

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 26, 2012

ITEM TITLE:

Consider Approval to Enter into an Agreement with NBBJ for Architectural/Engineering Services Required for the Library/Learning Center, Phase II Project at Merritt College

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to enter into an agreement with NBBJ for architectural and engineering design services required for the Library/Learning Center, Phase II project at Merritt College, at a not-to-exceed fee of \$36,500.

ITEM SUMMARY:

Under this agreement, NBBJ will provide design services for the Library/Learning Center, Phase II project at Merritt College. This new project will consist of several deferred maintenance items, the need for which was discovered during the initial Library/Learning Center project. The construction project scope will include:

- Cleaning and encapsulation of existing interior lined mechanical ducts
- Replacing security barriers and gates in the Library
- Repairing leaks in the existing Library storefront
- Other small repairs/replacements around the Library building
- A small lighting control replacement in the Library swing space area located in Building A

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure E

BACKGROUND/ANALYSIS:

NBBJ was selected from the previously Board approved short list of architectural firms and has provided architectural services for the recently completed Merritt Library/Learning Center, Phase I, which will ensure continuity of the entire Library project.

DELIVERABLES/SCOPE OF WORK

Under this agreement, NBBJ will provide the following design services:

- Preparation of contract documents for bidding
- DSA (Division of the State Architect) submittal phase
- Bid phase services
- Construction administration

ANTICIPATED COMPLETION DATE:

The project is anticipated to be complete by February 2013.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended to enter into an agreement with NBBJ for architectural and engineering design services required for the Library/Learning Center, Phase II project at Merritt College, at a not-to-exceed fee of \$36,500.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

Vice Chancellor Ikhara

(****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: June 14, 2012
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: June 14, 2012
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard Date: 6-21-12
Ronald Gerhard, Vice Chancellor of Finance

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen Date: 6-21-12
General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 6-18-12
Wise E. Allen, Chancellor