counsel (54956.9(a)), Jackson v. PCCD, Alameda County Superior Court, Case No. RG11601534.
- Conference with Legal Counsel (54956.9(a)), Kogo v. PCCD et al., Alameda County Superior Court, Case No. RG12613106.
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (8 cases).

Conference with Real Property Negotiator (Government Code § 54956.8):

- Negotiator Ikharo, 2120 University Avenue, Berkeley, California, 94704.
- Negotiator Ikharo, 2025 Center St, Berkeley, California, 94704.
- Negotiator Ikharo, 1950 Addison Street, Berkeley, California, 94704.

Public Employee Appointment – Employment, Performance, Evaluation, Discipline, Dismissal, Release – All Employees (Government Code § 54957).

- Consider Approval of Payroll Manager, District Offices.

**OPEN SESSION (7:00 P.M.)**

**PLEDGE OF ALLEGIANCE (7:00 P.M.)**

**ROLL CALL** Trustees González Yuen Pr\_ Ab\_, Guillén Pr\_ Ab\_, Handy Pr\_ Ab\_, Hodge Pr\_ Ab\_, Riley Pr\_ Ab\_, Withrow Pr\_ Ab\_, and Gulassa Pr\_ Ab\_, Student Trustees Clegg Pr\_ Ab\_ and Cervantes Pr\_ Ab\_.

**REPORT OF ACTION TAKEN IN CLOSED SESSION (7:01 P.M.)**

**APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (7:02 P.M.)**

At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board.

**APPROVAL OF THE MINUTES (7:03 P.M.)**

1. Consider Approval of the Regular Board meeting Minutes of June 12, 2012.

Consider approval of the regular Board meeting minutes of June 12, 2012. The minutes are posted on Granicus.

**RECOGNITION OF OUTGOING CHANCELLOR ALLEN (7:04 P.M.)**

**PUBLIC COMMUNICATION (7:15 P.M.)**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (3 minutes per individual maximum) will be provided for speakers under this agenda section. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Written statements can be submitted for inclusion into the Board minutes to the Board Clerk, and members of the public are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.)

**REPORTS (7:30 P.M.)**

The Board requests that constituent group reports be brief and concise, and that only electronic copies be provided for posting. All open session reports and meeting materials are available for viewing on Granicus.

2. Associated Student Government Reports

Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)

3. Chancellor's Reports Dr. Wise E. Allen (7:45 P.M.)

Vice Chancellor's Reports

Budget Update	Vice Chancellor Gerhard
Enrollment Update	Vice Chancellor Budd
Childcare Update	Vice Chancellor Ng
General Services Update	Vice Chancellor Ikhara

College Reports

Merritt College	Interim President Herring
Laney College	President Webb
College of Alameda	President Jackson
Berkeley City College	President Inclan

## BOARD COMMUNICATION (7:35 P.M.)

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

4. District Academic Senate Report **Presenter: DAS President Karolyn van Putten**
5. Annual Report from Measure A Citizens' Bond Oversight Committee (10 minutes) **Presenters: Committee Chair Nyeisha DeWitt and Vice Chancellor Ikharo**
6. Presentation to Outgoing Measure A Citizens' Bond Oversight Committee Members (5 minutes) **Presenter: Vice Chancellor Ikharo**

<u>Name</u>	<u>Representing</u>	<u>Term (Fiscal Years)</u>
Polly Amrein	Senior Citizens' Organization	2008 – 2012
Jim Stonehouse	Tax Payers' Organization	2008 – 2012
Jurena Storm	Student College Group	2010 - 2012
Bill Patterson	Peralta College Foundation	2008 - 2012
Stephanie Casenza	Peralta College Foundation	2010 – 2012

### **SPECIAL RECOGNITION**

Helene Lecar	2008-2011, Committee Chair
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## CONSENT CALENDAR (8:00 P.M.)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

### **Motion on the Consent Calendar**

### **Public Comments on the Consent Calendar**

### **Vote on the Consent Calendar**

## BOARD MATTERS

7. Consider Approval of Resolution 11/12-54 on President Obama's Executive Order on Immigration **Presenter: Trustee González Yuen**

Consider approval of Resolution 11/12-54 on President Obama's Executive Order on Immigration.

8. Consider Approval of Board Policy 3410 Nondiscrimination (new policy)  
**Presenter: Chancellor Allen**

Consider approval of Board Policy 3410 Nondiscrimination (new policy). The Chancellor recommends approval.

9. Consider Approval of Board Policy 3440 Service Animals (new policy)  
**Presenter: Chancellor Allen**

Consider approval of Board Policy 3440 Service Animals (new policy). The Chancellor recommends approval.

