

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of February 12, 2013

ITEM TITLE:

Consider Approval to Enter into a Contract with CATALYST Consulting Group Inc. to Perform Function Testing of the Previous Johnson Controls, Inc. (JCI) Pegasus ACAMS

SPECIFIC BOARD ACTION REQUESTED:

Approval is Requested to Enter into a Contract with CATALYST Consulting Group Inc., in the not-to-exceed amount of \$9,485.

ITEM SUMMARY:

Under this contract, CATALYST's services will decrease the cost of installation of the Lenel open-architecture ACAMS system by incorporating useable hardware items from the Johnson Controls, Inc. (JCI) system (e.g., wiring and some door hardware). This service is necessary because a detailed analysis of the JCI system must be completed to determine which of these hardware components can be used to replace the open-architecture Lenel system.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General Fund (Maintenance and Operation)

BACKGROUND/ANALYSIS:

CATALYST has been providing quality ACAMS security consulting to the District for the past 2-1/2 years. An earlier approved contract with CATALYST to undertake similar work expired on June 30th, 2012. Under this approved contract, more information was incorporated from more recently completed projects (e.g., Laney Field House and Merritt Library Modernization).

Board approval is necessary because the vendor's fiscal year work to-date totals \$39,835, which exceeds the annual \$25,000 service threshold for General Funds maintenance work. Including this contract request, the total not-to-exceed contract amount will be \$49,320.

DELIVERABLES AND SCOPE OF WORK:

CATALYST will summarize useable components from the previous JCI system to enable their incorporation into the new District-Wide Lenel system.

ANTICIPATED COMPLETION DATE:

Before March 31, 2013

ALTERNATIVES/OPTIONS:

No reasonable alternatives for cost savings of this new Lenel system

EVALUATION AND RECOMMENDED ACTION:

Approval of this contract

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

Not Applicable

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Robert Beckwith Date: January 30, 2013

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq Ikharo Date: January 30, 2013
Vice-Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: _____ Date: _____
Dr. José M. Ortiz, Chancellor



March 21, 2012

Mr. Robert W. Beckwith, MBA, BSME
Director of Facilities and Operations
Peralta Community College District
333 East 8th Street,
Oakland, CA 94606

Re: Peralta Community College District
Subject: Proposal to Provide a Complete Functional Test of the JCI Pegasus ACAMS

Dear Mr. Beckwith:

CATALYST Consulting Group, Inc. (CATALYST) is pleased to provide this proposal for security consulting services required to provide a complete functional test of the existing JCI Pegasus ACAMS for the District. The test will include a review of the existing system programming, time scheduling and alarm zoning information, review of system status and diagnostic reports, and field activation testing of each device programmed within the system. After completion of the review and testing, a report will be generated that details the findings and includes documentation of results.

The following scope of work, including estimated hours and the associated fees to support this project are provided below for your review and consideration.

Phase I: System Testing

- Review of existing system programming – 4 hrs.
- Review of existing system status reports – 2 hrs.
- Complete system field device testing – 48 hrs.
- Report and Documentation – 8 hrs.
- Administrative Support – 2 hrs.

CATALYST will provide the above listed services on a Not-to-Exceed Time and Materials basis in the amount of nine thousand four hundred eighty five dollars (\$9,485.00). These fees will not be exceeded

Mr. Robert W. Beckwith, MBA, BSME

March 21, 2012

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without prior written authorization from the Peralta Community College District. A fee breakdown by Phase is included below as are CATALYST's standard 2010 hourly rates to remain consistent with the rates that CATALYST is providing on other projects for the District.

PROPOSED CONSULTING FEES:

Phase 1 – Bid Documents:	64 Hrs	\$ 9,485
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Total Proposed Fee:		\$ 9,485.00
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CATALYST's 2010 Standard Hourly Rates:

<u>Position:</u>	<u>\$/Hour:</u>
President:	\$ 165.00
Vice President:	155.00
Project Manager:	145.00
Assistant Project Manager	140.00
Senior Designer:	135.00
Designer:	125.00
CAD Drafting:	85.00
Clerical:	50.00

Bob, I trust this proposal meets with your approval. If you have any questions, or require additional information, please do not hesitate to call me. Thank you for your time and consideration.

Best Regards,
CATALYST Consulting Group, Inc.

Kevin M. Wood
Vice President - Operations

Cc: marketing file

Professional Services

PROFESSIONAL SERVICES PERFORMANCE EVALUATION FORM

To be completed by College President and Business Manager for consideration of contract renewal.

Location District BCC COA Laney Merritt

Vendor Catalyst Consulting Group

ICC # 13184

Vendor Number 727745

Date: 3-5-2012

CONTRACT INFORMATION

Contract Title	Security Consulting Services
Funding	Maintenance and Operations
Term of Performance	August 12, 2010 through June 30, 2011
Vendor's key personnel	Kevin Wood, Senior VP

Original contract amount	\$75,750.00
Amendments	0
Change Orders and Percentages (%)	0
Final contract amount	\$75,750.00

SCHEDULE & BUDGET – Did vendor meet realistic schedules and was deliverables within budget? Yes No (Explain)

PERFORMANCE RATING SCORE

Provide a score for each criteria with 5 being the highest and 1 the lowest.

1 = Outstanding 2 = Great 3 = Good 4 = Improvement Needed 5 = Unacceptable

Work performed in compliance with contract terms, scope of work and Peralta's expectations	5
Deliverables provided, as required	5
Staff availability and accessibility	5
Staff professionalism	5
Customer service	5
Verbal Communication – understood directions and instructions clearly	5
Prompt and effective correction of situations and conditions	N/A
Documentation records, receipts, invoices and computer generated reports received in a timely manner and in compliance with contract specifications	5
TOTAL SCORE:	35

OVERALL PERFORMANCE: Outstanding Great Good
 Improvement Needed Unacceptable

Professional Services



Peralta Community College District, Department of General Services
(510) 466-7346 • sikharo@peralta.edu

Would you recommend this Vendor again? Yes No (Explain)

Deliverables –Contract deliverables were met? Yes No (Explain)

COMMENTS

Please provide on a summary or any unusual circumstances affecting this consultant's performance. (Include extra sheets if, necessary.)

Please provide on overall performance summary. (Include extra sheets if, necessary.)

Catalyst Consulting Group (Catalyst) is highly professional and highly experienced regarding security systems. They provided the District with an overview of potential non-proprietary systems, assisting us in our selection of Lenel. A later phase of this project resulted in a survey of our current access control system, specifying which items could be reused.

SIGNATURE

Signature

Print Name

Title

Date

Phone

1-30-2013

466-7269

[Handwritten Signature]

R W BECKWITH

DIRECTOR, FACILITIES & OPS