

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 25, 2012**

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Approval of Contract: LifeLong Medical Care at Merritt College

SPECIFIC BOARD ACTION REQUESTED:

Approval of Contract between PCCD and LifeLong Medical Care for \$50,000 per year for one year.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

SOURCE: STUDENT HEALTH FEE MONIES. CONTRACT IS FOR A ONE YEAR PERIOD. FUNDING IS CLEARLY AVAILABLE FOR THAT PERIOD. CONTRACT MAY BE CANCELLED AT THE END OF THAT PERIOD IS RESOURCES ARE A PROBLEM.

BACKGROUND/ANALYSIS:

IN THE ORIGINAL CONTRACT WITH ASIAN HEALTH SERVICES, AHS WAS RESPONSIBLE FOR SUB-CONTRACTING WITH COMMUNITY AGENCIES TO MEET ALL SERVICE NEEDS. THAT ORIGINAL CONTRACT HAS BEEN CHANGED AS OF 7/1/12. PCCD WILL NOW DO THE SUBCONTRACTING FOR CERTAIN HEALTH SERVICES, INCLUDING MENTAL HEALTH SERVICES AT SPECIFIC CAMPUSES. THIS CONTRACT IS FOR MENTAL HEALTH SERVICES AT MERRITT COLLEGE PROVIDED BY LIFE LONG MEDICAL CARE.

DELIVERABLES AND SCOPE OF WORK:

EXHIBIT A: SCOPE OF SERVICES

THE MENTAL HEALTH CLINICIAN SHALL PERFORM THE SERVICES DESCRIBED BELOW INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING:

- I. STUDENT SERVICES
 - A. CRISIS INTERVENTION, INCLUDING AN ON-CAMPUS CRISIS TEAM MEETING
 - B. OUTREACH TO PROMOTE SERVICES OFFERED
 - C. BRIEF THERAPY AND INDIVIDUAL COUNSELING
 - D. GROUP THERAPY (E.G. STRESS MANAGEMENT), E.G. INCLUDING BUT NOT LIMITED TO VETERANS' SUPPORT
 - E. MENTAL HEALTH EDUCATION
 - F. SUBSTANCE ABUSE COUNSELING AND REFERRALS
 - G. RELATIONSHIP/FAMILY COUNSELING
 - H. DEPRESSION COUNSELING
 - I. REFERRALS TO COMMUNITY RESOURCES AND OTHER HEALTH CARE SERVICES

- J. GRIEF COUNSELING

- II. STAFF/FACULTY SERVICES
 - A. IN-SERVICES RE: RECOGNIZING AND UNDERSTANDING MENTAL HEALTH CONDITIONS/TREATMENT
 - B. CONSULTATIONS AS NEEDED RE: INDIVIDUAL STUDENTS
 - C. PRESENTATIONS AT STAFF MEETINGS AND IN CLASSROOMS ON ISSUES RELATED TO MENTAL HEALTH

- III. HEALTH RECORDS AND REPORTING
 - A. CLINICAL RECORDS WILL BE MAINTAINED FOR ALL INDIVIDUALS RECEIVING ONE-ON-ONE SERVICES WITH THE MENTAL HEALTH PROFESSIONAL.
 - B. ALL RECORDS AND COMMUNICATIONS WILL BE HANDLED IN A CONFIDENTIAL AND ETHICAL MANNER AND IN ACCORDANCE WITH HIPAA REGULATIONS.

ANTICIPATED COMPLETION DATE:

SERVICES WILL BE ON-GOING.

ALTERNATIVES/OPTIONS:

Use of a different agency.

EVALUATION AND RECOMMENDED ACTION:

CONTRACT APPROVAL.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES X NO

COMMENTS: MERRITT COLLEGE MUST PROVIDE OFFICE SPACE, PHONE LINES, FAX LINE, KEYS AND SUPPORT SERVICES SUCH AS SUPPORT IN DAILY FUNCTIONING (QUESTIONS, RECEPTION).

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR): DR. JACOB NG

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Patricia Dudley Date: 9-14-12
DR. PATRICIA DUDLEY, HEALTH SERVICES DIRECTOR

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Jacob Ng Date: 9-14-12
DR. JACOB NG, VICE CHANCELLOR OF STUDENT SERVICES

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard Date: 9-21-12
Ron Gerhard, Chief Financial Officer

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José Ortiz Date: 9-18-12
Dr. José Ortiz, Chancellor