10. Consider Approval of Board Policy 3500 Campus Safety (replaces BP 2.45 Crime Awareness and Campus Security) **Presenter: Chancellor Allen**

Consider approval of Board Policy 3500 Campus Safety (replaces BP 2.45 Crime Awareness and Campus Security). The Chancellor recommends approval.

11. Consider Approval of Board Policy 3515 Reporting of Crimes (replaces BP 2.45 Crime Awareness and Campus Security) **Presenter: Chancellor Allen**

Consider approval of Board Policy 3515 Reporting of Crimes (replaces BP 2.45 Crime Awareness and Campus Security). The Chancellor recommends approval.

12. Consider Approval of Board Policy 3530 Weapons on Campus(replaces BP 2.45 Crime Awareness and Campus Security) **Presenter: Chancellor Allen**

Consider approval of Board Policy 3530 Weapons on Campus(replaces BP 2.45 Crime Awareness and Campus Security). The Chancellor recommends approval.

13. Consider Approval of Board Policy 5010 Admissions and Enrollment (replaces BP 4.05 Admission of Students, BP 4.10 Admissions Requirements, BP 4.12 Registration, BP 4.14 Dropping Classes and Withdrawing from College)  
**Presenter: Chancellor Allen**

Consider approval of Board Policy 5010 Admissions and Enrollment (replaces BP 4.05 Admission of Students, BP 4.10 Admissions Requirements, BP 4.12 Registration, BP 4.14 Dropping Classes and Withdrawing from College) The Chancellor recommends approval.

14. Consider Approval of Board Policy 5015 Residence Determination (new policy)  
**Presenter: Chancellor Allen**

Consider approval of Board Policy 5015 Residence Determination (new policy). The Chancellor recommends approval.

15. Consider Approval of Board Policy 5035 Withholding of Student Records (replaces BP 4.42 Withholding of Grades, Transcripts) **Presenter: Chancellor Allen**

Consider approval of Board Policy 5035 Withholding of Student Records (replaces BP 4.42 Withholding of Grades, Transcripts). The Chancellor recommends approval.

16. Consider Approval of Board Policy 5040 Student Records and directory Information (replaces BP 4.25 Student Records, BP 4.26 Implementation of the Family Educational Rights and Privacy Act of 1974) **Presenter: Chancellor Allen**

Consider approval of Board Policy 5040 Student Records and directory Information (replaces BP 4.25 Student Records, BP 4.26 Implementation of the Family Educational Rights and Privacy Act of 1974) The Chancellor recommends approval.

17. Consider Approval of Board Policy 5052 Open Enrollment (replaces BP 5.19 Policy on Open Classes) **Presenter: Chancellor Allen**

Consider approval of Board Policy 5052 Open Enrollment (replaces BP 5.19 Policy on Open Classes). The Chancellor recommends approval.

## **EDUCATIONAL AND STUDENT SERVICES**

18. Consider an Amendment to the MOU between PCCD and the Contra Costa Community College District (CCCCD) for the East Bay Career Advancement Academies Grant (EBCAA) **Presenter: Vice Chancellor Budd**

Consider an amendment to the MOU between PCCD and the Contra Costa Community College District for the East Bay Career Advancement Academies Grant not to exceed \$120,000 through February 28, 2014. **Funding Source: Chancellor's Office, California Community Colleges.** The original MOU went to the Board on June 14, 2011 for \$620,000, taking the total MOU amount to \$740,000. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

19. Consider Approval to Apply for the U.S. Federal Government Advanced Manufacturing Jobs and Innovation Accelerator Challenge (AMJIAC) Grant for Laney College **Presenter: Vice Chancellor Budd**

Consider approval to apply for the U.S. Federal Government Advanced Manufacturing Jobs and Innovation Accelerator Challenge (AMJIAC) Grant for Laney College not to exceed \$400,000 from November 1, 2012 up to three years through 2015. **Funding Source: Economic Development Administration (EDA) and the National Institute of Standards and Technology (NIST), Department of Commerce (DOC); Advanced Manufacturing Office, Department of Energy (DOE); Employment and Training Administration (ETA), Department of Labor (DOL); and, Small Business Administration (SBA).** The grant purpose is acceleration of innovation to support advanced manufacturing. The AMJA will foster collaboration and forge partnerships among diverse stakeholders including industry, labor, academia, and government, at

the national, state and regional levels. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

20. Consider Approval to Apply to the Chancellor's Office of California Community Colleges for Economic and Workforce Development Program funds: Responsive Training Funding, for the Laney College CTE Division and the Laney College Green Jobs Training Programs **Presenter: Vice Chancellor Budd**

