

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of July 17, 2012

ITEM TITLE:

Continuation of an independent contract for Ms. Srujana Tumu for Distance Education/Websites Technical Support.

SPECIFIC BOARD ACTION REQUESTED:

\$60,000 requested for Srujana Tumu.

ITEM SUMMARY:

During the 2011-12 fiscal year, Srujana Tumu worked with Peralta Educational Services to provide technical and logistical support for distance education classes offered through Moodle, along with technical support for district websites. This support needs to be continued until a staff person is hired.

Srujana has assisted with loading new classes into Moodle, interfacing Moodle with PeopleSoft, troubleshooting faculty problems, maintaining the Moodle database, upgrading to new versions, and other duties as assigned. She has had similar roles with the Peralta district website installation.

Ms. Tumu's expertise in this area has enabled Peralta to maintain its growing distance education offerings without moving to a full-service outside hosting company, to expand the availability of Moodle to traditional classes, and to maintain our websites without a Webmaster. As we enter Academic year 2012-13, there is a new version of Moodle and the number of faculty using Moodle for hybrid, online, and face-to-face courses is increasing. In addition, there is increased website usage and need for a Peralta webmaster.

SOURCE OF FUNDS:

General Funds.

BACKGROUND/ANALYSIS:

Total for fiscal 2011-12 was \$55K. Current Request will maintain this service until a staff Distance Education/Websites technical person is hired.

DELIVERABLES AND SCOPE OF WORK:

Loading new classes into Moodle, interfacing Moodle with PeopleSoft, troubleshooting faculty problems, maintaining the Moodle database, upgrading to new version of Moodle, assisting DE Coordinators and faculty with Moodle support and transition to new version. Technical and webmaster support for district websites.

ANTICIPATED COMPLETION DATE:

June 30, 2013 or whenever a staff position is advertised.

ALTERNATIVES/OPTIONS:

Full-service hosting company prohibitively expensive. There is no district websites tech support at this time

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Associate V.C. Dr. Mike Orkin

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Mike Orkin Date: 06/27/2012
Dr. Michael Orkin, Associate Vice Chancellor, Academic Affairs

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Mike Orkin Date: 06/27/2012
Michael Orkin, Associate Vice Chancellor, Academic Affairs

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard Date: 7-12-12
Ron Gerhard, Chief Financial Officer

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz Date: 7-10-12
José M. Ortiz