

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of April 23, 2013**

**ITEM #**

**ITEM TITLE:**

Consider Approval to Enter into an Agreement with Anthonio Inc. for Division of the State (DSA) certified inspection services for the Merritt College Chilled Water Infrastructure Project

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested to enter into an agreement with Anthonio Inc. for Division of the State (DSA) certified inspection services for the Merritt College Chilled Water Infrastructure for HVAC Project, in the not-to-exceed amount of \$61,950.

**ITEM SUMMARY:**

Under the provisions of California Code of Regulations and the Education Code, the State of California Division of the State Architect (DSA) reviews plans and oversees construction projects for community college districts to ensure that plans, specifications and construction comply with the State Building Code (Title 24) and accessibility regulations. For each project subject to DSA review, a qualified and certified inspector must be hired by the District and approved by DSA. Anthonio Inc. is a DSA certified inspector who has provided inspection services on other District construction projects. Anthonio Inc. will bill for services at an hourly rate of \$70, with a total not-to-exceed amount of \$61,950. Anthonio Inc. scope of inspection services shall include all the requirements by DSA and Peralta Community College District to complete and close-out this project. It is anticipated that this project will be closed-out with DSA by May 7<sup>th</sup>.

Pursuant to the Public Contract Code (PCC) section 20657 and the District's Purchasing Procedures, the District conducted an informal competitive price quote and obtained three (3) written bids/price quotations as part of staff due diligence. Three (3) bids were received, as follows:

<b>CONTRACTOR</b>	<b>LOCATION</b>	<b>TOTAL BID</b>
Anthonio Inc.	333 Hegenberger Road, Suite, 304 Oakland, CA 94621	\$61,950
Panaguiton Construction Inspection	217 Hidden Creek Ct. Martinez, CA 94553	\$62,400
Alisha R. Jensen	121 Oak Ct. Hercules, CA 94547	\$69,000

The lowest responsible and responsive bid was submitted by Anthonio Inc. in the not-to-exceed amount of \$61,950. The Chancellor recommends approval.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Laney College, "Classroom and facilities repairs and grounds improvements," Merritt College, "Classroom and facilities repairs and grounds improvements," College of Alameda, "Remodeling and equipping classroom and campus facilities," and Berkeley City College, "Plumbing, electrical, mechanical system upgrades and improvements."

**BACKGROUND/ANALYSIS:**

As required by the Public Contract Code and the District's Purchasing Procedures, the District conducted an informal competitive bid and attained price quotes from three (3) vendors, as listed above in the Item Summary. Anthonio Inc. has completed work for the District successfully in the

recent past, such as the Electrical Connection to Building L at Merritt College and was responsive to the District's needs. See the attached project evaluation form.

**DELIVERABLES AND SCOPE OF WORK:**

Anthonio Inc. will provide inspection work as required by DSA, California Building Codes, California Education Code, and the District's requirements.

**ANTICIPATED COMPLETION DATE:**

The anticipated completion date of this project is May 7, 2014.

**ALTERNATIVES/OPTIONS:**

Not applicable

**EVALUATION AND RECOMMENDED ACTION:**

Approval is recommended for this Agreement to be awarded to Anthonio Inc. for the Merritt College Chilled Water Infrastructure Project

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO     X    

**COMMENTS**

Not applicable

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?** Vice Chancellor Ikharo

(\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Dr. Sadiq B. Ikharo Date: April 17, 2013  
Vice Chancellor of General Services

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Sadiq B. Ikharo Date: April 17, 2013  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Ronald Gerhard Date: \_\_\_\_\_  
Ron Gerhard, Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy Thi Nguyen Date: \_\_\_\_\_  
Thuy Thi Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: José M. Ortiz Date: \_\_\_\_\_  
Dr. José M. Ortiz, Chancellor