Consider approval to apply to the Chancellor's Office of California Community Colleges for Economic and Workforce Development Program funds: Responsive Training Funding, for the Laney College CTE Division and the Laney College Green Jobs Training Programs not to exceed \$640,000 from October 1, 2012 through December 31, 2013. **Funding Source: The Chancellor's Office of California Community Colleges' Economic and Workforce Development Program funds, specifically Job Development Incentive Funding.** The grant purpose is to support training and upgrades for incumbent workers in the clean energy services sector. Laney will partner with several key segments of the industry to support upgrades of workers to higher level engineering positions designing systems and installations. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

21. Consider Approval to Apply for Chancellor's Office of California Community Colleges for Economic and Workforce Development Program funds, for the Job Development Incentive Funding, for the Laney College CTE Division and the Laney College Green Jobs Training Programs **Presenter: Vice Chancellor Budd**

Consider approval to apply for Chancellor's Office of California Community Colleges for Economic and Workforce Development Program funds, for the Job Development Incentive Funding, for the Laney College CTE Division and the Laney College Green Jobs Training Programs not to exceed \$330,000 from October 1, 2012 through December 31, 2013. **Funding Source: The Chancellor's Office of California Community Colleges' Economic and Workforce Development Program funds, specifically Job Development Incentive Funding.** The grant purpose program is designed to provide support for job development activities within the clean energy sector for graduates of Laney's clean energy programs; in particular, to provide solar and energy efficiency training as well as wrap-around student services, professional/entrepreneurial development, and job placement. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

22. Consider *Ratification* and Approval of the Youth Empowerment Program (YEP) Grant for Laney College **Presenter: Vice Chancellor Budd**

Consider *ratification* and approval of the Youth Empowerment Program (YEP) grant for Laney College. The Chancellor approved the intent to apply during the Board recess, which now returns to the Board for *ratification*. The YEP grant will create a partnership among Laney College, the American Indian Child Resource Center (AICRC), Emiliano Zapata Street Academy, and Alameda County Health Care Services Agency to provide

comprehensive and culturally appropriate Youth Empowerment Program (YEP) interventions for American Indian/ Alaska Native youth through a project titled *21 Generations: Creating Healthy Outcomes In Native Youth* not to exceed \$300,000 from September 1, 2012 through August 31, 2017. **Funding Source: Office of the Secretary, Office of Minority Health.** All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

## FINANCIAL SERVICES

23. Consider Ratification of Purchase Order Report **Presenter: Vice Chancellor Gerhard**

Consider *ratification* of purchase order report. This item is for informational purposes only. This report is being presented for review in accordance with Education Code section 81656 which states, "All transactions entered into by the District shall be reviewed by the governing board every 60 days". All Purchase Orders listed have been issued in accordance with the District's policies and procedures by an authorized officer of the District and have been budgeted. The Chancellor recommends *ratification*.

24. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register **Presenter: Vice Chancellor Gerhard**

Consider *ratification* of the AP, Travel, and Consulting Contract Warrant Register. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for *ratification* purposes only. The Chancellor recommends *ratification*.

25. Consider Approval of Budget Transfer Report **Presenter: Vice Chancellor Gerhard**

Consider approval of budget transfer report. Budget transfers shall be made in accordance with California Code of Regulations Section 58307. The Chancellor recommends approval.

26. Tentative Budget 2012-2013 **Presenter: Vice Chancellor Gerhard**

It is recommended that the Tentative Budget be approved for the following funds: General Fund-Unrestricted, General Fund-Restricted, Student Center Fee Fund, Student Financial Aid, Workers' Compensation, Child Development, Capital Outlay, General Obligation Bonds, Self-Insurance, Contract Education, Parking Fund, Special Reserve Fund-Retiree Health Premiums, and Bookstore Funds for the 2012-2013 fiscal year. California Code Regulations Section 58305(a) requires that, on or before the first day of July, each community college district shall file a tentative budget with the County Superintendent of Schools. The Chancellor recommends approval.

27. Consider Approval of Contract with Turtle, Inc (Tony Tortorice) **Presenter: Vice Chancellor Gerhard**

Request approval of contract with Turtle, Inc., including Tony Tortorice, from July 2, 2012 to June 30, 2013 to serve as project manager on priority "A" projects identified in the Information Technology Strategic Plan. The purpose of the contract is to provide project management leadership and oversight of the projects defined in the Peralta IT Strategic Plan. The contract amount is not to exceed \$260,000 and is included in the

budgets approved by the Board of Trustees at the February 28, 2012 Board meeting. Turtle Inc. will:

- Assist the district in recruiting project managers from within the organization.
- Assist the district in identifying and contracting with consultant project managers when necessary.
- Establish a training program to develop district project managers.
- Provide mentoring to trainee project managers.
- Provide the district with an evaluation framework so that district project managers can be evaluated at the completion of each project.
- Establish project standards and methodology.
- Establish an escalation path process for project issues.
- Provide a simple source of data gathering for costs, time, and resource demands.
- Produce standard reports on the status of projects.
- Provide a mechanism for managing changes to project scope.
- Establish a process to define priorities among projects.
- Assist project managers in negotiating for needed resources.
- Implement project management tools such as project management software.
- Provide templates for project management deliverables such as the project charter and the project plan.
- Standards-based IT procurement
- Rationalize IT spend with a consolidated IT budget
- Reduce TCO with lease/service agreements
- Web-based e-mail
- Student financial aid
- Institutionalize IT staff training and professional development
- Implement ITIL-Lite at the colleges and at the District
- Develop a strategy for eventual migration to the cloud (Priority B)
- Develop virtual PC architecture and standards for colleges and District (Priority B)

All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

## STUDENT SERVICES

### 28. Consider *Ratification* of an Addendum and Contract Approval for Hicks Consulting Group **Presenter: Vice Chancellor Ng**

Consider *ratification* of an addendum for \$5,000 for fiscal year 2011-2012, and a contract for \$190,000 for fiscal year 2012-2013 to the Hicks Consulting Group.

**Funding Source: Measure E.** The Chancellor approved the addendum under his authority during Board recess, so it returns to Board now for *ratification*. The project costs will be covered by Measure E funds which have been approved for Financial Aid Infrastructure Technology. The funds are critical to maintain PeraltaCard Disbursement processing, creating and submitting Gainful Employment (GE) Disclosure data,

Management Information Systems (MIS), National Student Loan Data System (NSLDS), Participation Agreement (PPA) and to prepare for the Financial Aid audit in July, 2012. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

29. Consider Approval of an Independent Contractor Agreement Addendum for Pinetree Ridge **Presenter: Vice Chancellor Ng**

Consider approval of an independent contractor agreement addendum for Pinetree Ridge not to exceed \$25,000. An additional \$25,000 to the original contract of \$190,400 brings the total contract amount to \$215,400. **Funding Source: Measure E.** Pinetree Ridge has provided consultant services to Peralta’s PeopleSoft student advisement module project to implement the Student Academic Advisement Module. Due to unforeseen technical problems in establishing necessary database environments, Pinetree needed to spend additional time and resources in order to complete the project. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

**HUMAN RESOURCES**

30. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Classified Short-Term Employees **Presenter: Vice Chancellor Largent**

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate’s assignment will not exceed the position title into which the candidate is assigned. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

Last Name	First Name	Date of Hire	End Date	Position Title	Site
Abdallah	Elizabeth	7/1/12	6/30/13	Interpreter, Fully Certified	All
Basco	Mary	7/1/12	6/30/13	Master Interpreter	All
Berger	Rachel	7/1/12	6/30/13	Instructional Assistant/English	B
Bishop	Judith	7/1/12	6/30/13	Master Interpreter	All
Bolesh	Peter	7/1/12	6/30/13	Interpreter, Fully Certified	All
Brown	Gerald	7/1/12	6/30/13	Interpreter II	All
Bull	Marilyn	7/1/12	6/30/13	Staff Assistant/Admin (Grants)	M
Bush	Joyce	7/1/12	10/30/12	Instructional Assistant/Biomedical Engineering	L
Cain	Cynthia	7/1/12	6/30/13	Senior Clerical Assistant	L

Casey	Gerald	7/1/12	6/30/13	Computer Network Technician	L
Chan	Judy	7/1/12	6/30/13	Account Clerk II	L
Chao	Stephanie	7/1/12	6/30/13	Interpreter, Fully Certified	All
Chau	Quan	7/1/12	6/30/13	Financial Aid Specialist	L
Cook	Shelby	7/1/12	6/30/13	Master Interpreter	All
Dadzie	Serwa	7/1/12	6/30/13	Master Interpreter	All
Danton	Rebecca	7/1/12	6/30/13	Interpreter II	All
DeSaussure	Laura	7/1/12	6/30/13	Instructional Assistant/English	B
Dieckman	Deanna	7/1/12	6/30/13	Interpreter II	All
Doan	Lan	8/20/12	6/30/13	Instructional Assistant/Culinary Arts	L
Dorsainvil	Djems	7/1/12	6/30/13	Instructional Assistant/Accompanist	L
Dulaney	Rachel	7/1/12	6/30/13	Interpreter, Fully Certified	All
Edwards	Mary	7/1/12	6/30/13	Interpreter, Fully Certified	All
Evangelista	Karen	7/1/12	6/30/13	Interpreter III	All
Ferrell	Sarah	7/1/12	6/30/13	Interpreter I	All
Fitch	LaShaune	7/1/12	12/30/12	Staff Assistant/Communications	L
Flink	Electra	7/1/12	6/30/13	Interpreter, Certified	All
Fogarino	Shirley	7/1/12	6/30/13	Public Information Officer	B
Franco	Melvi	7/1/12	6/30/13	Interpreter III	All
Fries	Erika	7/1/12	6/30/13	Interpreter I	All
Galbraith	Aaron	7/1/12	6/30/13	Instructional Assistant/Multimedia	B
Galindez	Ramona	7/1/12	6/30/13	Interpreter I	All
Goltz	Louis	7/1/12	6/30/13	Instructional Assistant/Cosmetology	L
Gottermeyer	Lindsay	7/1/12	6/30/13	Interpreter I	All
Greene	Allison	7/1/12	6/30/13	Library Technician I	B
Guenza	Colleen	7/1/12	6/30/13	Interpreter III	All
Hackler	Cathrael	7/1/12	6/30/13	Interpreter, Fully Certified	All
Harding	June	7/1/12	8/31/12	Principal Accounting Technician	M

