

Professional Services

PROFESSIONAL SERVICES PERFORMANCE EVALUATION FORM

To be completed by College President and Business Manager for consideration of contract renewal.

Location District BCC COA Laney Merritt

Vendor Crown Worldwide Moving and Storage

ICC # N/A

Vendor Number 725330

Date: 12-5-12

CONTRACT INFORMATION

Contract Title	Office and Industrial Move Services
Funding	Measue A
Term of Performance	Provide Office and Industrial Moving Services to the District
Vendor's key personnel	Lee Jones

Original contract amount	\$100,000
Amendments	\$100,000
Change Orders and Percentages (%)	N/A 0%
Final contract amount	Not Yet Complete \$300.000

SCHEDULE & BUDGET – Did vendor meet realistic schedules and was deliverables within budget? Yes No (Explain)

Vendor performed at rates below market average and delivered premium move services to the District.

PERFORMANCE RATING SCORE

Provide a score for each criteria with 5 being the highest and 1 the lowest.

1 = Outstanding 2 = Great 3 = Good 4 = Improvement Needed 5 = Unacceptable

Work performed in compliance with contract terms, scope of work and Peralta's expectations	Outstanding
Deliverables provided, as required	Outstanding
Staff availability and accessibility	Outstanding
Staff professionalism	Outstanding
Customer service	Great
Verbal Communication – understood directions and instructions clearly	Outstanding
Prompt and effective correction of situations and conditions	Outstanding
Documentation records, receipts, invoices and computer generated reports received in a timely manner and in compliance with contract specifications	Great
TOTAL SCORE:	38

OVERALL PERFORMANCE: Outstanding Great Good Improvement Needed Unacceptable

Professional Services



Peralta Community College District, Department of General Services

(510) 466-7346 • sikharo@peralta.edu

Would you recommend this Vendor again? Yes No (Explain)

Very professional Moving Company. Prompt, and well prepared. Flexible and effective in moving Peralta Staff, personnel and FF and E.

Deliverables –Contract deliverables were met? Yes No (Explain)

Provision of moving services was performed timely and effectively. Crown has executed very competent move services while under contract with the Department of General Services.

COMMENTS

Please provide on a summary or any unusual circumstances affecting this consultant's performance. (Include extra sheets if, necessary.)

Crown Worldwide is highly recommended for continued Office and Industrial Move services to the District. Their performance was conducted under significant time constraints and under circumstances requiring technical knowledge unusual for the field. For example: relocation of Genomic equipment to the 860 Atlantic facility.

Please provide on overall performance summary. (Include extra sheets if, necessary.)

Crown Worldwide exceeded expectations in the provision of moving serviced to the District as they relate to ongoing Measure A Capital Development Projects, specifically, for example, the relocation of FFand E from the Laney Tower into Eagle Village and into Storage. Work was performed ahead of schedule and under budget. I highly recommend this company.

RECOMMENDED BY:

Signature

Michael McNabb

Print Name

Move Manager

Title

Date

Phone

APPROVED BY:

Signature

Dr. Sadiq B. Ikharo

Print Name

Vice Chancellor of General Services

Title

Date

Phone

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Would you recommend this Vendor again? Yes No (Explain)

I recommend Valley for the continued performance of Office and Industrial move services to the District. The company has adapted itself well to the unique needs of Peralta while maintaining rates competitive in the field.

Deliverables – Contract deliverables were met? Yes No (Explain)

Valley Relocation provided timely and competent move service for the District in for example, the Merritt Library Relocation after a fashion that met the difficult challenges of a Library move.

COMMENTS

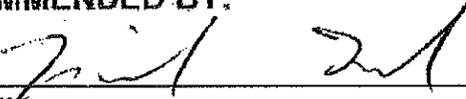
Please provide on a summary or any unusual circumstances affecting this consultant's performance. (Include extra sheets if, necessary.)

Valley Relocation has provided a very competitive rate to the District for office and industrial move services while performing at a level consistent with premium rates. The relocation of the entire Merritt Library Bldg, for example was performed timely and without delay in commencement of construction to that project. The overall cost to the District for the relocation fell below that which an alternative company would charge for the same relocation.

Please provide on overall performance summary. (Include extra sheets if, necessary.)

Valley Relocation's performance has been outstanding since the inception of their performance with the District. They are one of the premium movers in the Bay Area. The rates at which they have performed are well below industry standard. I highly recommend this company for further service to the District.

RECOMMENDED BY:


Signature

Michael McNabb

Print Name

Move Manager

Title

12-11-12
Date

925-478-1412
Phone

APPROVED BY:


Signature

Dr. Sadiq B. Ikharo

Print Name

Vice Chancellor of General Services

Title

12-10-2012
Date

(510) 466-7336
Phone