

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of April 23, 2013

ITEM #

ITEM TITLE:

Consider Approval to Enter into an Agreement with Anthonio Inc. for Division of the State (DSA) certified inspection services for the Laney College and Berkeley City College Photovoltaic Project

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to enter into an agreement with Anthonio Inc. for Division of the State Architect (DSA) certified inspection services for the Laney College and Berkeley City College Photovoltaic Project, in the not-to-exceed amount of \$14,560.

ITEM SUMMARY:

The Laney College and Berkeley City College Photovoltaic Project involves the installation of a solar photovoltaic system on the roofs of two separate campuses: Laney College and Berkeley City College. At Laney College, the photovoltaic system will be installed on Buildings B, C, D, E, F, G, Forum, Gym and Theater. Full roof replacement will occur on Buildings C & G. The overall photovoltaic system for this campus will be 655KW or larger. At Berkeley College, which has only one roof, the photovoltaic system will be 32 KW or larger.

Under provisions of the California Code of Regulations and the Education Code, the State of California Division of the State Architect (DSA) reviews plans and oversees construction projects for community college districts to ensure that plans, specifications and construction comply with the State Building Code (Title 24) and accessibility regulations. For each project subject to DSA review, a qualified and certified inspector must be hired by the District and approved by DSA. Anthonio Inc. is a DSA certified inspector who has provided inspection services on other District construction projects. Anthonio Inc. will bill for services at a total not-to-exceed amount of \$14,560 for this service.

Pursuant to the Public Contract Code (PCC) section 20657 and the District's Purchasing Procedures, the District conducted an informal competitive bid by requesting written not-to-exceed price quotations from four (4) firms. Only, two (2) bids were received from Anthonio Inc. and Panaguition Construction Inspection. However, the bid from Panaguition Construction Inspection was deemed non-responsive because the not-to-exceed quotation was not provided. The following are the results:

CONTRACTOR	LOCATION	TOTAL BID
Anthonio Inc.	333 Hegenberger Road, Suite, 304 Oakland, CA 94621	\$14,560
Panaguition Construction Inspection	217 Hidden Creek Ct. Martinez, CA 94553	Non-Responsive
Alisha R. Jensen	121 Oak Ct. Hercules, CA 94547	No Response
George Barral	6952 Grandwood Way San Jose, CA 95120	No Response

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Laney College, "Classroom and facilities repairs and grounds improvements," Merritt College, "Classroom and facilities repairs and grounds improvements," College of Alameda, "Remodeling and equipping classroom and campus facilities," and Berkeley City College, "Plumbing, electrical, mechanical system upgrades and improvements."

BACKGROUND/ANALYSIS:

As required by the Public Contract Code and the District's Purchasing Procedures, the District conducted an informal competitive bid and attained price quotes from three (3) vendors, as listed above in the Item Summary. Anthonio Inc. has completed work for the District successfully in the recent past, such as the Electrical Connection to Building L at Merritt College and was responsive to the District's needs. See the attached project evaluation form.

DELIVERABLES AND SCOPE OF WORK:

For this project, Anthonio Inc. will provide inspection work as required by DSA, California Building Codes, California Education Code, and the District's requirements.

ANTICIPATED COMPLETION DATE:

The anticipated completion date of this project is August 2013.

ALTERNATIVES/OPTIONS:

Not applicable

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for this Agreement to be awarded to Anthonio Inc. for the Laney College and Berkeley City College Photovoltaic Project

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS

Not applicable

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: April 18, 2013
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: April 18, 2013
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

 X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: _____ Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard Date: _____
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required

Legal review *not* required

If Legal review is required, determination is:

Approved Not Approved

Signature: *Thuy Thi Nguyen* Date: _____

Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: *José M. Ortiz* Date: _____

Dr. José M. Ortiz, Chancellor



333 Hegenberger Road, Suite 304, OAKLAND, CA 94621
Tel: (510) 798 - 4202 Fax: (510) 886 - 1243

**PROPOSAL
FOR
INSPECTION SERVICES**

Client: Peralta Community College District (PCCD)

PROJECT NAME: Laney College & Berkeley City College Photovoltaic & Roofing Project

PROJECT NO.: TBD

DSA APPL No.: 01-112938 & 01-112963

FILE No.: 1 - C1

LOCATION: Laney College & Berkeley City College

SERVICES: Inspection Services for all Construction Activities.

DETAIL ESTIMATE:

Hourly Rate (Class 3 Project)	= \$70/hr. (Fully-Loaded Rate)
Duration of Project per Request for Proposal (RFP)	= 70 Calendar days (or 52 Work days)
Daily Schedule of Work (20 hrs/week)	= 4 hrs/day at 52 Work days (or 208 Hours)
Sub-Total Cost Estimate	= 208 hours X \$70/hr = <u>\$14,560</u>

1. List of Similar Projects: Photovoltaic System at Merritt College (Value \$7.9 Million) Completed 2011.

2. Hourly Rates Schedule – Level of Inspectors based on Projects:

CLASS 1:	\$90/Hour
CLASS 2:	\$80/Hour
CLASS 3:	\$70/Hour

3. Lump Sum Cost for the duration of this Project :

\$14,560

NOTE:

1. Tony Ogbeide, Class 3 Inspector (see attached resume) will be assigned as the Project Inspector.
2. The scope of inspection services shall include all the requirements by DSA/PCCD and necessary to complete and close-out this project.
3. ANTHONIO, Inc. is a Small Local Business Enterprise (SLBE) in Oakland