Harshaw	Dolores	7/1/12	9/30/12	Clerical Assistant II	B
Helfand	Lauren	7/1/12	6/30/13	Interpreter, Fully Certified	All
Helmer	Kristine	7/1/12	6/30/13	Interpreter, Certified	All
Hernandez	Kimberly	7/1/12	6/30/13	Interpreter, Fully Certified	All
Huang	Jian	7/1/12	6/30/13	Interpreter I	All
Hutchin	Christian	7/1/12	6/30/13	Instructional Assistant/English	B
Johnson	Christian	7/1/12	6/30/13	Interpreter, Fully Certified	All
Kanzell	Hannah	7/1/12	6/30/13	Interpreter, Certified	All
Lambert	Mary	7/1/12	6/30/13	Interpreter, Partially Certified	All
Lara	Diana	7/1/12	6/30/13	District Telecommunications System Coordinator	D
Le	Connie	8/20/12	6/30/13	Instructional Assistant/Culinary Arts	L
Levine	Meg	7/1/12	6/30/13	Interpreter, Fully Certified	All
Lines	Valerie	7/1/12	6/30/13	Interpreter I	All
Martin-Ribitch	Samuel	7/1/12	6/30/13	Instructional Assistant/Multimedia	B
May	Marilyn	7/1/12	6/30/13	Master Interpreter	All
McCullough	Gloria	7/1/12	6/30/13	Accounting Technician	L
Meier	Philip	7/1/12	6/30/13	Instructional Assistant/Multimedia	B
Merritt	Monique	7/1/12	6/30/13	Master Interpreter	All
Mohamed	Fathia	7/1/12	8/31/12	Instructional Assistant/Psychology	L
Moore	Lisa	7/1/12	6/30/13	Interpreter, Fully Certified	All
O'Dath	Wendy	7/1/12	5/24/13	Senior Clerical Assistant	A
O'Donnell	Jennifer	7/1/12	6/30/13	Interpreter, Fully Certified	All
Okumus	Bilge	7/1/12	6/30/13	Clerical Assistant II	B
Olson	Carmen	7/1/12	6/30/13	Interpreter II	All
Peel	Antonia	7/1/12	6/30/13	Interpreter, Fully Certified	All
Pekelny	Evgenia	7/1/12	6/30/13	Instructional Assistant II/DSPS	A
Pharr	Phasasha	7/1/12	6/30/13	Financial Aid & Placement Asst.	L
Pickett	Sierra	7/1/12	6/30/13	Interpreter II	All

Potterveld	Theresa	7/1/12	6/30/13	Master Interpreter	All
Rodriguez	Gina	7/1/12	6/30/13	Interpreter III	All
Saechao	Chai	7/1/12	6/30/13	Staff Assistant/Admin (Grants)	L
Saechao	Katie	7/1/12	6/30/13	Financial Aid Specialist	A
Seay	Jamar	7/1/12	6/30/13	Financial Aid & Placement Asst.	L
Segeberg	Von	7/1/12	6/30/13	Staff Assistant/Admin (Grants)	M
Shanahorn	Kellie	7/1/12	6/30/13	Master Interpreter	All
Shaposhnikov	Nikolay	7/1/12	12/31/12	Instructional Assistant/Math	L
Sherman-Powell	Margaret	7/1/12	6/30/13	Interpreter, Fully Certified	All
Smith	Annmarie	7/1/12	6/30/13	Interpreter, Fully Certified	All
Sundheim	Mary	7/1/12	6/30/13	Interpreter III	All
Tam	Hokman	7/1/12	6/30/13	Account Clerk II	L
Tawasha	Lori	7/1/12	6/30/13	Interpreter, Fully Certified	All
Terry	Jodi	7/1/12	6/30/13	Interpreter, Fully Certified	All
Thiederman	Carrie	7/1/12	6/30/13	Interpreter II	All
Thomas	Susan	7/1/12	6/30/13	Interpreter II	All
Turner	Catherine	7/1/12	6/30/13	Interpreter, Fully Certified	All
Vezina	Holly	7/1/12	6/30/13	Interpreter, Fully Certified	All
Vierra	Jeremiah	7/1/12	6/30/13	Interpreter, Fully Certified	All
Vilchis-Lent	Leticia	7/1/12	6/30/13	Account Clerk II	L
Vorachit	Peter	7/1/12	6/30/13	Instructional Assistant IV/DSPS	L
Wallace	Kim	7/1/12	6/30/13	Interpreter III	All
Watson	Kishana	7/1/12	6/30/13	Interpreter, Certified	All
Williams	Lisa	7/1/12	6/30/13	Master Interpreter	All
Wong	Evelyn	7/1/12	6/30/13	Interpreter, Fully Certified	All
Woodward	Denise	7/1/12	11/21/12	Staff Assistant/Admin (Grants)	M
Wright	Michael	7/2/12	12/31/12	Library Technician I	L
Yang	Yong	7/1/12	6/30/13	Financial Aid & Placement Asst.	L

