

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of October 9, 2012**

**ITEM TITLE:**

Consider Approval of an Amendment to the Independent Contractor Agreement with Sam Clar Office Furniture for Rental of Furniture for Counseling Portable Buildings (Interim Swing Space) at Laney College

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested for an amendment to the independent contractor agreement with Sam Clar Office Furniture, in the not-to-exceed amount of \$37,335.00, which extends the time period for rental of furniture for the counseling portable buildings (interim swing space) at Laney College.

**ITEM SUMMARY:**

The furniture rental is required until completion of the major remodel of the Administrative Tower Building at Laney College. The cost is \$3,111.25 per month, with the total furniture rental amount not to exceed \$37,335.00 for fiscal year 2012-2013.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

**Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Laney College, swing space for "Administration – Tower building repairs, upgrades, and renovations," "Plumbing, electrical, mechanical system upgrades and improvements," and "Classroom and facilities repairs and grounds improvements."**

**BACKGROUND/ANALYSIS:**

The college has already relocated its staff from the Administrative Tower building to the portable buildings to accommodate the construction project, and the continued furniture rental is necessary to provide a habitable working space environment for the temporarily relocated college staff.

**DELIVERABLES/SCOPE OF WORK:**

This Board action will extend an existing independent contractor agreement for one year.

**ANTICIPATED COMPLETION DATE:**

The extension will expire on June 30, 2013.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Approval is recommended for an amendment to the independent contractor agreement with Sam Clar Office Furniture, in the not-to-exceed amount of \$37,335.00, which extends the time period for rental of furniture for the counseling portable buildings (interim swing space) at Laney College.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO   X  

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)**

Vice Chancellor Ikharo

(\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Dr. Sadiq B. Ikharo Date: October 2, 2012  
Vice Chancellor of General Services

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Sadiq B. Ikharo Date: October 2, 2012  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Ronald Gerhard Date: 10-5-12  
Ronald Gerhard, Vice Chancellor of Finance

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy Thi Nguyen Date: 10-5-12  
General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: José M. Ortiz Date: 10-2-12  
José M. Ortiz, Chancellor