

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of February 12, 2013

ITEM TITLE:

Consider Approval to Enter into a Contract with SimplexGrinnell to connect the Fire and Life safety system at 860 Atlantic Avenue to the Sheriff's Office in the District Administrative Center.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to enter into a Contract with SimplexGrinnell, in the not-to-exceed amount of \$10,845.

ITEM SUMMARY:

Currently, there is no connection between the Sheriff's Office and the facility. Under this contract, SimplexGrinnell will provide the physical bridge card and equipment required for the Sheriff's Office to communicate with 860 Atlantic Avenue campus.

The scope of work includes the following:

- Connect the Fire and Life safety system at 860 Atlantic Avenue, Alameda, CA to the Sheriff's Office.
- Configure a physical bridge card and equipment to the Sheriff's Office
- Add an interface with the Sheriff's Office any and all fire alarm announcements

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

District Maintenance General Funds.

BACKGROUND/ANALYSIS:

The District recently completed the modernization of 860 Atlantic Avenue campus. As a new campus, there is requirement to configure this building with the Peralta Police Services Department (Sheriff). SimplexGrinnell will configure a physical bridge card and equipment to the Sheriff's Office. The recent construction project at 860 Atlantic Avenue campus requires an interface to be configured so that any and all fire alarm announcements will alert the Sheriff's Office. The District's fire alert system is manufactured by SimplexGrinnell (Simplex). This system has been installed in all buildings for over twenty years with system testing, inspections, maintenance and upgrades performed by them. Simplex equipment is now the District standard.

Simplex's recent projects include:

- Upgrade of the Sheriff's Office to accommodate new buildings
- Fire system for the District's acquisition of 860 Atlantic Avenue
- Annual Testing and Inspection of the fire system District-wide
- Fire system for the new Laney field house
- Upgrade of the Merritt library fire system as part of its modernization
- Assistance in BCC receiving its 5-year elevator certification to include its fire system

Simplex has performed these responsibilities well and continues to be responsive to the District's needs. SimplexGrinnell is providing a proprietary life, fire, and safety work for the District. Board approval is necessary because the vendor's fiscal year work to-date totals \$284,416, which exceeds the annual \$25,000 service threshold for General Funds maintenance work. Including this contract request, the total not-to-exceed contract amount will be \$295,261.44.

DELIVERABLES AND SCOPE OF WORK:

SimplexGrinnell shall provide connection of the Fire and Life safety system to the Sheriff's Office at 860 Atlantic Avenue campus. Additionally, they shall provide a configuration of the physical bridge card and related equipment, and any fire alarm announcements to the Sheriff's Office.

ANTICIPATED COMPLETION DATE:

Before June 30, 2013

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

Not Applicable

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

No comments

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikhara

(****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: January 30, 2013
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: January 30, 2013
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: _____ Date: _____
Dr. José M. Ortiz, Chancellor

SimplexGrinnell Quotation

TO:

Peralta Colleges
333 E 8th St. District O
OAKLAND, CA 94606-0000
Attn: Robert Beckwith

Project: 860 Atlantic-Physical Bridge
Customer Reference:
SimplexGrinnell Reference: 963061102
Date: 03/12/2012
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SimplexGrinnell is pleased to offer for your consideration this quotation for the above project.

Comments

Scope of Work (Fire Alarm - Physical Bridge Addition):

REFERENCE: 860 Atlantic Physical Bridge Connection

SUBJECT: Addition of cards to accommodate physical bridge connection

SimplexGrinnell is pleased to provide you with the following additional scope of work. Our complete change order breakdown for the additional scope of work is as follows:

This quotation includes the following changes to the original scope:

- Add additional material/Labor as required to complete the added scope.
- In lieu of the campus Fiber, Physical bridge cards will be added and this site will report as a node to the Sheriff's Office at the District Office in Oakland.

Exclusions:

- All Wire and conduit provided / installed by others.
- Voice grade, analog, circuit
- Installation and/or termination of material / wire.
- Any material not specifically mentioned in above quotation.
- Overtime (All work to be performed during normal working hours/days - M-F, 8am-4pm.)

(Note: Our modems require a simple voice grade, analog, circuit (see attached). They are always on-line and "talking" to one another. In other words, they do not dial so there is no need for dial tone or ring signals. The circuit is full-duplex with a 2-wire connection at each end (they do not need

SimplexGrinnell Quotation

Comments (continued)

separate transmit/receive connections))

SimplexGrinnell's "General Terms & Conditions" (attached) shall be made a part of this proposal. This proposal/quotation shall remain in effect for the next thirty (30) days after which it shall be subject to review by SimplexGrinnell. Should this meet with your acceptance, kindly sign & return this document to my attention.