**FACILITIES**

31. Consider Approval of Resolution 11/12-50 , Accept Bid and Award Contract, Building “E” Stair Repair for Laney College (Bid No. 11-12/18), Rodan Builders, Inc. **Presenter: Vice Chancellor Ikharo**

Approval is requested to accept the bid and award a contract to Rodan Builders, Inc., in the amount of \$44,800, for the Building “E” Stair Repair project at Laney College (Bid No. 11-12/18). **Funding Source: Bond Measure A.** This project includes the repair of external concrete stairs at Laney College located at Buildings “E” and “G.” In addition, an external concrete beam located at the Laney College Student Center will also be fixed. A formal bid was conducted for this project (Bid No. 11-12/18), and a bid opening was held on May 31, 2012. Two bids were received, as follows:

<b>CONTRACTOR</b>	<b>LOCATION</b>	<b>TOTAL BID</b>
Rodan Builders, Inc.	Burlingame, CA	\$44,800
Ashron Construction	Sunnyvale, CA	\$48,888

The lowest responsible and responsive bid was submitted by Rodan Builders, Inc., in the amount of \$44,800. This resolution formally accepts the bid and authorizes the contract award to Rodan Builders, Inc. for the Building “E” Stair Repair project at Laney College (Bid No. 11-12/18). All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

32. Consider Approval of Resolution 11/12-51, Acceptance and Retention, HVAC Modernization for Buildings F and G Computer Labs at Laney College, Chevron Energy Solutions Company **Presenter: Vice Chancellor Ikharo**

On January 26, 2010, this Board approved entering into a design-build contract with Chevron Energy Solutions Company for HVAC Modernization for Buildings F and G Computer Labs at Laney College. **Funding Source: Bond Measure A.** The scope of work included the replacement of existing air handling units in the F and G Building penthouses with four new units. The new units provide cooling as well as heating, which is required for the many computer labs in Building F and G. The work has now been completed, a Notice of Completion has been filed with the County of Alameda, and the Laney College President and Business Manager have signed the Project College Acceptance Form. Approval by the Board of Trustees is recommended. This resolution accepts the work as complete and provides for a retention payment of \$183,669.60, which is 10% of the contract price. There have been no change orders to the original contract amount (\$1,836,696.00). All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

33. Consider Approval of Change Order No. 2, District-Wide Security Surveillance Project, Increment 2 (Cameras, Servers & Infrastructure), Central Sierra Electric Company Inc. **Presenter: Vice Chancellor Ikharo**

Approval is requested for Change Order No. 2 to the contract with Central Sierra Electric Company Inc. for the District-Wide Security Surveillance Project, Increment 2 (Cameras, Servers & Infrastructure), in the amount of \$144,001.03. Including the previously Board approved Change Order No. 1, the cumulative change order total to date is \$211,759.47, which is 4.0% of the original contract amount (\$5,282,849.00). **Funding Source: Bond Measure E (30%) and Measure A (70%).**

The original project scope consists of:

- Installation of a total of 461 surveillance cameras to be located at each campus and District Administrative Complex exterior locations
- Interior surveillance cameras in smart classrooms and other interior areas at each campus that contain high value equipment
- Associated cabling and electrical installation
- Integration of existing analog and digital cameras (102 existing cameras)
- Installation and configuration of a new IT infrastructure including wireless access points
- Signage at designated areas
- Coordination and integration of Increment 2 with Increment 1 at the District Sheriff's Office Command Center for monitoring 24/7

Change Order No. 2 includes the following scope of work:

