

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of September 11, 2012**

**ITEM TITLE:**

Consider *Ratification* of an Independent Contractor/Consultant Services Contract with WLC Architects to Provide an Architectural Property Evaluation for the 2015 Shattuck Avenue Property in Berkeley

**SPECIFIC BOARD ACTION REQUESTED:**

Ratification is requested of an Independent Contractor/Consultant Services Contract with WLC Architects to provide an architectural property evaluation for 2015 Shattuck Avenue in Berkeley, in the amount of \$4,077.50.

**ITEM SUMMARY:**

WLC Architects, in collaboration with Thornton Tomasetti structural engineers, performed the following services:

- Visited the building site with District representative
- Performed visual and non-intrusive investigation
- Researched city governing agencies
- Researched property ownership and documentation history
- Provided existing building assessment binder
- Summarized findings and estimated cost for forensic investigation, with the intent to determine if the property meets the Field Act

The property evaluation report provided critical decision making information to the District.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

**Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Berkeley City College, "Constructing/acquiring additional office space for faculty and professionals," and "Providing for additional parking."**

**BACKGROUND/ANALYSIS:**

The Chancellor's approval, as permitted under the Chancellor Authorization to Sign (Resolution 99/00-5), was requested to enter into this independent contract. Board approval is necessary because the current purchase orders to WLC Architects exceed the threshold amount for this fiscal year.

**DELIVERABLES/SCOPE OF WORK:**

See Item Summary above.

**ANTICIPATED COMPLETION DATE:**

The completion date was July 15, 2012.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Ratification is recommended of an Independent Contractor/Consultant Services Contract with WLC Architects to provide an architectural property evaluation for 2015 Shattuck Avenue in Berkeley, in the amount of \$4,077.50.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No   X  

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)**

Vice Chancellor Ikhara

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Dr. Sadiq B. Ikharo Date: August 30, 2012  
Vice Chancellor of General Services

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Sadiq B. Ikharo Date: August 30, 2012  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Ronald Gerhard Date: 9-7-12  
Ronald Gerhard, Vice Chancellor of Finance

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy Thi Nguyen Date: 9-7-12  
General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: José M. Ortiz Date: 9-4-12  
José M. Ortiz, Chancellor