333 Hegenberger Road, Suite 304, OAKLAND, CA 94621  
Tel: (510) 798 - 4202 Fax: (510) 886 - 1243

**PROPOSAL  
FOR  
INSPECTION SERVICES**

**Client: Peralta Community College District (PCCD)**

**PROJECT NAME:** Merritt College - CHW Infrastructure Project  
**PROJECT NO.:** 2355B  
**DSA APPL No.:** 01-112534  
**FILE No.:** 1 - C1  
**LOCATION:** Merritt College  
Oakland, CA

**SERVICES:** Inspection Services for all Construction Activities.

**DETAIL ESTIMATE:**

**Hourly Rate (Class 2 Project)** = \$75/hr. (Fully-Loaded Rate)  
**Duration of Project per Request for Proposal (RFP)** = 334 Calendar days (or 11 months)  
**Daily Schedule of Work (20 hrs/week)** = 20 hrs/wk at 41 Weeks (or 826 Hours)  
**Sub-Total Cost Estimate** = 826 hours X \$75/hr = **\$61,950**

**1. List of Similar Projects:** See attached.

**2. Hourly Rates Schedule – Level of Inspectors based on Projects:**

**CLASS 1:** \$90/Hour  
**CLASS 2:** \$80/Hour  
**CLASS 3:** \$70/Hour

**3. Lump Sum Cost for the duration of this Project :**

**\$61,950**

**NOTE:**

1. Charles Croft, Class 1 Inspector (21 years experience- see attached resume) will be assigned as the Project Inspector. Charles has worked and familiar with the District at all campuses including Merritt College.
2. The scope of inspection services shall include all the requirements by DSA/PCCD and necessary to complete and close-out this project.
3. ANTHONIO, Inc. is a Small Local Business Enterprise (SLBE) in Oakland

Prepared by: Tony Ogbeide, 11/20/12

CC: Johnnie Fudge, Project Manager



# CAPITAL PROJECTS

## GENERAL MANAGEMENT

Complete this section for all services

	<u>Score</u>	<u>Comment</u>
1) <b>RESOURCES</b> —Manages resources effectively including, sub-consultants, schedules meetings and provides progress reports, and milestones.	5	
2) <b>QUALITY CONTROL</b> —Provides quality control throughout the project. Follows the District's standards. Implements a quality control/assurance plan for the project.	5	
3) <b>COMMUNICATION</b> — Communicates effectively with the Project Team, Sub-consultants, Stakeholders, District Management, and at meetings.	5	
4) <b>BUDGET</b> —Manages budgets effectively. Brings projects in within budget. Reviews all invoices and makes sure proper scope of work is addressed on invoices, and submits invoices on time.	5	
5) <b>MANAGEMENT</b> —Manages the contract and modifications. Negotiates change orders in a fair collaborative and open manner.	5	
6) <b>POLICY</b> —Understands and conforms to the District's General Services policies, procedures, standards, manuals of instruction, and if applicable any State-Aid requirements.	5	
7) <b>SCHEDULE</b> —Develops and meets a realistic schedule for the project and scope of services.	3	
8) <b>OPERATION</b> —Reviews drawings/specifications and works with Project Manager to mitigate exposure to change orders. Understands the entire project scope and work to makes sure sub-consultants understand the scope.	4	
9) <b>PROVIDES SOLUTIONS</b> —Proposes innovative solutions to Design & Construction Challenges.	5	
10) <b>TEAMWORK</b> —Works effectively with project team members and stakeholders.	5	
<b>TOTAL FOR GENERAL MANAGEMENT</b>	<b>47</b>	

## ENVIRONMENTAL SERVICES (Not Applicable)

Complete this section if this contract is for environmental services.

	<u>Score</u>	<u>Comment</u>
1) <b>QUALITY</b> —Prepares quality environmental documents.		
2) <b>FOLLOWS THE LAW</b> —Understands and conforms with state and local laws regarding environmental services.		
3) <b>COLLEGE INVOLVEMENT</b> —Involves the Colleges with regard to environmental issues. Makes sure Colleges are informed.		
<b>TOTAL FOR ENVIRONMENTAL SERVICES</b>		

# CAPITAL PROJECTS

## DESIGN SERVICE (Not Applicable)

Complete this section if this contract is for design services.