- Merritt College parking lots do not have adequate power supplies required for the external cameras, necessitating extensive trenching and installation of conduit and 110 volt cables
- The Self-Reliant House and athletic field at Merritt College do not have fiber cables or power supplies required for the external cameras, necessitating extensive trenching and installation of cables and 24-strand fiber
- Upgraded UPS (uninterrupted power supply) systems are required at Berkeley City College, College of Alameda, the COA Aviation Facility, 860 Atlantic Avenue and the District Administrative Center to handle the new Pivot 3 servers
- College of Alameda parking lots do not have adequate power supplies for the external cameras, necessitating extensive trenching and installation of conduits and 10 volt cables

It is in the best interests of the District and financially prudent to authorize this change order. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

34. Consider Approval to Enter into an Agreement for Architectural Services with Murakami/Nelson Architectural Corporation for Six-Month Modernization Project at Berkeley City College **Presenter: Vice Chancellor Ikharo**

Approval is requested to enter into an agreement with Murakami/Nelson Architectural Corporation for architectural and engineering design services required for the Six-Month Modernization Project at Berkeley City College, at a not-to-exceed fee of \$29,400.

**Funding Source: Bond Measure A.** This agreement covers architectural and sub-consultant design services for work requested by Berkeley City College under the Six-Month Modernization Project. The construction scope of work includes:

- Additional outlets in the 5<sup>th</sup> floor student lounge
- AV level 3 upgrade to the Auditorium
- Room 125: Present electrical and data outlets on the south wall as an additive alternate to the bid
- Room 165: Align new electrical and data outlets to the furniture in the wall and/or provide power and data in the furniture systems
- Add a door between Room 324 and 321A, modify electrical wiring and change lockset at existing door to Room 321A
- Install hand dryers in large Men's and Women's restrooms on ground floor, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> floors

The following services will be provided by Murakami/Nelson under this agreement:

- Retaining the services of the District's recommended AV consultant
- Preparing bid documents
- Obtaining DSA approval for the bid documents
- Assist with bidding the project
- Attending pre-bid meeting
- Providing construction administration services for the work

The fee proposal is as follows:

Murakami/Nelson	\$12,000
BWF Consulting Engineers/TeeCom Design Group	\$10,500
Rosen Goldberg Der & Lewitz, Inc.	\$ 6,900
Total:	\$29,400

Murakami/Nelson was selected from the previously Board approved short list of architectural firms and has provided architectural services for the Berkeley City College Build-Out project. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

35. Consider Approval to Enter into an Agreement with NBBJ for Architectural/Engineering Services Required for the Library/Learning Center, Phase II Project at Merritt College **Presenter: Vice Chancellor Ikharo**

Approval is requested to enter into an agreement with NBBJ for architectural and engineering design services required for the Library/Learning Center, Phase II project at Merritt College, at a not-to-exceed fee of \$36,500. **Funding Source: Bond Measure E.**

This new project for the Library/Learning Center at Merritt College will consist of several deferred maintenance items, the need for which was discovered during the Library/Learning Center project. The construction project scope will include:

- Cleaning and encapsulation of existing interior lined mechanical ducts
- Replacing security barriers and gates in the Library
- Repairing leaks in the existing Library storefront
- Other small repairs/replacements around the Library building
- A small lighting control replacement in the Library swing space area located in Building A

Under this agreement, NBBJ will provide the following design services:

- Preparation of contract documents for bidding
- DSA (Division of the State Architect) submittal phase
- Bid phase services
- Construction administration

NBBJ was selected from the previously Board approved short list of architectural firms and has provided architectural services for the recently completed Merritt Library/Learning Center, Phase I, which will ensure continuity of the entire Library project. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

36. Consider Approval of Bond Measure Budget Transfers and Appropriations (Nos. 41 and 42) **Presenter: Vice Chancellor Ikharo**

Approval is requested for two bond measure budget transfers and appropriations (Nos. 41 and 42). The budget actions have been approved by the appropriate College President, Vice Chancellor of General Services, Vice Chancellor of Finance & Administration, and the Chancellor. With the intent of full disclosure, they are now presented to the Board of Trustees for approval. **Funding Source: Bond Measures A and E.** On June 23, 2009, the Board of Trustees approved the Bond Measure (A and E) Spending Plan, which included budget appropriations, cash flow projections and budget transfer procedures. The Measure A budget included all current and future projects totaling the \$390 million bond amount. At that time the Board also approved the process for future budget transfers from one project to another, which included District and College approvals and subsequent approval by the Board of Trustees. Since that time, project scopes have been refined, and some new projects have been created. In accordance with the Board approved Bond Measure Spending Plan, a budget transfer form has been prepared for each budget transaction. The two transactions indicate the current budget, revised or new budget and the transfer amount, for both the budget that is being increased (credit) and the budget that is being decreased (debit). Following are the budget transfer summaries:

Transfer Number	Project/Budget Name	Current Budget	Revised Budget	Transfer Amount
41 (Measure	To: Project #2968 – Merritt	\$0	\$ 350,000.00	\$ <b>350,000.00</b>

E)	Learning Center/Library, Phase II			
	<b>From:</b> Unallocated Meas. E Funds	\$5,645,096.00	\$5,295,096.00	(\$ <b>350,000.00</b> )
	<b>Description:</b> Implementation of Merritt Learning Center/Library, Phase II project, including duct cleaning, wall for access entry and other minor changes.			