Please feel free to contact me regarding any of your fire protection needs.

I thank you for your time and consideration. Please feel free to contact me at (925) 273-1255, or on my cell phone at (925) 337-2139.

Sincerely,

Ted Pappas
SimplexGrinnell, Electronic Systems Sales Representative

SimplexGrinnell Quotation

QUANTITY	MODEL NUMBER	DESCRIPTION
	Physical Bridge	
	Physical Bridge	
2	4100-6036	PHYSICAL BRIDGE, STYLE 4
4	4100-6056	NETWORK MEDIA CARD WIRED
	DSGN LAB	DESIGN LABOR
	PM LAB	PROJECT/CONSTRUCTION MGMT
	COMM LAB	COMMISSIONING LABOR
	PREP LAB	PRE-SITE PREPARATION LABOR

Total net selling price, FOB shipping point, Sales Tax Included, \$10,845.00



DEPARTMENT OF GENERAL SERVICES—PROJECT

EVALUATION FORM

Vendor: SimplexGrinnell
 Vendor No.: 600562 Date: August 9, 2012

This evaluation form is to be used by the Department of General Services and external Project Managers and Construction Managers to evaluate all projects including Consultants contracts.

The Department of General Services recognizes that Consultant cannot improve or sustain good performance without project-specific constructive feedback. This evaluation is to provide constructive feedback and will be kept on file for review for future consultant selection.

Interim evaluations are used to give timely performance feedback, and allows opportunity for performance modification to ensure the project's success.

Final evaluation is used for future Consultant selection, and helps the District's General Services Department develop and hire the best possible firms.

PROJECT INFORMATION

Project No:	ICC 12035	Project Name:	Provide physical bridge connection between 860 Atlantic Avenue and the Sheriff's Office:
Project Start Date:	6/4/2012	Location of Project:	DAC & 860 Atlantic: % Complete: : 100%
Scope of Work: To enable the fire/life safety system to announce in other than just locally (860 Atlantic), provide the hardware/software at both that location and the sheriff's office.			
Type of Work:	Priority upgrade	Facilities Project Manager:	R. Beckwith
Firm Name:	SimplexGrinnell	Consultant Project Manager:	N/A
Evaluation Date:	August 9, 2012	Evaluation Type: (Check one)	<input type="checkbox"/> Interim or <input checked="" type="checkbox"/> Final

RATING SYSTEM DEFINITIONS

Scale	Rating Name	Rating Description
5	Outstanding	Deliverables exceed standards with minimal District General Service's direction; seeks opportunities for self-improvement; models, coaches and inspires excellent service; owns project problems and offers analysis of resolution options.
4	Great	Deliverables exceed standards with some District General Service's direction; frequently checks in on status of service and provides consistent quality service; identifies project problems in advance and offers timely alternative options.
3	Good	Deliverables meet standards with some District General Service's direction; provides expected service and quality checks required by the contract; helps to analyze and resolve problems as they occur.
2	Improvement Needed	A comment is required. Deliverables eventually meet minimum standards with frequent District General Service's coaching required; provides mediocre service, rarely checking for feedback; unaware of problems until discovery by others, then provides weak solution analysis.
1	Unacceptable	A comment is required. Deliverables are substandard even with frequent District General Service's coaching; rarely provides expected service and no quality service checks are evident; unaware of

CAPITAL PROJECTS

		problems until discovery by others, then unable to provide analysis or resolution options.
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GENERAL MANAGEMENT

