

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 11, 2012

ITEM TITLE: Requesting approval and acceptance of a Memorandum of Understanding and an Independent Contractor Agreement with The Unity Council (TUC)

SPECIFIC BOARD ACTION REQUESTED:

Approval and acceptance of and acceptance of a Memorandum of Understanding and an Independent Contractor Agreement with The Unity Council

ITEM SUMMARY:

The Unity Council will provide recruiting, training and job placement services for limited English speaking participants into the Alameda Transportation and Logistics Academic Service (ATLAS) program.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

DEPARTMENT OF LABOR GRANT (DOL) AS APPROVED BY THE DOL EMPLOYMENT AND TRAINING SERVICES
BUDGET: 2-11-255-5105-1-49013-00

BACKGROUND/ANALYSIS: Consider Approval of an Independent Contract and MOU with The Unity Council for the College of Alameda through Feb 14, 2013. Funding Source: ATLAS grant, as approved by the Department of Labor Employment and Training Services. The Unity Council is a key community-based partner in Oakland, that will continue to recruit the limited-English speaking participants for entry-level training for the ATLAS training program as well as incumbent workers to participate in advancement or additional skills training. TUC will be responsible for assessment of math and English proficiency (6th grade level) of participants to ensure appropriate skill levels of participants referred to the ATLAS program. Additionally, TUC will provide case management, documentation for participant outcomes and job placement referrals for the ATLAS program. This is an extension of TUC's original contract due to an extension granted by DOL to February 14, 2013. PCCD's Board of Trustees approved an ICC April 24, 2012 for services to June 30, 2012. This ICC/MOU is to end-of-grant based on the DOL extension. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

DELIVERABLES AND SCOPE OF WORK:

Peralta Community College District (PCCD) agrees to provide funding for 75 approved participants not to exceed \$100,000 for recruiting, training, and job referral/placement under the following terms and agreements:

TUC recruit 75 students for training, 60 students will enter training, 48 students will conclude the training, with 38 students placed in jobs, and of those 38, 27 will enter training related jobs for the period from January 01, 2012 and ending February 14, 2013.

ANTICIPATED COMPLETION DATE:

FEBRUARY 14, 2013

ALTERNATIVES/OPTIONS:

NOT APPLICABLE

EVALUATION AND RECOMMENDED ACTION:

Approval and acceptance of MOU and Independent Contractor Agreement with The Unity Council for services effective January 01, 2012 through February 14, 2013 not to exceed \$100,000.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO _____

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR) VC ORKIN

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Jannett Jackson*
Jannett N. Jackson, President College of Alameda

Date: 9-4-12

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Michael Orkin*
Michael Orkin, Interim Vice-Chancellor of Educational Services

Date: 9-4-12

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: *Ron Gerhard*
Ron Gerhard, Chief Financial Officer

Date: 9-7-12

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: *José M. Ortiz*
José Ortiz, Chancellor

Date: 9-4-12