Transfer Number	Project/Budget Name	Current Budget	Revised Budget	Transfer Amount
42 (Measure s A & E)	<b>To:</b> Project #2700 – Overhead, Measure E	\$ 2,390,984.00	\$ 6,518,984.00	\$4,128,000.00
	Project #2300 – Overhead, Measure A	\$14,000,000.00	\$15,172,000.00	\$1,172,000.00
	<b>Total:</b>			<b>\$5,300,000.00</b>
	<b>From:</b> Unallocated Meas. E Funds	\$5,295,096.00	\$ 1,167,096.00	(\$4,128,000.00)
	District-Wide Interest	\$ 1,172,000.00	\$0	(\$1,172,000.00)
	<b>Total:</b>			<b>(\$5,300,000.00)</b>
	<b>Description:</b> Increase overhead to accommodate work required for bond programs A & E. The new revised total represents only 3% of the total project and bond packages. The total of Measures A, E and State funds is \$639,002,484. Due to delays in State funding for projects, the sequence of many project schedules was impacted, thereby delaying the completion of the overall program.			

All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

37. Consider Approval of the Merritt College Trail Exchange Resolution 11/12-52 to Facilitate Moving a Pedestrian/Equestrian Trail at Merritt College **Presenter: Vice Chancellor Ikharo**

Consider approval of the Merritt College Trail Exchange Resolution 11/12-52 which will facilitate the moving of a pedestrian/equestrian trail at Merritt College by having the City of Oakland grant the existing trail to the District, in Exchange for the District granting the

location of the new trail to the City. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

38. Consider Approval to Appoint the Following Individuals to Serve on the Measure A Citizens' Bond Oversight Committee **Presenter: Vice Chancellor Ikharo**

Consider approval to appoint the individuals listed below to serve on the Measure A Citizens' Bond Oversight Committee. The Citizens' Bond Oversight Committee By-Laws, Section 5 - Membership, Number 5-1, states that the committee shall consist of a minimum of seven (7) members appointed by the Board of Trustee from a list of candidates submitting written applications based on criteria established by Prop. 39: "One (1) member active in a business organization representing the business community located in the District. One (1) member active in a senior citizen's organization. One (1) member active in a bona-fide taxpayer's organization. One (1) member shall be a student who is both currently enrolled in the District and active in a community college group, such as student government. One (1) member shall be active in the support and organization of the community college or the community colleges of the district, such as a member of an advisory council or foundation. Two (2) members of the community at-large, appointed by the Board."

**NEW APPOINTMENTS - COMMITTEE MEMBERS**

<b>Name</b>	<b>Category</b>	<b>Term</b>
Odell Johnson	Senior Citizens' Organization	2 year term (July 1, 2012 through June 30, 2014)
To Be Determined	Taxpayers' Association	2 year term (July 1, 2012 through June 30, 2014)
Sharon Clegg	Student College Group	2 year term (July 1, 2012 through June 30, 2014)
Karen Freidman	Peralta College Foundation	2 year term (July 1, 2012 through June 30, 2014)

**NEW APPOINTMENT - ALTERNATE**

<b>Name</b>	<b>Category</b>	<b>Term</b>
Michael Mills	Peralta College Foundation	2 year term (July 1, 2012 through June 30, 2014)

Other members of the committee include:

**COMMITTEE MEMBERS**

<b>Name</b>	<b>Category</b>	<b>Term</b>
Nyeshia DeWitt	Community-at-Large	2 year term, expires 6/30/13
Arthur Kurrasch	Community-at-Large	2 year term, expires 6/30/13

Eduardo Jimenez	Business Organization	2 year term, expires 6/30/13
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**ALTERNATES**

Name	Category	Term
Miguel A. Rodriguez	Community-at-Large	2 year term, expires 6/30/13
Esteem Brumfield	Student College Group	2 year term, expires 6/30/13

The Chancellor recommends approval.

**ACTION CALENDAR ITEMS (8:45 P.M.)**

The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar.

**Motion on each Action Calendar Item**

**Public Comments on each Action Calendar Item**

**Vote on each Action Calendar Item**

**ADJOURNMENT**

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor’s Office, 333 East 8<sup>th</sup> Street, Oakland, CA, (510) 466-7203, [repstein@peralta.edu](mailto:repstein@peralta.edu) at least 48 hours prior to the meeting.