Complete this section for all services

	Score	Comment
1) RESOURCES —Manages resources effectively including, sub-consultants, schedules meetings and provides progress reports, and milestones.	5	Was able to immediately mobilize and complete this work within a tight time frame (10 days).
2) QUALITY CONTROL —Provides quality control throughout the project. Follows the District's standards. Implements a quality control/assurance plan for the project.	5	This project was completed with complete accuracy.
3) COMMUNICATION — Communicates effectively with the Project Team, Sub-consultants, Stakeholders, District Management, and at meetings.	5	Director Beckwith was continually aware of progress.
4) BUDGET —Manages budgets effectively. Brings projects in within budget. Reviews all invoices and makes sure proper scope of work is addressed on invoices, and submits invoices on time.	5	All work was completed within budget.
5) MANAGEMENT —Manages the contract and modifications. Negotiates change orders in a fair collaborative and open manner.	5	No change orders.
6) POLICY —Understands and conforms to the District's General Services policies, procedures, standards, manuals of instruction, and if applicable any State-Aid requirements.	5	Worked within District guidelines.
7) SCHEDULE —Develops and meets a realistic schedule for the project and scope of services.	5	This project's accelerated schedule was maintained.
8) OPERATION —Reviews drawings/specifications and works with Project Manager to mitigate exposure to change orders. Understands the entire project scope and work to makes sure sub-consultants understand the scope.	5	Although no drawings were developed by the District for this fast track project, SimplexGrinnell understood this project well
9) PROVIDES SOLUTIONS —Proposes innovative solutions to Design & Construction Challenges.	4	No unique solutions were required.
10) TEAMWORK —Works effectively with project team members and stakeholders.	5	Worked in unison with the District and the plumbing company.
TOTAL FOR GENERAL MANAGEMENT	49	

ENVIRONMENTAL SERVICES

Complete this section if this contract is for environmental services.

	Score	Comment
1) QUALITY —Prepares quality environmental documents.		
2) FOLLOWS THE LAW —Understands and conforms with state and local laws regarding environmental services.		
3) COLLEGE INVOLVEMENT —Involves the Colleges with regard to environmental issues. Makes sure Colleges are informed.		

CAPITAL PROJECTS

TOTAL FOR ENVIRONMENTAL SERVICES		
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DESIGN SERVICE

Complete this section if this contract is for design services.

	<u>Score</u>	<u>Comment</u>
1) DESIGN PROCESS —Follows the District’s General Services Design Process and is knowledgeable of Federal/State/Industry design standards.		
2) DESIGN GOALS —Design to the District’s needs, and fulfills project mitigation commitments for any environmental, right of way, utility, etc. requirements.		
3) CONTENT SOLUTION —Design connect with the College values and the build environment. Design meets the Districts Standards.		
4) DELIVERABLES —Develops quality plans, specifications, estimates, reports, meeting minutes.		
5) INNOVATION —Delivers a product that effectively applies innovative solutions to project challenges within the project requirements (scope, schedule, and budget).		
6) OUTSIDE AGENCIES —Works effectively with State & Local Agencies.		
TOTAL FOR DESIGN SERVICES		

CONSTRUCTION ENGINEERING MANAGEMENT

Complete this section if this contract is for construction engineering management.

	<u>Score</u>	<u>Comment</u>
1) PARTNERS —Effectively partners with Contractor, District General Services, District Consultants (AOR, IOR), State (DSA), Local Agency, Utility Firms, and adjacent property owners to work solutions to Design & Construction Challenges.		
2) INSPECTION AND TESTING —Performs and documents in a timely manner quality materials testing and inspections consistent with District’s General Services standards.		
3) OVERSIGHT —Ensures Contractors complies with the construction contract.		
4) WORKING ENVIRONMENT —Monitors and supports a SAFE work environment for project personnel and the public.		
5) CONTRACT ADMINISTRATION —Provides timely and accurate contract administration. Processes change orders, and payments on-time, reviews project documentation.		
6) CLOSEOUTS —Provides timely and accurate closeout process with state and local agencies.		
TOTAL FOR CONSTRUCTION ENGINEERING SERVICES		

CAPITAL PROJECTS

OVERALL EVALUATION COMMENTS/FEEDBACK

Director of Capital Projects Comments/Feedback: <p style="text-align: center;">SimplexGrinnell performed excellently. -RWB, Director of Facilities and Operations</p>	
Facilities Project Manager Feedback: How likely is it you will select this consultant for future projects? Check One: <input checked="" type="checkbox"/> Very Likely <input type="checkbox"/> Likely <input type="checkbox"/> Maybe <input type="checkbox"/> Unlikely (Explain) <input type="checkbox"/> Very Unlikely (Explain)	
Consultant Project Manager Comments/Feedback: <p style="text-align: center;">N/A (no Consultant PM was utilized).</p>	
Overall Evaluation Score:	49 out of 50

APPROVAL SIGNATURES

1. Project Manager

X

Signature

R. W. Beckwith

Print Name

8/9/2012

Date

x7269

Phone

2. Director of Capital Projects

X

Signature

Robert Dias

Print Name

8/9/2012

Date

510 466-7213

Phone

3. Vice Chancellor of General Services

X

Signature

Dr. Sadiq B. Ikharo

Print Name

8/13/12

Date

510 466-7336

Phone