

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of April 9, 2013**

ITEM TITLE:

Consider Approval to Enter into an Agreement for Architectural Design Services with Gould-Evans for the District-wide Track and Field Replacement Project.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to enter into an Agreement with Gould-Evans for architectural design services for the District-wide Track and Field Replacement Project, in the amount not-to-exceed \$100,000.

ITEM SUMMARY:

Architectural services are needed to replace the tracks at College of Alameda and Merritt Colleges, and replace the track and football field at Laney College. On April 2, 2013, Gould–Evans submitted a firm fee proposal to the District to provide architectural services to replace the tracks at College of Alameda and Merritt College, and replace the track and football field at Laney College. Gould-Evans will serve as the architect of record and also act as the prime for project coordination. Also under this agreement, Lloyd Civil & Sports will provide civil engineering and sports field consultation.

The following are reasons why this service is important:

- The replacement of the tracks and fields is a high priority issue for the District that addresses health and safety needs while mitigating potential injury to any athletes that may use the existing facilities.
- Mondo Tracks, the District’s previous track and field service provider, utilized an active chemical agent that accelerated the deterioration of the tracks and fields before its anticipated lifecycle and lost its estimated useful life.

As shown below, four (4) architectural firms submitted a proposal for this project. The District interviewed and evaluated each architectural firm based on the following District’s evaluative criteria: 1) qualifications and experience, 2) client references, 3) price on the service, 4) submittal requirements for product recommendation, 5) environmentally sustainable procurement, and 6) Small Local Business Enterprise (SLBE) qualification. Based on this assessment, Gould-Evans received the highest points of 265 on their interview. Additionally Gould-Evans provided the lowest total cost fee for these services, in the not-to-exceed amount of \$100,000, if awarded all three campuses.

Firm	Price	Evaluation Committee			
		1	2	3	Total
Gould-Evans	\$100,000	94	82	89	265
Byrens-Kim	\$201,819	91	72	82	245
Murakami-Nelson	\$173,200	89	57	79	225
Gelfand Partners	\$180,260	73	38	75	186

Pursuant to the Public Contract Code (PCC), the District can award this contract to the lowest responsible bidder whose proposal is determined to be the best value to the District based solely on the criteria set forth in the request for proposal. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure E

BACKGROUND/ANALYSIS:

The District selected four (4) firms from the Board's pre-approved architectural list. The firms selected have demonstrated previous design experience with track and field projects. The four (4) firms selected from the Board pre-approved were Byrens Kim Design Works, Gelfand Partners, Gould-Evans, and Murakami-Nelson. A selection committee was formed with representatives from the District and the Laney Athletic Department to interview and evaluate the firms and their proposals. The submitted proposals were held with the District. Due to the strict time constraint, each firm was given the opportunity to ask questions during the interview and revised their proposals by the following day. Gould-Evans was selected based on their experience with the Laney College Baseball Field, their competitive price, and their capacity to deliver this project on time.

DELIVERABLES AND SCOPE OF WORK:

The deliverables will include the following:

- Periodic submittals of the projects drawings and specifications at the schematic, design and construction stages.
- Cost estimates for each track and field at each campus.
- Assist and document the bidding and implementation processes by providing the District with additional construction administration support.
- Utilize over the counter review with the Division of State Architect (DSA), if necessary for accessibility

ANTICIPATED COMPLETION DATE:

The anticipated completion date for all projects is September 30, 2013.

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

The administration recommends approval by the Board of Trustees because these projects need to be repaired and upgraded to meet the needs of each college.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: April 1, 2013
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: April 1, 2013
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard Date: 4-5-13
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen Date: 4-5-13

Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz Date: 4-2-13
Dr. José M. Ortiz, Chancellor