	<u>Score</u>	<u>Comment</u>
1) <b>DESIGN PROCESS</b> —Follows the District's General Services Design Process and is knowledgeable of Federal/State/Industry design standards.		
2) <b>DESIGN GOALS</b> —Design to the District's needs, and fulfills project mitigation commitments for any environmental, right of way, utility, etc. requirements.		
3) <b>CONTENT SOLUTION</b> —Design connect with the College values and the build environment. Design meets the Districts Standards.		
4) <b>DELIVERABLES</b> —Develops quality plans, specifications, estimates, reports, meeting minutes.		
5) <b>INNOVATION</b> —Delivers a product that effectively applies innovative solutions to project challenges within the project requirements (scope, schedule, and budget).		
6) <b>OUTSIDE AGENCIES</b> —Works effectively with State & Local Agencies.		
<b>TOTAL FOR DESIGN SERVICES</b>		

## CONSTRUCTION ENGINEERING MANAGEMENT (Not Applicable)

Complete this section if this contract is for construction engineering management.

	<u>Score</u>	<u>Comment</u>
1) <b>PARTNERS</b> —Effectively partners with Contractor, District General Services, District Consultants (AOR, IOR), State (DSA), Local Agency, Utility Firms, and adjacent property owners to work solutions to Design & Construction Challenges.		
2) <b>INSPECTION AND TESTING</b> —Performs and documents in a timely manner quality materials testing and inspections consistent with District's General Services standards.		
3) <b>OVERSIGHT</b> —Ensures Contractors complies with the construction contract.		
4) <b>WORKING ENVIRONMENT</b> —Monitors and supports a SAFE work environment for project personnel and the public.		
5) <b>CONTRACT ADMINISTRATION</b> —Provides timely and accurate contract administration. Processes change orders, and payments on-time, reviews project documentation.		
6) <b>CLOSEOUTS</b> —Provides timely and accurate closeout process with state and local agencies.		
<b>TOTAL FOR CONSTRUCTION ENGINEERING SERVICES</b>		

## OVERALL EVALUATION COMMENTS/FEEDBACK

<b>Director of Capital Projects Comments/Feedback:</b>	
<b>Facilities Project Manager Feedback:</b> How likely is it you will select this consultant for future projects? <b>Check One:</b> <input checked="" type="checkbox"/> Very Likely <input type="checkbox"/> Likely <input type="checkbox"/> Maybe <input type="checkbox"/> Unlikely (Explain) <input type="checkbox"/> Very Unlikely (Explain)	
<b>Consultant Project Manager Comments/Feedback:</b>	
<b>Overall Evaluation Score:</b>	<b>47</b>

### APPROVAL SIGNATURES

#### 1. Project Manager

X   
\_\_\_\_\_  
Signature

GARY BANKS  
\_\_\_\_\_  
Print Name

4-18-13  
\_\_\_\_\_  
Date

587-7892  
\_\_\_\_\_  
Phone

#### 2. Director of Capital Projects

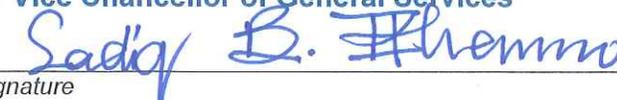
X   
\_\_\_\_\_  
Signature

Johnnie Fudge  
\_\_\_\_\_  
Print Name

April 18, 2013  
\_\_\_\_\_  
Date

510 466-7213  
\_\_\_\_\_  
Phone

#### 3. Vice Chancellor of General Services

X   
\_\_\_\_\_  
Signature

Dr. Sadiq B. Ikharo  
\_\_\_\_\_  
Print Name

4-18-13  
\_\_\_\_\_  
Date

510 466-7336  
\_\_\_\_\_  
Phone