Prepared by: Tony Ogbeide, 2/7/13

CC: Gary Banks, Project Manager

CAPITAL PROJECTS

GENERAL MANAGEMENT

Complete this section for all services

	<u>Score</u>	<u>Comment</u>
1) RESOURCES —Manages resources effectively including, sub-consultants, schedules meetings and provides progress reports, and milestones.	5	
2) QUALITY CONTROL —Provides quality control throughout the project. Follows the District's standards. Implements a quality control/assurance plan for the project.	5	
3) COMMUNICATION — Communicates effectively with the Project Team, Sub-consultants, Stakeholders, District Management, and at meetings.	5	
4) BUDGET —Manages budgets effectively. Brings projects in within budget. Reviews all invoices and makes sure proper scope of work is addressed on invoices, and submits invoices on time.	5	
5) MANAGEMENT —Manages the contract and modifications. Negotiates change orders in a fair collaborative and open manner.	5	
6) POLICY —Understands and conforms to the District's General Services policies, procedures, standards, manuals of instruction, and if applicable any State-Aid requirements.	5	
7) SCHEDULE —Develops and meets a realistic schedule for the project and scope of services.	3	
8) OPERATION —Reviews drawings/specifications and works with Project Manager to mitigate exposure to change orders. Understands the entire project scope and work to makes sure sub-consultants understand the scope.	4	
9) PROVIDES SOLUTIONS —Proposes innovative solutions to Design & Construction Challenges.	5	
10) TEAMWORK —Works effectively with project team members and stakeholders.	5	
TOTAL FOR GENERAL MANAGEMENT	47	

ENVIRONMENTAL SERVICES (Not Applicable)

Complete this section if this contract is for environmental services.

	<u>Score</u>	<u>Comment</u>
1) QUALITY —Prepares quality environmental documents.		
2) FOLLOWS THE LAW —Understands and conforms with state and local laws regarding environmental services.		
3) COLLEGE INVOLVEMENT —Involves the Colleges with regard to environmental issues. Makes sure Colleges are informed.		
TOTAL FOR ENVIRONMENTAL SERVICES		

CAPITAL PROJECTS

DESIGN SERVICE (Not Applicable)

Complete this section if this contract is for design services.

	<u>Score</u>	<u>Comment</u>
1) DESIGN PROCESS —Follows the District's General Services Design Process and is knowledgeable of Federal/State/Industry design standards.		
2) DESIGN GOALS —Design to the District's needs, and fulfills project mitigation commitments for any environmental, right of way, utility, etc. requirements.		
3) CONTENT SOLUTION —Design connect with the College values and the build environment. Design meets the Districts Standards.		
4) DELIVERABLES —Develops quality plans, specifications, estimates, reports, meeting minutes.		
5) INNOVATION —Delivers a product that effectively applies innovative solutions to project challenges within the project requirements (scope, schedule, and budget).		
6) OUTSIDE AGENCIES —Works effectively with State & Local Agencies.		
TOTAL FOR DESIGN SERVICES		

CONSTRUCTION ENGINEERING MANAGEMENT (Not Applicable)

Complete this section if this contract is for construction engineering management.

	<u>Score</u>	<u>Comment</u>
1) PARTNERS —Effectively partners with Contractor, District General Services, District Consultants (AOR, IOR), State (DSA), Local Agency, Utility Firms, and adjacent property owners to work solutions to Design & Construction Challenges.		
2) INSPECTION AND TESTING —Performs and documents in a timely manner quality materials testing and inspections consistent with District's General Services standards.		
3) OVERSIGHT —Ensures Contractors complies with the construction contract.		
4) WORKING ENVIRONMENT —Monitors and supports a SAFE work environment for project personnel and the public.		
5) CONTRACT ADMINISTRATION —Provides timely and accurate contract administration. Processes change orders, and payments on-time, reviews project documentation.		
6) CLOSEOUTS —Provides timely and accurate closeout process with state and local agencies.		
TOTAL FOR CONSTRUCTION ENGINEERING SERVICES		

CAPITAL PROJECTS

OVERALL EVALUATION COMMENTS/FEEDBACK

Director of Capital Projects Comments/Feedback:	
Facilities Project Manager Feedback: How likely is it you will select this consultant for future projects? Check One: <input checked="" type="checkbox"/> Very Likely <input type="checkbox"/> Likely <input type="checkbox"/> Maybe <input type="checkbox"/> Unlikely (Explain) <input type="checkbox"/> Very Unlikely (Explain)	
Consultant Project Manager Comments/Feedback:	
Overall Evaluation Score:	47

APPROVAL SIGNATURES

1. Project Manager

X 

Signature

GARY BANKS

Print Name

4-18-13

Date

587-7892

Phone

2. Director of Capital Projects

X 

Signature

Johnnie Fudge

Print Name

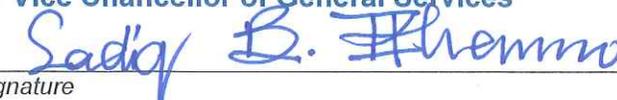
April 18, 2013

Date

510 466-7213

Phone

3. Vice Chancellor of General Services

X 

Signature

Dr. Sadiq B. Ikharo

Print Name

4-18-13

Date

510 466-7336

Phone